

**MINUTES of the ORDINARY MEETING of
DEVIOCK PARISH COUNCIL held at
DOWDERRY METHODIST CHURCH
at 7.30pm on Thursday, 13th February 2020**

PRESENT: Parish Cllrs. Ms. M.E. Temlett (Chair), Dowderry Ward
Mrs. B. M. Lloyd, Dowderry Ward
Mr J. Candy, Seaton Ward
Mr. D. Parry, Hessenford Ward
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward
Mr. J Croft, Seaton Ward
Mr. J Millidge, Dowderry Ward
Karen Pugh (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA

1.1. To receive declarations of interest from councillors on items on the agenda
None were received.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)
None were received.

1.3. To grant any requests for dispensations as appropriate
None were granted.

2. 10-MINUTE PUBLIC PARTICIPATION PERIOD for Public comment on the items below

The Sea Crest applicant (whose planning application was refused by the Parish Council in a previous meeting) said he had listened to the Parish Council's comments regarding the size of the formerly proposed development, garden space and a need for alignment with the Neighbourhood Development Plan. He had spoken with the Planning case officer, after which he had revised the plans considerably, from 100% to 50% of the plot size and from five beds to three by removing the proposed annexe. The revised plans also provide a larger green space (than the existing dwelling).

The revised plans show that the house has also been lowered to the same level as the existing house and that the neighbours are now willing to support the development. Side pods have been removed, along with some high-level windows that neighbours had been concerned about. The initially proposed black cladding has now been changed to a lighter colour and there is below-garden parking. The applicant finished by saying he felt the revised application had moved a long way since the last meeting and hoped the Parish Council would bear this in mind in their deliberations.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

Apologies had been received from Cllr S Parry (work commitments), Cllr M Gibbons (personal commitment) and Cllr H Brockbank (work commitments).

Acceptance for apologies for absence were **proposed** by Cllr A Thorpe, **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

4. MINUTES:

4.1. To approve the Minutes of the Ordinary Meeting of **9th January 2020** as a correct record.
Approval of the Minutes were **proposed** by Cllr J Croft, **seconded** by Cllr B Lloyd and **agreed unanimously** by the meeting.

5. MATTERS ARISING FROM THE MINUTES: (Not appearing elsewhere on the agenda)

Cllr J Candy asked if anything was being done about motorbikes in Hessenford woods. Cornwall Councillor Richard Pugh confirmed that it was in the hands of a senior Countryside Officer.

6. POLICE MATTERS:

None as at 13th February.

7. FINANCE:**7.1. Income & Expenditure****7.1.1. INCOME: DECEMBER 2019 & JANUARY 2020**

	£
Barclays Bank Interest	32.82
Lloyds TSB Fixed Term Deposit (30 Sept 2019)	252.99
J Candy – Axe Field rent	200.00
DECEMBER 2019 & JANUARY 2020 INCOME TOTALS	485.81

Income was noted.

7.1.2. EXPENDITURE: DECEMBER 2019 & JANUARY 2020

	VAT £	Net £	TOTAL £
Petty cash	0.00	50.00	50.00
British Gas – Downderry - electricity	0.58	11.73	12.31
Royal British Legion – 2 x wreaths for Poppy Appeal	0.00	50.00	50.00
Cornwall Council recharge – Clerk’s salary (inv. 98284979) Nov 19	1.00	968.21	969.21
Biffa Waste Services – Seaton toilets sanitary waste collection (inv. 660C55467) October 2019	11.96	59.80	71.76
Parish Magazine Printing – Nut Tree Newsletter – Dec 2019 Edition (invoice 5520)	0.00	90.75	90.75
John Croft – reimbursement for water butt parts	0.00	43.10	43.10
Biffa Waste Services – Seaton toilets sanitary waste collection (inv. 660C56118) Nov 2019	9.57	47.84	57.41
SLCC – updated Local Council Administration book, 2018 edition (20% discount)	0.80	107.99	108.79
Printerland – toner (inv. SSINV631083)	17.55	87.76	105.31
British Gas – Downderry – electricity (Dec 2019)	0.59	11.87	12.46
Cornwall Council recharge – Clerk’s salary (inv. 98286250) Dec 19	1.00	968.21	969.21
Cornwall Council Planning Conference (Dec 19)–J Croft delegate (inv. 98285631)	0.00	0.00	15.00
Direct Debit Payments:			
BT	37.65	188.28	225.93
Standing Order Payments:			
MR. J. BIRD – December 2019 Cleaning Contract Payment (Downderry & Seaton)	0.00	556.28	556.28
MR. J. BIRD – January 2020 Cleaning Contract Payment (Downderry & Seaton)	0.00	556.28	556.28
DECEMBER 2019 & JANUARY 2020 EXPENDITURE TOTALS	£ 80.70	3,813.10	3,893.80

