

Deviocck Parish Council

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MINUTES of the ORDINARY MEETING of DEVIOCK PARISH COUNCIL held at the METHODIST CHURCH, MAIN ROAD, DOWNDERRY at 7.30pm on Thursday 10th March 2022

PRESENT: Parish Cllrs. Mr. M. Gibbons (Chair), Downderry Ward
Mrs. A. Thorpe, Hessenford Ward
Mrs. A. Robinson, Hessenford Ward
Mr. J. Croft, Seaton Ward
Mr. J. Candy, Seaton Ward
Mr. D. Cormack, Hessenford Ward
Mrs. S. England, Downderry Ward
Mr. J Millidge, Downderry Ward
Karen Pugh (Parish Clerk)
Cornwall Cllr Armand Toms

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA

- 1.1. To receive declarations of interest from councillors on items on the agenda
None were received.
- 1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)
None were received.
- 1.3. To grant any requests for dispensations as appropriate
None were requested.

2. 10-MINUTE PUBLIC PARTICIPATION PERIOD for Public comment on the items below

Two residents attended the meeting.

The first resident spoke on three items on behalf of Neighbourhood Watch/DaSRA: submission of a grant application request for funding towards a boat planter and planting (Item 5.6.2); anti-social behaviour that had stopped since posters had been erected (Item 7.5); and the importance of an emergency plan in the face of weather events leading to flooding and power outage and impacting on residents (such as carers not being able to access patients/family) (Item 7.4).

The second resident spoke on Item 6.5 relating to the Definitive Map Modification Order 2022 (Trevieve footpath). While he supported the footpath in principle, he voiced his objection to the path overlooking his property and its proximity to his house.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

No apologies had been received. It was known that Cllr M Wiseman would not be attending for health reasons and Cllr H Brockbank was not present.

4. MINUTES:

- 4.1. To approve the Minutes of the Ordinary Meeting of 16th December 2021 as a correct record. Approval of the Minutes was **proposed** by Cllr A Thorpe, **seconded** by Cllr A Robinson and **agreed** by the meeting.
- 4.2. Matters arising from the Minutes (*not appearing elsewhere on the agenda*)
A question was raised regarding the community chest; it was confirmed there would be new money available in May.
- 4.3. To approve the Minutes of the Extraordinary Meeting of 3rd February 2022 as a correct record. Approval of the Minutes was **proposed** by Cllr J Candy, **seconded** by Cllr A Robinson and **agreed** by the meeting.

4.4. Matters arising from the Minutes (not appearing elsewhere on the agenda)

None.

5. FINANCE:**5.1. Income & Expenditure****5.1.1. Income: January & February 2022**

	£
Barclays Bank Interest	0.62
JAN & FEB INCOME TOTALS	0.62

* £477 LMP payment (PROW) received 3rd March

Noted.

5.1.2. Expenditure: January & February 2022

January	£		
	VAT	Net	Total
Clerk salary recharge to Cornwall Council (inv. 8100208558), Dec 2021	1.00	1,369.06	1,370.06
Source for Business (SWW), Seaton, 29/10/21-4/01/22	0.00	495.52	495.52
Source for Business (SWW), Downderry, 23/10/21-5/01/22	0.00	124.30	124.30
Cornwall Council – May 2021 Election charges, £255 per ward (inv. 8100215071)	0.00	765.00	765.00
Cormac – Seaton countryside park inspections (inv. IN129736), Jan 2022	7.65	38.23	45.88
Cormac – Zoono application, Downderry toilets (inv. IN129807), Dec 2021	15.00	75.00	90.00
Cormac – Zoono application, Seaton toilets (inv. IN129808), Dec 2021	15.00	75.00	90.00
Viking Payments - stationery and toner (inv. 8259260)	13.17	65.85	79.02
Just Rods – blocked toilets call-out over Xmas break	0.00	90.00	90.00
Peck Trading – toilets consumables (inv. 401713)	15.65	78.25	93.90
Direct Debit Payments:			
British Gas d/d – Downderry toilets electricity 21/11-16/12/21	2.40	48.07	50.47
Biffa – waste collection, Jan 2022	5.22	26.12	31.34
BT Zone Jan 2022	10.20	51.00	61.20
BT Vestry, quarter to 21/01/22	38.81	194.05	232.86
Standing Order Payments:			
MR. J. BIRD – Jan 2022 Cleaning Contract Payment (Downderry & Seaton)	0.00	594.90	594.90
JANUARY 2022 EXPENDITURE TOTAL	124.10	4,090.35	4,214.45
February			
CALC Code of Conduct training (JWC, AR), inv. 2122-719	8.00	40.00	48.00
Clerk salary recharge to Cornwall Council (inv. 81002188398), Jan 2022	1.00	1,369.06	1,370.06
Peck Trading – toilets consumables (inv. 401712)	1.35	6.75	8.10
Peck Trading – toilets consumables (inv. 402148)	2.06	10.30	12.36
Devioc Activities Group – grant for start-up activities (rent subsidies and materials)	0.00	965.00	965.00
Direct Debit Payments:			
British Gas d/d – Downderry toilets electricity 17/12/21-17/1/22	1.14	22.57	23.71
Biffa – waste collection (not received)			
BT Zone Feb 2022	10.20	51.00	61.20
Standing Order Payments:			
MR. J. BIRD – Feb 2022 Cleaning Contract Payment (Downderry & Seaton)	0.00	594.90	594.90
FEBRUARY 2022 EXPENDITURE TOTAL	23.75	3,059.58	3,083.33

