

**MINUTES of the ORDINARY MEETING of
DEVIOCK PARISH COUNCIL held at
DOWDERRY METHODIST CHURCH
at 7.30pm on Thursday 9th January 2020**

PRESENT: Parish Cllrs. Ms. M.E. Temlett (Chair), Downderry Ward
Mrs. B. M. Lloyd, Downderry Ward
Mr. S. Parry, Seaton Ward
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward
Mr. M. Gibbons, Downderry Ward
Mr. J Croft, Seaton Ward
Mr. J Millidge, Downderry Ward
Karen Pugh (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA

1.1. To receive declarations of interest from councillors on items on the agenda

A declaration of interest was received from Cllr J Croft in relation to the grant application (Item 7.4.1. on the Agenda).

A further declaration of interest was received from the Chair, Cllr M Temlett, in relation to the Inn on the Shore planning applications (Items 11.2.2. and 11.2.3. on the Agenda).

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)

None were received.

1.3. To grant any requests for dispensations as appropriate

None were granted.

2. 10-MINUTE PUBLIC PARTICIPATION PERIOD for Public comment on the items below

a. Referring to the grant application (Item 7.4.1.) and supporting information that had been forwarded to the Parish Council, the Chair of the PPG spoke about Downderry Surgery's need for new floorcovering, explaining that it was going to be a challenging year ahead and there is no NHS funding available for the flooring, as any funding is prioritised for medical equipment.

b. Two residents spoke on the subject of the Punch planning applications (ANPR camera and car park signage, Item 11.2.2. and 11.2.3.). The point was made that incorrect Land Registry data had been used in the applications, also inaccurate maps and no keys on the maps to signpost to important information. The second resident said the arrival of the cameras was 'an offence in a village' setting.

The second resident also stated his objection to the Sea Crest planning application (Item 11.2.1.) as it affects street scene and the new build would go right up to the boundary line.

c. The Sea Crest planning applicant provided Councillors with some background information relating to the property, saying they had bought Sea Crest two years previously and had contracted an eco architect to design the new build. The applicants feel the new build would be in keeping with other modern properties in Downderry and would add to the eclectic mix. The applicants had been in discussion with neighbours, meeting with them and making changes to the design where possible. More greenery would be added, with planters and a sedum roof. They felt there was balanced feedback on the Planning site and that the design meets various criteria. The applicants finished by saying they hoped to have addressed some concerns during the public participation period and emphasised the application's eco credentials.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

Apologies had been received from Cllr D Parry (in Ireland), Cllr J Candy (injury) and Cllr H Brockbank (illness).

Acceptance for apologies for absence were **proposed** by Cllr A Thorpe, **seconded** by Cllr S Parry and **agreed unanimously** by the meeting.

4. MINUTES:

4.1. To approve the Minutes of the Ordinary Meeting of **14th November 2019** as a correct record. Approval of the Minutes were **proposed** by Cllr A Thorpe, **seconded** by Cllr S Parry and **agreed unanimously** by the meeting.

5. MATTERS ARISING FROM THE MINUTES: (Not appearing elsewhere on the agenda)

No matters were arising as many of the ongoing items appeared on the Agenda.

6. POLICE MATTERS:

The Clerk updated the meeting on the new Neighbourhood Police team contacts for Deviock: PC Steve Wilson and PCSO Sid Lawrence. If there is a specific issue or concern, one of them would be able to attend a meeting or offer advice. However, they would not attend as a matter of course.

The main Devon and Cornwall webpage has advice and statistics for specific areas. The Clerk would sign up to a newsletter if one was available.

7. FINANCE:**7.1. Income & Expenditure****7.1.1. INCOME: NOVEMBER & DECEMBER 2019**

	£
Barclays Bank Interest	32.81
Lloyds TSB Fixed Term Deposit (30 Sept 2019)	252.99
HMRC tax rebate	1,924.83
NOVEMBER & DECEMBER 2019 INCOME TOTALS	2,210.63

Income was noted.

