

Deviocck Parish Council

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MINUTES of the ORDINARY MEETING of DEVIOCK PARISH COUNCIL held at the METHODIST CHURCH, MAIN ROAD, DOWNDERRY at 7.30pm on Thursday 14th April 2022

PRESENT: Parish Cllrs. Mr. M. Gibbons (Chair), Downderry Ward
Mrs. A. Thorpe, Hessenford Ward
Ms. H. Brockbank, Downderry Ward
Mr. J. Croft, Seaton Ward
Mr. J. Candy, Seaton Ward
Karen Pugh (Parish Clerk)
Cornwall Cllr Armand Toms

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA

- 1.1. To receive declarations of interest from councillors on items on the agenda
None were received.
- 1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)
None were received.
- 1.3. To grant any requests for dispensations as appropriate
None were requested.

2. 10-MINUTE PUBLIC PARTICIPATION PERIOD for Public comment on the items below

A spokesperson for DaSRA spoke on three items on the Agenda: 1. A concern was raised about the naturist beach at Downderry, as a resident had been approached. There was currently no signage of designation, so the Parish Council was asked to consider putting up signs informing people that they were approaching a nudist beach; 2. Regarding an Emergency Plan, DaSRA could offer to take a co-ordinating and communicating role to help the process; 3. DaSRA's AGM will be taking place in July and it would be appreciated if a Parish Council member could attend to talk about the Neighbourhood Development Plan.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

Apologies had been received from Cllrs D Cormack (previous commitment), A Robinson (ill) and Cllr J Millidge (work commitment). It was known that Cllr M Wiseman would not be attending for health reasons. Cllr J Candy apologised for his late arrival.
Acceptance of apologies was **proposed** by Cllr A Thorpe, **seconded** by Cllr S England and **agreed unanimously** by the meeting.

4. MINUTES:

- 4.1. To approve the Minutes of the Ordinary Meeting of **10th March 2022** as a correct record.
Approval of the Minutes was **proposed** by Cllr J Croft, **seconded** by Cllr S England and **agreed** by the meeting.
- 4.2. Matters arising from the Minutes (*not appearing elsewhere on the agenda*)
There were no matters arising.

5. FINANCE:**5.1. Income & Expenditure****5.1.1. Income: February & March 2022**

	£
Barclays Bank Interest	0.73
LMP payment (PRO), 3 rd March	477.34
J Candy, Axe Field rent	200.00
Community benefit payments x 3 (wind turbines)	9,000
FEB & MAR INCOME TOTALS	£9,678

April accounts to show half-year precept, VAT rebate, small CIL payment, Cornwall Heritage Trust grant

Noted.

5.1.2. Expenditure: February & March 2022

	£		
	VAT	Net	Total
February			
CALC Code of Conduct training (JWC, AR), inv. 2122-719	8.00	40.00	48.00
Clerk salary recharge to Cornwall Council (inv. 81002188398), Jan 2022	1.00	1,369.06	1,370.06
Peck Trading – toilets consumables (inv. 401712)	1.35	6.75	8.10
Peck Trading – toilets consumables (inv. 402148)	2.06	10.30	12.36
Devioc Activities Group – grant for start-up activities (rent subsidies and materials)	0.00	965.00	965.00
Direct Debit Payments:			
British Gas d/d – Downderry toilets electricity 17/12/21-17/1/22	1.14	22.57	23.71
Biffa – waste collection (not received)			
BT Zone Feb 2022	10.20	51.00	61.20
Standing Order Payments:			
MR. J. BIRD – Feb 2022 Cleaning Contract Payment (Downderry & Seaton)	0.00	594.90	594.90
FEBRUARY 2022 EXPENDITURE TOTAL	23.75	3,059.58	3,083.33
March			
Test-meter – CO2 monitors x 6 for community spaces	70.74	353.70	424.44
CALC Code of Conduct training (AR), inv. 2122-549	4.00	20.00	24.00
Parish Magazine Printing – Nut Tree Newsletter – Feb 2022 Edition (invoice 8186)	0.00	127.50	127.50
CALC Introduction to Planning training (JWC, MW, AT, AR), inv. 2122-754	24.00	120.00	144.00
M. J. Crutchley – paint repair to Zone door	0.00	27.99	27.99
Clerk salary recharge to Cornwall Council (inv. 8100228007), Feb 2022	1.00	1,369.06	1,370.06
Parish Magazine Printing – Nut Tree Newsletter – Mar 2022 Edition (invoice 8304)	0.00	142.80	142.80
Cormac – Seaton countryside park inspections (inv. IN130715), Feb-Mar 2022	15.30	76.48	91.78
Insignia – Jubilee coins (job. no. 6000472)	73.20	366.00	439.20
Grant: Cornwall Air Ambulance, paramedic training	0.00	200.00	200.00
Peck Trading – replacement handryer (inv. 403596)	67.99	339.95	407.94
CALC Introduction to Planning training (JWC, MW), inv. 2122-790	12.00	60.00	72.00
CALC Code of Conduct training (MW), inv. 2122-771	4.00	20.00	24.00
Direct Debit Payments:			
British Gas d/d – Downderry toilets electricity 18/1-21/2/22	1.28	25.77	27.05
Biffa – waste collection (Dec) inv.660C78320	5.22	26.12	31.34
Biffa – waste collection (Jan) inv.660C79661	5.22	26.12	31.34
BT Zone March 2022	10.20	51.00	61.20
Standing Order Payments:			
MR. J. BIRD – Mar 2022 Cleaning Contract Payment (Downderry & Seaton)	0.00	594.90	594.90
MARCH 2022 EXPENDITURE TOTAL	294.15	3,947.39	4,241.54