A proposal to ratify expenditure was made by Cllr J Croft, **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

5.2. Bank Statements & bank account / interest management

	Account	Balance £	Interest
25 Feb 22	Barclays Community	1,000.00	£0.00
25 Feb 22	Barclays Business Premium	10,014.77	£0.00
25 Feb 22	Barclays Rate Reward	36,899.16	£0.28
25 Feb 22	Lloyds TSB Current Account*	67,548.42	£0.00

* Funds held in current account from 1 July 2020

Noted.

5.3. Accounts to be paid

	£		
	VAT	Net	Total
Test-meter – CO2 monitors x 6 for community spaces	70.74	353.70	424.44
CALC Code of Conduct training (AR), inv. 2122-549	4.00	20.00	24.00
Parish Magazine Printing – Nut Tree Newsletter – Feb 2022 Edition (invoice 8186)	0.00	127.50	127.50
CALC Introduction to Planning training (JWC, MW, AT, AR), inv. 2122-754	24.00	120.00	144.00
M. J. Crutchley – paint repair to Zone door	0.00	27.99	27.99
Clerk salary recharge to Cornwall Council (inv. 8100228007), Feb 2022	1.00	1,369.06	1,370.06
Parish Magazine Printing – Nut Tree Newsletter – Mar 2022 Edition (invoice 8304)	0.00	142.80	142.80
Cormac – Seaton countryside park inspections (inv. IN130715), Feb-Mar 2022	15.30	76.48	91.78
Direct Debit Payments:			
British Gas d/d – Downderry toilets electricity 18/1-21/2/22	1.28	25.77	27.05
Biffa – waste collection (Dec) inv.660C78320	5.22	26.12	31.34
Biffa – waste collection (Jan) inv.660C79661	5.22	26.12	31.34
BT Zone March 2022	10.20	51.00	61.20
Standing Order Payments:			
MR. J. BIRD – Feb 2022 Cleaning Contract Payment (Downderry & Seaton)	0.00	594.90	594.90

A **proposal to accept** the accounts to be paid was made by Cllr J Candy, **seconded** by Cllr S England and **agreed unanimously** by the meeting.

5.4. Bank account transfer – update

As part of the transfer of funds from Barclays to Unity, the Clerk requested approval to transfer £15,000 from the third Barclays account to the everyday Barclays premium account in order that there would be enough funds in the new Unity account to cover the large items for purchase appearing on the Agenda (speed visor and flagpoles).

Cllr A Thorpe **proposed** to transfer the funds requested. This was **seconded** by Cllr D Cormack and **agreed unanimously** by the meeting.

5.5. To ratify items on delegated authority list

Councillors viewed the spreadsheet of items on which decisions had been made under delegated authority in January and February in the absence of meetings.

A **proposal to ratify** the decisions was made by Cllr J Millidge, **seconded** by Cllr S England and **agreed unanimously** by the meeting.

5.6. Grant applications:**5.6.1. Cornwall Air Ambulance**

Councillors viewed the grant request document for £500 for paramedic training.