7.1.2. EXPENDITURE: NOVEMBER & DECEMBER 2019

	VAT £	Net £	TOTAL £
Cornwall Council recharge – Clerk’s salary (inv. 98283067) Oct 2019	1.00	968.21	969.21
SLCC – Regional training seminar (inv. 130234) Nov 19	8.00	40.00	48.00
Biffa Waste Services – Seaton toilets sanitary waste collection (inv. 660C54691) Sept 2019	47.84	9.57	57.41
Gm8 Group – Water butt (inv. #155886)	20.63	103.14	123.77
Parish Magazine Printing – Nut Tree Newsletter – Nov 2019 Edition (invoice 5394)	0.00	90.75	90.75
Cormac - Seaton country park inspection – (inv. IN093799)Oct-Dec 2019	10.78	53.90	64.68
Oak Johnson – PROW + memorial garden cuts – 2019	0.00	1,665.00	1,665.00
Tim Pullin – admin and precept training – Aug-Oct 2019	0.00	238.00	238.00
British Gas – Downderry – electricity Oct 2019	0.58	11.71	12.29
John Bird – Cistern parts for Downderry Gents toilet	0.00	52.00	52.00
Petty cash	0.00	50.00	50.00
British Gas – Downderry - electricity	0.58	11.73	12.31
Royal British Legion – 2 x wreaths for Poppy Appeal	0.00	50.00	50.00
Cornwall Council recharge – Clerk’s salary (inv. 98284979) Nov 2019	1.00	968.21	969.21
Biffa Waste Services – Seaton toilets sanitary waste collection (inv. 660C55467) October 2019	11.96	59.80	71.76
Parish Magazine Printing – Nut Tree Newsletter – Dec 2019 Edition (invoice 5520)	0.00	90.75	90.75
Direct Debit Payments:			
None	0.00	0.00	0.00
Standing Order Payments:			
MR. J. BIRD – November 2019 Cleaning Contract Payment (Downderry & Seaton)	0.00	556.28	556.28
MR. J. BIRD – December 2019 Cleaning Contract Payment (Downderry & Seaton)	0.00	556.28	556.28
NOVEMBER & DECEMBER 2019 EXPENDITURE TOTALS	£ 102.37	5,575.33	5,677.70

A **proposal to ratify** expenditure was made by Cllr S Parry, **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

7.2. Bank Statements & bank account / interest management

Date	Account	Balance £	Interest
30 Dec 19	Barclays Community	1,000.00	
30 Dec 19	Barclays Business Premium	22,109.37	£11.84
30 Dec 19	Barclays Base Rate Reward	61,759.92	£20.97
30 Sept 19	Lloyds TSB Fixed Term Deposit	67,278.59	<i>Matures on 30th March 2020 Interest at 0.75% = £252.99</i>

7.3. Letters of Thanks received by the date of the meeting

An email had been received from the WI thanking the Parish Council for installing a water butt outside Downderry public toilets, also thanking Cllr J Croft for his work in organising and installing the water butt. (John Bird, the Parish Council contractor, is also pleased as recycled water will be available for washing the toilet floor during winter and when water is not needed elsewhere.)

The Chair thanked Cllr Croft for his work.

7.4. Requests for funding

7.4.1. Patient Participation Group - Request for £1,000 funding for new floorcovering for Downderry Surgery
After a discussion on the grant application for new floorcovering for Downderry Surgery, a **proposal to grant up to £1,000** (depending on final cost) was made by Cllr S Parry, **seconded** by Cllr A Thorpe and agreed by most Councillors. There was one objection.

7.5. Financial Correspondence

A revised letter had been received from Barclays Bank advising of reduced interest on instant access and reward accounts, not just one account, as per the previous correspondence received.

7.6. Financial Business received after Publication of the Agenda

7.7. Accounts to be paid

	VAT	Net	TOTAL
John Croft – reimbursement for water butt parts	0.00	43.10	43.10
Biffa Waste Services – Seaton toilets sanitary waste collection (inv. 660C56118) Nov 2019	9.57	47.84	57.41
SLCC – updated Local Council Administration book, 2018 edition (20% discount)	0.00	103.99	103.99
Total	£: 9.57	194.93	204.50

A **proposal to accept** the accounts to be paid was made by Cllr S Parry, **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

8. HIGHWAY MATTERS:

8.1. Traffic and parking issues Downderry, Seaton & Hessenford

8.1.1. Speed monitoring, Seaton

Further to recent communication from Paul Allen (Highways) regarding Cornwall Council's speed visor policy and a short discussion about the speed visor in Hessenford (including type and cost), it was **proposed** by Cllr M Gibbons that the Parish Council buys and maintains a single visor to be located in Seaton on the stretch coming out of the woods on Hessenford road on entering Seaton. This was **seconded** by Cllr B Lloyd and **agreed unanimously** by the meeting.