A **proposal to ratify** expenditure was made by Cllr D Parry, **seconded** by Cllr J Millidge and **agreed unanimously** by the meeting.

7.2. Bank Statements & bank account / interest management

Date	Account	Balance £	Interest
30 Jan 20	Barclays Community	1,000.00	
30 Jan 20	Barclays Business Premium	17,516.48	£11.84
30 Jan 20	Barclays Base Rate Reward	61,780.90	£20.98
30 Jan 20	Lloyds TSB Fixed Term Deposit	67,278.59	Matures on 30 th March 2020 Interest at 0.75% = £252.99

Cllr J Candy asked that the Clerk looks into possible reinvestment opportunities for the Lloyds TSB fixed-term deposit account, which matures at the end of March 2020.

7.3. Letters of Thanks received by the date of the meeting

None had been received as at 13th February.

7.4. Requests for funding

A request for funding had been received by the Waves Project, a surfing project that supports young people and their wellbeing/mental health through surfing and 1:1 support.

The Parish Council had previously decided to delay charitable grants until towards the end of the financial year, when Councillors would review all those that had come forward. In the meantime, the Clerk was asked to send a grant form to the Waves Project for them to complete for the March meeting.

Cllr J Millidge suggested that the Clerk signposts the Waves Project to Whitsand Bay Surf School, as there may be a partnership opportunity there. Cllr Millidge said he would forward contact details to the Clerk.

A **proposal** to ask Waves Project to apply for a grant and to provide them with contact details of Whitsand Bay Surf School was made by Cllr J Millidge, **seconded** by Cllr B Lloyd and **agreed unanimously** by the meeting.

7.5. Financial Correspondence

The Valuation Office Agency had requested countryside park ownership/lease details with regard to business rates.

Councillors confirmed that Seaton Countryside Park was owned by Cornwall Council and that the Parish Council had an ongoing lease for Seaton public toilets (which are unrateable). It was suggested that the Clerk signposts the Valuation Office Agency to Cornwall Council.

7.6. Financial Business received after Publication of the Agenda

7.7. Accounts to be paid

	VAT	Net	TOTAL
Viking Payments – stationery (inv. 680187)	4.23	52.59	56.82
Biffa Waste Services – Seaton toilets sanitary waste collection (inv. 660C56960) Dec 2019	11.96	59.80	71.76
Parish Magazine Printing – Nut Tree Newsletter – Feb 2020 Edition (invoice 5676)	0.00	90.75	90.75
South West Water – Seaton toilets(5 Oct 19-28 Jan 20)	0.00	1,037.90	1,037.90
South West Water – Downderry toilets (5 Oct 19-30 Jan 20)	0.00	139.07	139.07
Cornwall Council recharge – Clerk’s salary (inv. 98287940) Jan 2020	1.00	968.21	969.21
PWS – Cleaning materials for toilets (inv. 253756)	9.90	49.48	59.38
British Gas – Downderry electricity (Jan 2020)	0.60	12.04	12.64
St German Group PCC – St Nicolas Church Hall Hire (May-Oct 2019)	0.00	650.00	650.00
St German Group PCC – St Nicolas Church Hall Hire (Nov 19-Apr 20)	0.00	700.00	700.00
Total	£: 27.69	3,759.84	3,787.53

The high water bill for Seaton public toilets was noted. The Clerk confirmed it was based on an actual reading, whereas the previous bill was an estimate.

A **proposal to accept** the accounts to be paid was made by Cllr D Parry, **seconded** by Cllr A Robinson and **agreed unanimously** by the meeting.

8. HIGHWAY MATTERS:

8.1. Traffic and parking issues Downderry, Seaton & Hessenford

8.1.1. Speed monitoring, Seaton – Update

The Clerk provided speed visor costs (solar and electric) to Councillors based on those provided by St Germans Parish Council, noting that they had experienced problems with their new solar visors. While it was noted that the visor location in Polbathic was partially shaded, the solar equipment was still problematic and diagnosis was underway.