A proposal to ratify expenditure was made by Cllr J Croft, **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

5.2. Bank Statements & bank account / interest management

	Account	Balance £	Interest
30 Mar 22	Barclays Community	1,000.00	£0.00
30 Mar 22	Barclays Business Premium	31,081.91	£0.45
30 Mar 22	Barclays Rate Reward	21,899.44	£0.00
30 Mar 22	Lloyds TSB Current Account*	67,548.42	£0.00

* Funds held in current account from 1 July 2020

Noted.

5.3. Accounts to be paid

	£		
	VAT	Net	Total
Grant: Neighbourhood Watch (via DaSRA bank acct.): boat planter	0.00	350.00	350.00
Parish Magazine Printing – Nut Tree Newsletter – April 2022 Edition (invoice 8449)	0.00	142.80	142.80
Direct Debit Payments:			
British Gas d/d – Downderry toilets electricity 22/02-21/03/22	1.00	20.04	21.04
Biffa – waste collection (Feb) inv.660C81079	5.22	26.12	31.34
BT Zone April 2022	10.20	51.00	61.20
BT quarterly bill est.	38.81	194.05	232.86
Standing Order Payments:			
MR. J. BIRD – April 2022 Cleaning Contract Payment (Downderry & Seaton)	0.00	625.49	625.49

A **proposal to accept** the accounts to be paid was made by Cllr A Thorpe, **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

5.4. Bank account transfer – update

The Clerk and Cllr D Cormack had been to Barclays in Liskeard with a letter of instruction requesting the transfer of funds from the Business Premium account to the Unity account, as the automatic switch facility was not available on this account. On transfer of the funds, the account would close automatically and the Parish Council could start using online banking.

5.5. Year-end accounts

The Clerk advised Councillors that workload was increasing due to the preparation of the year accounts during April-June, to include internal and external audits. The final deadline was 1st July for all financial documentation to be sent to the external auditors.

Cllr J Candy **proposed** that the Parish Council used the same internal auditor as previously. This was **seconded** by the Chair and **agreed unanimously** by the meeting.

5.6. Obtaining contractors' quotes

The Clerk suggested an alternative way to secure contractors for small jobs around the parish - that where the Parish Council was unable to secure quotes from local contractors (despite making efforts to do so), jobs could be posted on trusted trader sites.

Cllr S England **proposed** to support this method, but to ensure that local labour was not excluded. This was **seconded** by Cllr J Croft and **agreed** by the meeting.

6. HIGHWAYS AND FOOTPATHS

6.1. Working party – Highways projects

Further to the last meeting, the Highways Scheme 2022 Expressions of Interest forms had been sent to Cornwall Council.

6.2. Public transport

Emails had been received from Rame Peninsula Public Transport Users Group (RPPTUG) regarding cuts to local bus services that would mean losing services in Downderry and the lack of an early bus into Plymouth that would affect commutes.

