

Deviock Parish Council

The Vestry, St Nicolas Church,
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Chair: Marion E. Temlett

Clerk: Karen Pugh

TO: The Chair and Members of the Parish Council

14/05/2021

Dear Sir / Madam,

You are summoned to attend the **ANNUAL MEETING** of **Deviock Parish Council** on **THURSDAY 20th MAY 2021** at the **METHODIST CHURCH, MAIN ROAD, DONDERRY** at **7.30pm** to transact the business set out in the Agenda below.

Covid restrictions will be in place, with reduced capacity. If any members of the public wish to attend the meeting, they are encouraged to email the Clerk at the email address above by midday on Thursday 20th May to receive risk assessment information in advance.



Karen Pugh
Clerk & Proper Officer of the Council

AGENDA

10-MINUTE PUBLIC PARTICIPATION PERIOD for Public comment on agenda items

1. ELECTION OF CHAIR

2. TO ACCEPT APOLOGIES FOR ABSENCE

3. ELECTION OF VICE-CHAIR

4. DECLARATIONS OF ACCEPTANCE OF OFFICE

5. ELECTION OF PLANNING COMMITTEE.

6. ELECTION OF FINANCE & GENERAL PURPOSES COMMITTEE

7. ELECTION OF AFFORDABLE HOUSING WORKING PARTY

8. ELECTION OF NUT TREE JOINT SUB-COMMITTEE

9. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

10. APPOINTMENT OF REPRESENTATIVE FOR COMMUNITY NETWORK AREA MEETINGS

11. BANK MANDATES

12. COUNCILLORS' ACCEPTANCE OF RECEIVING COUNCIL COMMUNICATIONS BY EMAIL.

13. COUNCILLORS' ALLOWANCES

14. COUNCILLORS' EXPENSES

15. REGISTER OF MEMBERS' INTERESTS (RMI)

16. MINUTES:

- 16.1. To approve the Minutes of the Ordinary Meeting of **8th April 2021** as a correct record.
- 16.2. Matters arising from the Minutes (*not appearing elsewhere on the agenda*)

17. FINANCE:

- 17.1. Income & Expenditure
- 17.2. Bank Statements & bank account / interest management
- 17.3. Accounts to be paid
- 17.4. To review and approve:
 - A. The Council's Internal Control Policy for the year ending 31st March 2022
 - B. The Council's Risk Assessment dated 20th May 2021
 - C. The Council's Financial Regulations dated 20th May 2021
- 17.5. Annual return
Approval of accounts at June meeting.
- 17.6. The Zone: 2021/22 proposed costs
For discussion.
- 17.7. Requests for funding received by the date of the meeting
Grant application.
- 17.8. Financial business received after publication of the Agenda

18. HIGHWAYS MATTERS

19. REPORT BY CORNWALL COUNCILLOR:

20. CURRENT / ONGOING BUSINESS

- 20.1. Meetings
- 20.2. Public toilets
- 20.3. Security of Donderry slipway gate (e.g. signage/temporary lock)

21. PLANNING:

21.1. Planning committee:

- 21.1.1. To approve the Minutes of the Planning Committee Meeting of **22nd April 2021** as a correct record.
- 21.1.2. Matters arising from the Minutes (*not appearing elsewhere on the agenda*)

21.2. Planning applications:

- 21.2.1. PA21/03236 Mr J Stacey Summerleaze Farm, Widegates, Looe PL13 1QL
Proposed extension to agricultural building.

(Planning Officer: Josep Sandercock)

- 21.2.2. PA21/04854 Mr And Mrs Hocking Wavcrest, Lower Road Donderry PL11 3LW
Non Material Amendment for alterations to the first-floor cladding, to include fibre cement board
(Application number PA20/04188 dated 7th July 2020 relates)

(Planning Officer: Josep Sandercock)

21.3. Planning applications received after publication of the agenda:

- 21.4. Planning appeals: received by date of the meeting
- 21.5. Planning decisions: received by the date of the meeting
- 21.6. Planning correspondence:
- 21.7. Planning matters raised by members:

22. NEW BUSINESS:

22.1. Adoption of 2021 Code of Conduct

22.2. Standing Orders

To discuss proposed amendments.

22.3. Co-option of two new Councillors – Donderry ward

For discussion.

22.4. Correspondence received by date of meeting

22.5. Matters raised by members for possible inclusion on the next Agenda