It was suggested that the Clerk contacts the Clerks of St Germans and Pelynt for further information on costs and maintenance options as both parishes had recently installed speed visors.

8.1.2. Number plate recognition (ANPR) cameras, Inn on the Shore, Downderry – (pre-planning) Update
The Chair requested that the discussion be moved to the Planning section of the meeting to avoid affecting the decision-making process under Planning.

8.1.3. Highways response to recent Parish Council correspondence

Referring to Paul Allen's recent response to the Parish Council email (listing a number of Highways issues to be resolved in Seaton and Downderry in particular), it was discussed that Cornwall Council should clear overhanging vegetation and lower verges as part of their regular drive through Seaton and Downderry. The Clerk said she would gather photo evidence to forward to Paul Allen, especially where there are particular areas of concern.

8.2. Public Transport issues

An update had been received regarding the Cornwall's bus network. Cornwall Council has awarded City Bus as part of the Go Ahead Group the entire County tendered bus network, except the Truro Park & Ride Service, which First Bus retains.

9. CURRENT / ONGOING BUSINESS

9.1. Housing Needs Survey, January 2020

A letter would be posted out on 20th January, advising of the online survey going live on 27th January. The survey will close at midnight on 8th March.

The letter now includes a clause to say residents should contact the Affordable Housing team should they prefer to complete a hard copy survey.

9.2. Devolution

The Chair advised that devolution is still on the table. The Parish Council is awaiting clarification further to a meeting between Cornwall Council and the Broads Yard landowner, at which a restrictive covenant will be discussed.

9.3. Neighbourhood Plan – Update

A meeting took place on the first Thursday of January. All comments were considered and the NDP was amended. Cllr B Lloyd confirmed that the *draft plan can now be used as a working document*.

The final amendments will be made, after which there will be two public meetings, followed by a referendum.

9.4. Seaton Play Area – Update

Cllr J Millidge updated the Councillors on the proposed movement of the play area development from Phase 1 to Phase 2:

The working group have agreed a 3-month fundraising period running from approximately April to June 2020 for the second phase of works (the first phase due to be delivered in February/March). At the completion of this fundraising period, the Parish Council would be asked to consider funding the remaining amount.

It is the opinion of the working group that when residents see that what is being delivered is significantly less than the pictures of the designs they had voted on (because the designs put out for public consultation showed both Phase 1 and 2, and only Phase 1 is being delivered by Cornwall Council initially), the need for the second phase will be more apparent in terms of the hoped-for accessible and inclusive play equipment. This in turn is expected to increase willingness of people/businesses to potentially contribute.

Cllr Millidge proposed to update the Council again in the February meeting, providing more information on the second phase (making the play area more accessible/inclusive).

The Chair thanked Cllr Millidge for his work.

9.5. 'Changing Places' facility – Update

Cllr J Croft discussed the proposed Changing Places facility for Seaton, saying that it was at the feasibility stage, with quotes being received for building and specialist equipments (hoists, etc.). Building cost estimates were £8,000-£15,000 and specialist equipment costs were £10,000-£25,000. Cllr Croft was doing some research into what funding might be available for a truly accessible space.

Cornwall Councillor Richard Pugh suggested to the Clerk that she asks to be put on the Cornwall Council funding bulletin circulation list.

9.6. Tanver Yate – Update

The Councillors reviewed the draft plans forwarded by Cllr J Candy and proposed to remove the allotments from the drawing, leaving the hardstanding for 8-10 cars and the building with storage access and a roof shelter.

An invoice for the drawing would be forthcoming from Mr Bill Knight.

9.7. Memorial garden

9.7.1. Disabled access – Update

The Clerk said that to her knowledge, Cllr Candy had spoken to some builders for quotes to do the work.

9.7.2. Shelter

Two quotes would be forthcoming: for the shelter and for light repairs needed to the Downderry toilets roof. As the shelter is in a poor state, Cllr D Parry had suggested that it may be cheaper to replace it altogether rather than make repairs.