Public meetings had been planned in the next few months; more information would follow.

6.3. Seaton land working group and land management plan

Working party members were agreed upon (Cllrs J Candy, S England and J Croft) and a new internal designation suggested as to how the land should be referred to.

Cllr Candy **proposed** that the working party members were as noted above and that the Seaton land purchased in December 2021 should be referred to as Seaton wildlife sanctuary. This was **seconded** by Cllr Croft and **agreed unanimously** by the meeting.

7. CURRENT / ONGOING BUSINESS

7.1. Changing Places Toilets – update

Further to the news that the Parish Council had been chosen as one of six successful bidders in Cornwall, Councillors were asked to review the updated likely costs for a CPT facility at Seaton given price increases since September 2021 when the application was made. Of particular note was the current situation with regard to escalating electricity costs, although savings could be made by purchasing the modular unit from a different supplier.

The Chair clarified that the CPT facility would become part of the devolution discussion as visitor numbers could increase and bring additional parking income (parking being one of the aspects of devolution that the Parish Council and Cornwall Council were discussing).

Cllr J Candy **proposed** that the Parish Council move forward with the CPT funding and confirm as such to Cornwall Council and to contact Mr Knight with regard to his availability to create drawings for the facility. This was **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

7.2. Emergency Plan

Working party members were agreed upon (the Chair and Cllrs J Millidge and D Cormack). Cllr Millidge had already expressed an interest despite not being in the meeting and the Clerk would speak to Cllr Cormack.

A resident with public sector emergency planning experience had approached the Parish Council with the offer of help. The Emergency Plan would therefore have the input of the Parish Council, those with existing expertise, support from a Cornwall Council officer, DaSRA, the surgery/PPG and other stakeholders.

Cllr J Candy **proposed** the working party members noted above. This was **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

7.3. Neighbourhood Development Plan – update

The latest version of the document had gone out to the NDP lead for review, prior to sending it to Cornwall Council.

7.4. Platinum Jubilee – update

Coins: Despite the possibility of late arrival of the coins from overseas, there were no other options and so the Parish Council was proceeding with the (already paid for) order.

Tree: After a discussion on tree planting, Cllr J Candy **proposed** to purchase a cherry or similar tree to be sited at one of two locations, either Broads Yard or the memorial garden. This was **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

7.5. Assets – update

Millennium benches: A formal application for permission had been made to Cornwall Council to site three Millennium benches in the countryside park. Councillors had viewed the suggested locations.

Tank traps: A £500 grant had been received by year end from Cornwall Heritage Trust.

Flagpoles: The Clerk would purchase two flagpoles once the Barclays funds had moved to Unity Bank. It was noted that a contractor for the groundworks for the flagpoles had not yet been found, so any flagpoles purchased would need storing locally to the countryside park.

Flags: Cllr J Candy **proposed** that £1,000 be made available to purchase new flags. This was **seconded** by the Chair and **agreed unanimously** by the meeting.

7.6. Tanver Yate – update

There was no update. The next step would be to apply for CIL funding; Cllr J Croft would complete the form (the NDP lead may be able to help with this).

8. REPORT BY CORNWALL COUNCILLOR:

Cornwall Cllr Toms updated the meeting with the following:

- a. Cllr Tooms was pleased to speak at a late resident's funeral.
- b. Cornwall Council was supporting Ukrainian refugees.
- c. A new Cornwall Council page was recommended.
- d. Cllr Toms thanked the Clerk for forwarding a newspaper article on bathing rivers and designation.
- e. Cllr Toms had been contacted by a resident regarding potholes on Keval Lane.
- f. Replacement money for EU funding would be £132m for this year.
- g. CIL bids are now available; link sent to Clerk.
- h. Sea defences.
- i. A disproportionately low amount of funding for buses.
- j. Cllr Toms congratulated Cllr J Croft for his work in securing the CPT bid.
- k. Social care was under threat due to Cornwall Council staff leaving as part of the cuts being made and possible lack of leadership as a result.

Cllr J Candy also **proposed** to thank Cllr Croft for his work on the CPT bid. This was **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

9. NEW BUSINESS:

9.1. Matters raised by members for possible inclusion on the next Agenda

Solar panels on the roof of Seaton public toilets, acrylic screening for the beach bus stop.