After a discussion, the Chair **proposed** that £200 be made available to Cornwall Air Ambulance, since grant requests had also been made to other councils. This was **seconded** by Cllr J Candy and **approved unanimously** by the meeting.

5.6.2. Neighbourhood Watch

After discussing the grant request, including siting and maintenance, Cllr J Millidge **proposed** that a £350 grant be made for the boat planter, with the grant to be refunded if siting permissions were not received from Cornwall Council and Highways. This was **seconded** by Cllr A Robinson and **agreed unanimously** by the meeting.

6. HIGHWAYS AND FOOTPATHS**6.1. Highways Scheme 2022 Expressions of Interest**

The working group presented eight projects which would be appropriate for an Expression of Interest: Keveral Mill pinch point; gateway signs on Hessenford road on entering Seaton; the re-siting of two 30mph signs that were in the wrong place (one in Seaton; one outside the Zone) and three sets of double yellow lines (one outside Coombe Park, one on the left-hand side going up Broads Yard and the third one at Rocknose). It was noted that all the projects would require TROs. Applications were required to be submitted to Cornwall Council by 5pm on 11th March.

Cllr A Thorpe **proposed** that the Expressions of Interest applications should be submitted as discussed. This was **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

6.2. Working party – Highways projects

Further to contact with the Highways electrical team, Cllr J Candy **proposed** to proceed with a solar-powered speed visor for Hessenford Road, to be located on entering Seaton, at a cost of £9,500 with no ongoing maintenance costs. This was **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

6.3. To agree to the creation of a Seaton land working group and land management plan

Cllr D Cormack **proposed** that a land management group should be formed, comprising Councillors and members of the public. This was **seconded** by Cllr A Robinson and **agreed unanimously** by the meeting. Once the group was set up, Cornwall Wildlife Trust would be invited to carry out a habitat survey before the creation of a habitat management plan.

6.4. Keveral Lane – update

There had been two updates from the Countryside team, both of which referred to waiting for Cornwall Council to announce its capital budget for 2022/23.

6.5. Definitive Map Modification Order 2022 – Addition of a footpath at Trierieve, Downderry

Councillors noted that the path would be close to one property in particular, as discussed by the affected resident during the public participation period.

Despite the Parish council's recognition that overlooking was an issue, it was felt that this was an issue for the developers to address rather than use public money for the purpose.

Cllr J Millidge therefore **proposed** that the Parish Council does not raise an issue with the Definitive Map Modification Order. This was **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

6.6. Pavement outside Blue Plate

Councillors discussed the difficulties in using the pavement outside the Blue Plate due to obstructions on those parts of the pavement that did not belong to the Blue Plate. This was particularly affecting parents with young children, elderly people and those with impaired mobility.

The Chair **proposed** that the Clerk write to the Blue Plate, showing the designated map of the location, and request that the pavement be cleared accordingly. This was **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

6.7. Campervans, Copley Arms car park

A concerned resident had notified the Clerk that the Copley Arms was advertising overnight stays in the Copley car park to campervan owners. The resident had a number of concerns, in particular health and safety and noise pollution at night in a quiet village. A large number of posts could be seen on Facebook, with many interested campervan owners looking to take up the Copley offer.

Councillors discussed the narrow bridge leading to the car park and the large wooden gate on a blind corner on the main road through Hessenford. They also noted that campervans were classed as caravans in pop-up camping legislation, so planning permission would be required. Councillors also stated their concern about health and safety, in particular if access was made available from the main road via the large wooden gate, which could potentially cause accidents.

The Chair **proposed** that the Clerk write to St Austell Brewery regarding the advertising of car park overnight stays for campervan owners and to ask whether the brewery had been made aware of the plans, and to raise the Parish Council's health and safety concerns. This was **seconded** by Cllr J Candy and **agreed unanimously** by the meeting.

7. CURRENT / ONGOING BUSINESS**7.1. Devolution (Downderry and Seaton assets) – update**

There was no update.

7.2. Co-option

The Clerk requested a vote to be taken in order to proceed with the co-option of a Seaton Ward Councillor, but Cllr J Candy clarified that this was not required.

7.3. Changing Places Toilets – update

No update had been received from Cornwall Council.