9.8. Millennium benches – Update

Cllr D Parry had asked that Councillors (in his absence) discuss whether additional locations should be considered due to the number/size of benches.

According to the café owner, older residents had asked for a bench to be sited half way up Trerieve. Cllr M Gibbons offered to find out where exactly. Another possibility discussed was Tanver Yate.

It was also noted that Cornwall Council had agreed to a single and a double bench being sited on the sea wall, with a concrete base. The cost for doing this would be £750.

9.9. Boules piste – Ongoing weeding

Oak Johnson (PROW contractor) had hand-weeded the boules piste before Christmas, but said that spraying would be more effective to keep weeds at bay. However, Oak does not have a 'pesticides ticket'.

The Clerk was asked to find out from Jenny Heskett (Cornwall Council Countryside Ranger) what she would recommend with regard to spraying and whether this is something that Cormac could offer as required.

10. REPORT BY CORNWALL COUNCILLOR:

Cornwall Councillor Richard Pugh updated the meeting with the following:

- a. A meeting at County Hall to appoint the county's waste contract (fortnightly recycling and black bag; weekly food waste). The aim was to increase recycling waste, but this decision would appear to be a retrograde step.
- b. The Coombe, Donderry enforcement case: On 3rd January, a notice was upheld by Bodmin Court. A £2,000 fine was given, plus a timetable for compliance.
- c. Buses, with direct links to Derriford Hospital - a concerted effort to reduce prices for travel to encourage more bus use.
- d. Motorbikes in Hessenford woods. Cornwall Cllr Pugh had contacted the resident numerous times previously, but had received no response. However, a Senior Countryside Officer was reviewing the situation again further to the resident being in renewed contact.
- e. Dogs on beaches consultation: There had been 13,700 replies. Cornwall Cllr Pugh had received clarification from the Officer in Charge that there would be no change to the current situation for Seaton and Donderry.

In relation to the above point, Cllr B Lloyd added her concern about out-of-control dogs, and possibly additional dogs visiting the beach if there are new restrictions elsewhere. She felt it was important that *all voices were heard on issues*. Bigger signs were discussed that would help address the concern about out-of-control dogs.

11. PLANNING:

11.1. PLANNING COMMITTEE:

11.1.1. To approve the Minutes of the Planning Meeting of **19th December 2019** as a correct record.

A **proposal to approve** the Minutes of 19th December 2019 was made by Cllr J Croft, **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

11.1.2. Matters arising from the Minutes (*not appearing elsewhere on the agenda*)

There were no matters arising.

11.2. PLANNING APPLICATIONS:

11.2.1. PA19/10159 Mr & Mrs Tim Bawtree Sea Crest, Top Road, Donderry PL11 3LZ

Demolition and replacement of existing dwelling-house with new family dwelling-house, including self-contained annexe.

(Planning Officer: Davina Pritchard)

The Councillors discussed a number of issues with the proposed development, including that:

- The significant increase in floor area represented overdevelopment that would look out of place on Top Road, a private road.
 - As the Neighbourhood Development Plan (NDP) is in support of smaller houses, the proposed development of Sea Crest would remove a smaller house from the market which, under the NDP, would be an ideal downsizing opportunity.
 - The development would reduce green space, while the NDP supports the keeping of gardens.
- The Councillors agreed that there was no aversion to the look of the house and they supported its eco credentials. However, they felt the location was not appropriate for the size of property proposed.

Cllr A Thorpe **proposed to object** to the application on the grounds of overdevelopment, not meeting the requirements of the Neighbourhood Development Plan and the need for smaller size houses within the village, and loss of amenity/green space. This was **seconded** by Cllr B Lloyd and **agreed** by the meeting. There was one abstention.

11.2.2. PA19/10496 Mrs Jyoti Evans Inn on the Shore, Downderry PL11 3JY

Positioning of one Automatic Number Plate Recognition (ANPR) camera relating to parking at Inn on the Shore.

(Planning Officer: Davina Pritchard)

Some background information was provided: The Parish Council had recently sent a letter to the CEO of Punch, highlighting a number of points of concern about the installation of ANPR cameras in Downderry and the 'no overnight parking' signage at the Inn on the Shore car park.