9.2. May meetings

Councillors discussed the May meetings and whether there should also be an Annual Parish Meeting this year (which did not occur during 2020 and 2021 due to Covid restrictions).

It was noted that a community event had been booked in the village hall for Saturday 21st May, with local groups being available to talk to new and existing residents about the activities on offer, which was very similar to what the APM usually includes. Cllr J Candy believed the APM was a legal requirement, but the Clerk thought it was a meeting that 'should' be held, as it is not convened by the Parish Council and there was still much reduced capacity in meetings.

Cllr J Croft therefore **proposed** that Councillors attend the village hall event for the opportunity to engage with those residents wanting more information about the Parish Council and for there to be a full APM in 2023. This was **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

9.3. Dowderry naturist beach

Councillors discussed the concerns raised by a resident earlier in the meeting and the fact that there had previously been signage indicating the naturist beach, but the signs had disappeared. The point was made that the issue is not lack of clothing, but improper activities taking place on the beach and approaches made to other people walking on the beach.

The Chair **proposed** that signage be put on the beach, but liaising with the police, Cornwall Council/Duchy and any other relevant agencies. This was **seconded** by Cllr J Candy and **agreed unanimously** by the meeting.

9.4. Defib/CPR training

Cllr J Candy referred to a paid-for course that could be considered. The Clerk added that SW Ambulance and the Parish Council had been discussing booking the usual 1.5-hour training via hospitality venues, with a view to training café/pub staff and visitors.

Cllr J Candy **proposed** to look into a paid-for course. This was **seconded** by the Chair and **agreed unanimously** by the meeting.

9.5. Correspondence received

There had been damage to a wall in Narkurs (an attempt should be made to contact the owner of the wall), and Cornwall Air Ambulance had written to thank the Parish Council for its grant cheque.

9.6. Clerk notifications

The Clerk had trialled a few out of office days in order to concentrate on statutory work, without the distraction of responding to the volume of general day-to-day parish matters. This had yielded results. It was **proposed** by the Chair to continue to work in this way to make the workload more manageable. This was **seconded** by Cllr J Candy and **agreed unanimously** by the meeting.

10. PLANNING:

10.1. To approve the Minutes of the Planning Committee Meeting of **24th March 2022** as a correct record. Approval of the Minutes was **proposed** by Cllr J Croft, **seconded** by Cllr A Thorpe and **agreed** by the meeting.

10.2. Matters arising from the Minutes (*not appearing elsewhere on the agenda*)

There were no matters arising.

10.3. FORTHCOMING APPLICATIONS FOR DISCUSSION AT NEXT PLANNING MEETING (28th Apr)

10.3.1. PA22/02608 Yardley House Main Road Dowderry Cornwall

Proposal: Subdivision of Yardley House into two dwellings, side extension and change of use of garage into flat (retrospective) and proposed access improvements.

10.3.2. PA22/03061 Dehra Dun Trierieve Estate Dowderry PL11 3LY

Proposal: Resubmission of PA22/00719 (Full property refurbishment including changes to finishes and fenestration, Garage conversion with partial demolition, extension and addition of balcony and ground floor terrace.) To extend ground floor terrace.

10.3.3. PA22/02791 Church Hill Cottage Church Hill Hessenford Torpoint

Proposal: Proposed extension and minor alterations.

Noted.

10.4. PLANNING DECISIONS

18.03.2022 PA22/00687 APPROVED

Location: Deviock Farm Cottage Deviock Hill Deviock PL11 3DL

Proposal: demolition of significantly fire damaged dwelling and reinstatement in same design

Noted.

10.5. ANY URGENT PLANNING MATTERS TO ADDRESS BEFORE NEXT PLANNING MEETING

10.5.1. To make a decision on continuing to discuss planning applications in Planning Committee meetings only further to a trial period.

The trial had been successful and had been well supported by Planning Officers at Cornwall Council in terms of time extensions being allowed in order to view all applications in dedicated Planning Committee meetings.

Cllr J Candy **proposed** to make the trialled process permanent. This was **seconded** by the Chair and **agreed unanimously** by the meeting.

There being no further business, the Meeting closed at 9.28pm.