7.4. Emergency Plan

Further to the recent storms and 48-hour power outage, the Chair expressed his appreciation of Western Power's hard work to address the issue in very difficult circumstances.

Councillors discussed the formation of a working group to prepare an emergency plan. The group would include Councillors and key community groups such as the surgery, DaSRA and volunteer groups.

The Chair **proposed** that the Clerk write to Western Power in thanks for the emergency work carried out and to ask how resilience could be built into the system in readiness for any future weather events. This was **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

7.5. Antisocial behaviour, Downderry and Seaton

Since posters had been erected regarding anti-social behaviour, there had been no further incidents of wet toilet rolls being thrown around the public toilets or at neighbourhood windows.

7.6. Neighbourhood Development Plan – update

The Chair thanked those Councillors who had reviewed the latest version of the plan and had suggested a number of amendments. The revisions had since been made and the latest draft would be sent to the NDP lead, after which it would go to Cornwall Council for independent review.

7.7. Platinum Jubilee

Councillors were asked to make a decision on three Jubilee items: coins (number and packaging), planting a tree for the Jubilee, and installing a Royal British Legion commemorative plaque.

Cllr J Candy **proposed** that the Parish Council purchase 150 coins with the Deviock Crest on, to be packaged in a round acrylic case: cost £366. This was **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

Cllr A Thorpe **proposed** to purchase a commemorative plaque: cost £155. This was **seconded** by Cllr S England and **agreed unanimously** by the meeting.

Cllr A Robinson **proposed** to plant a tree, but to discuss purchase and location at a later date. This was **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

7.8. Flagpoles – update

It was confirmed that Cornwall Council would no longer be financially supporting the replacement flagpoles.

Cllr J Croft provided costs for the flagpoles: £1,835 for two aluminium flagpoles or £1,588 for fibreglass. There was no particular preference in terms of weathering properties. The Chair therefore **proposed** to purchase fibreglass flagpoles. This was **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

7.9. Tanver Yate – update

There was no update.

[The Chair **proposed** to extend the meeting from 9.30pm, **seconded** by Cllr J Candy.]

7.10. First sewerage scheme, Hessenford

Further to the circulation of an email from a concerned resident regarding South West Water's (SWW) investigative activity at the foot of a field in Hessenford, Councillors discussed the potential first sewerage scheme that had given rise to the investigations and the role of the Environment Agency and South West Water.

The Chair **proposed** that the Parish Council write to SWW requesting to be advised of any proposed works in Hessenford and for any correspondence to be directed to the Parish Council via the Clerk, given there was no longer an active residents association in Hessenford. This was **seconded** by Cllr J Millidge and **agreed** by the meeting. There was one abstention.

7.11. Bathing water survey

Further to a previous email response to the Clerk from the Environment Agency regarding requirements for a survey to enable bathing water designation for Seaton River, it was requested that the Clerk contact the RNLI to ask if members would be able to help carry out a survey of beach visitors by collecting numbers of people at peak times and at peak periods during the summer.

8. REPORT BY CORNWALL COUNCILLOR:

Cornwall Cllr Toms updated the meeting with the following:

- a. 400-plus staff would be leaving Cornwall Council due to huge budget cuts.
- b. The biggest issue was still housing.
- c. Bridge car park flooding: further to a meeting between Cormac and the Parish Council, Cormac would draw up a suitable scheme and come back to the Parish Council with ideas.
- d. Many trees and branches had come down due to the recent storms, which had kept Cormac busy.
- e. Parking issue outside the Donderry shop.
- f. 48-hour power outage: one incident of particular concern was a dialysis patient; a generator had been offered locally. There had been an accumulation of storm issues, which is why the power took so long to restore, albeit the power returned sooner than Western Power estimates.
- g. The flood on the road outside the main Seaton car park had begun to subside.

9. NEW BUSINESS:

9.1. Matters raised by members for possible inclusion on the next Agenda

To discuss Covid figures and whether there should be an Annual Parish Meeting this year.

An email had been received from DaSRA regarding the naturist beach in Donderry and signage.

9.2. Correspondence received

There had been a vexatious email from a resident regarding the power outage in Dowlerry, followed by a further email. Given the nature and tone of the emails, a response had not been made (due to the Parish Council's zero tolerance towards such communications). However, the Chair said he would write to the resident concerned.