The Councillors discussed the planning background to the applications and the boundary issue and felt they could not comment on the current applications (ANPR camera and parking signage respectively) as they are incomplete and inaccurate.

Cllr M Gibbons **proposed to object** to both applications on these grounds. This was **seconded** by Cllr A Thorpe and **agreed** by the meeting. The Chair (who declared an interest at the beginning of the meeting) abstained.

11.2.3. PA19/10497 Mrs Jyoti Evans Inn on the Shore, Downderry PL11 3JY

Advertising consent for signs displaying the term and conditions for parking at Inn on the Shore.

(Planning Officer: Davina Pritchard)

As the previous application above: Cllr M Gibbons **proposed to object** to both applications on the grounds given in Item 11.2.2. This was **seconded** by Cllr A Thorpe and **agreed** by the meeting. The Chair (who declared an interest at the beginning of the meeting) abstained.

11.2.4. PA19/10665 Mr Richard Webber Summerview, Brenton Road, Downderry PL11 3JA

New sea defences to foot of cliff covering three properties.

(Planning Officer: George Shirley)

The Councillors discussed that they were broadly in support of homeowners protecting their own properties, *if doing so is not detrimental to neighbouring properties.*

A satellite map was opened online in order to be able to view the application boundary more closely.

Cornwall Councillor Richard Pugh joined the discussion to add that the sea wall is of a good design, but that a new house (rather than an existing house) would not be given approval.

After a long discussion about existing and previous sea defences, Cllr S Parry **proposed to accept** the application on condition that the wall properly connects, i.e. if the west end connects properly with existing sea defences. This was **seconded** by Cllr J Millidge and **agreed** by the meeting. There were two abstentions.

11.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

11.3.1. PA19/10241 Mr Ben Bowen Pretoria, Hessenford Road, Seaton PL11 3JL

Existing driveway entrance widened and existing drop kerb extended.

(Planning Officer: Josep Sandercock)

After a short discussion about disabled access, Cllr S Parry **proposed to support** the application. This was **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

11.4. PLANNING APPEALS: Received by date of the meeting

None had been received.

11.5. PLANNING DECISIONS: Received by the date of the meeting**13.12.2019 PA19/08055 APPROVED****Applicant:** Glyn Chambers And Anita Kania**Location:** Treyone Cottage Polbathic Torpoint Cornwall PL11 3HE**Proposal:** Use of Land for Stationing of Self-Catering Holiday Lodge**16.12.2019 PA19/08883 REFUSED****Applicant:** Mr R Bunyard**Location:** 1 Tregunnick Lane Seaton Torpoint Cornwall PL11 3JT**Proposal:** Erection of domestic garage with associated works.**Applicant:** Mrs R Open **APPROVED****Location:** Balmain Keval Lane Seaton PL11 3JJ**Proposal:** Glazing to front and side elevations, door to side, balcony upgraded, internal layout rearrangement

Decisions were noted.

11.6. PLANNING CORRESPONDENCE:

There had been Councillor contact with the Planning Officer regarding the inability to leave comments on the ANPR applications on the Planning site due to system problems.

11.7. PLANNING MATTERS RAISED BY MEMBERS:

As above.

12. NEW BUSINESS:**12.1. Cornwall C.C. / NALC / CALC, etc. Documents received by the date of the meeting.****12.2. Newsletters / Reports, etc. received by the date of the meeting.****12.3. Seaton bus shelter and noticeboard.**

It was agreed that the noticeboard would be relocated and mounted on the wall on the side of the bus shelter. A weatherproof, steel noticeboard was discussed at a value of up to £500. This was **proposed** by Cllr S Parry, **seconded** by Cllr M Gibbons and **agreed unanimously** by the meeting.

12.4. Motorbikes in Hessenford woods.

Cornwall Cllr Richard Pugh was currently dealing with the matter via Cornwall Council.

12.5. New Business received after Publication of the Agenda.

12.5.1. PROW quote for 2020.

The Clerk would email the PROW figures for 2020/2021 to Councillors for review for the next meeting.

12.5.2. Annual Parish Meeting – speaker

Councillors were asked to put forward suggestions at the next meeting.

12.6. Matters raised by members for possible inclusion on the next agenda.

None were raised.

There being no further business, the Meeting closed at 9.30pm.