9.3. Clerk notifications

Some new training courses had come through to the Clerk, such as a procurement course. The hand dryer in Dowlerry Ladies toilet had failed and could not be fixed. It would cost £346.80 (incl. VAT) to replace like for like. Cllr J Candy **proposed** that the Clerk order a replacement, as it was urgent. This was **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

10. PLANNING:

10.1. FORTHCOMING APPLICATIONS FOR DISCUSSION AT NEXT PLANNING MEETING (24th Mar)

None received at the time of the meeting.

10.2. PLANNING DECISIONS

Cornwall Council decisions received since the December 2021 Minutes (January and February meetings having been cancelled due to Covid concerns):

16.12.2021 PA21/11050 WITHDRAWN

Location: The Red House Brenton Road Dowlerry Torpoint Cornwall

Proposal: Construction of a new infill dwelling with non-compliance of condition 5 in respect of decision notice PA17/08935.

22.12.2021 PA21/07709 APPROVED

Location: Dar Gwenen and Oak Bee Brenton Road Dowlerry PL11 3JA

Proposal: Protection to toe of cliff to southwest boundary of properties.

04.01.2022 PA21/08320 APPROVED

Location: Toad Hall Trelowia Farm Widegates Looe Cornwall

Proposal: Demolition of timber free standing balcony and construction of single-storey kitchen extension.

05.01.2022 PA21/07136 REFUSED

Location: Land East of Reflections Brenton Road Dowlerry Cornwall PL11 3JA

Proposal: Proposed detached dwellinghouse with garage and parking spaces (resubmission following refusal).

13.01.2022 PA21/10604 APPROVED

Location: Wentworthy Main Road Dowlerry PL11 3JU Proposal: Alterations and extensions to existing dwelling.

17.01.2022 PA21/11917 APPROVED

Location: Oak Bee Main Road Dowlerry PL11 3JA Page 8 of 49

Proposal: Replacement of existing flat roof to garage area with new pitched roof, and stud-lining the garage area to form new games rooms/sunroom with access to new terrace area.

04.02.2022 PA21/01378 APPROVED

Location: 35 Trierieve Estate Dowlerry Torpoint Cornwall PL11 3LY

Proposal: Extension on north side to construct garage. Extension to ground and lower ground floors on south side. Construction of new first floor storey.

04.02.2022 PA22/00221/PREAPP Planning Permission Not required

Location: Seaton Valley Public Park Point A Hessenford Road Seaton Cornwall

Proposal: Exception Notice for - Tree works under section 154 of the Highways Act to protected trees within Seaton valley mixed deciduous trees consisting of Alder, Ash, Elm, Oak, Sycamore - subject to Tree Preservation Order (TPO).

07.02.2022 PA21/12350 APPROVED

Location: Shalom Seaton Park Seaton Cornwall PL11 3JF

Proposal: New pedestrian gateway off Tregunnick Lane for access.

07.02.2022 PA21/12449 APPROVED

Location: Spring Bank Seaton Park Seaton PL11 3JF

Proposal: Construct a 2-storey front extension with terrace.

10.02.2022 PA21/09966 APPROVED

Location: Mount Brioni Looe Hill Seaton Cornwall PL11 3JN

Proposal: Application for works to trees within TPO area - 2 x Monterey Cypress. Works to include a crown lift, crown thin, reduction and removal of dead wood.

11.02.2022 PA21/10796 APPROVED

Location: Land South Of Alta Vista Hessenford Road Seaton Torpoint Cornwall

Proposal: Construction of two three-bedroom houses with variation of condition 2 of PA15/05982 dated 03.02.2016.

23.02.2022 PA21/12821 APPROVED

Location: 1 South Hill Cottages Main Road Downderry Torpoint Cornwall

Proposal: Alterations to kitchen, construction of amenity deck and construction of car parking bay.

23.02.2022 PA21/12833 Granted (CAADs, PIPs and LUs only)

Location: Cornerways Bake Lane Trerulefoot PL12 5BW

Proposal: Application for a Lawful Development Certificate for an Existing Use of land as garden for fifteen years.

Noted.

10.3. ANY URGENT PLANNING MATTERS TO ADDRESS BEFORE NEXT PLANNING MEETING

None.

There being no further business, the Meeting closed at 9.50pm.