Costs: solar visor £9,009.32 +VAT; electric £12,306.07 + VAT to supply and install mains power.

Funding of the Polbathic visors: one visor was paid for by the Parish Council; the other by the Community Network Panel.

It was noted that Cornwall Council had bought mobile speed visors for use across SE Cornwall.

Cllr J Candy agreed to look into the feasibility of an electrical supply for the Seaton speed visor.

It was **proposed** by Cllr J Millidge that the Clerk asked for Deviock’s name to be placed on the Cornwall Council list for a mobile speed visor. This was **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

8.1.2. Number plate recognition (ANPR), Inn on the Shore, Downderry – Update

Further to the Parish Council’s and residents’ responses to the applications on the Planning site, a letter to Punch’s CEO, and calls made by Cornwall Councillor Richard Pugh, the cameras are currently *off*.

Cornwall Cllr Richard Pugh confirmed that Punch/Smart Parking were reflecting on how to proceed, but that the cameras were off while no planning application was in progress.

8.2. Public Transport issues

Cllr J Candy reported that the latest Rame Peninsula Transport Users Group meeting had been interesting: new buses were being purchased and there may be a survey taking place in the parish regarding a core link service to St Germans station. There was a feeling that the demand is there, but as there is only limited parking at the station, a link service would encourage people to use trains. A dedicated travel app had also been discussed at the meeting.

9. CURRENT / ONGOING BUSINESS

9.1. Housing Needs Survey, January – March 2020

The Housing Needs Survey went live a day early, as requested by residents who contacted the Cornwall Council Affordable Housing team. It was noted that Part 2 of the HNS relates to all housing need, not just affordable.

There was currently no update on affordable housing within the parish as a proposed Cornwall Council meeting with the landowner had been cancelled due to illness.

Cllrs J Candy and B Lloyd had attended a community housing seminar.

9.2. Neighbourhood Plan – Update

There was no meeting in February due to illness, but the next stage of the process would be for all draft changes to be input into a final document.

Cllr B Lloyd would check progress.

9.3. Seaton Play Area – Update

Cllr J Millidge updated the meeting, saying the working group had met on the previous Sunday. Cllr J Croft (who has been researching the Changing Places facility) joined the working group.

It was discussed that it would make sense to possibly combine the two projects, the Seaton play area and Changing Places, with a proposal to wait on the completion of the first phase of the Seaton play area works and review the phase two equipment and accessible items, with key support from a resident member of the working group with experience of disability equipment.

Cllr Millidge said he would bring a proposal for outline requirements to the May meeting, for taking to the community.

9.4. ‘Changing Places’ facility – Update

Cllr J Croft updated the meeting with costs he had gathered so far for a Changing Places facility: £35,000-£50,000 - similar to the “Space to Change” facility at the Cornwall Services on the A30 at Victoria. However, he supported Cllr Millidge’s comment above, that there is no more progress to be made currently until such time as the play area works advance.

9.5. Tanver Yate – Update

There had been no update by the date of the meeting.

9.6. Boules piste weeding – Update

Cllr D Parry had spoken to the Twinning Association regarding pesticide use on the boules piste, as the hand weeding undertaken before Christmas was time-consuming and wouldn’t address deeper roots. However, there was a concern about affecting the nearby water course and of the use of pesticides in general.

Cormac had offered to quote for the chemical weeding work, if the decision to use pesticides was made.

Cllr J Candy, who had not attended the previous meeting when pesticide use was raised as a topic, voiced a strong objection to the use of pesticides, emphasising the need for care so as not to damage the boules piste’s ecosystem and the potential risk to dogs, who had a habit of digging in sand, regardless of any risk assessments that would be carried out.

Cllr Candy suggested continued hand weeding. It was agreed that the Clerk would approach the Parish Council’s regular contractor to ascertain if he would be available to take this on as a paid addition to his main, regular responsibilities (looking after the parish public toilets).

9.7. Millennium benches – Update

The potential locations for the benches were discussed, as there was only room for two double benches on the sea wall at Seaton. It was proposed that the remaining (single) bench be sited on Trierieve.

The Parish Council was waiting on a quote from a local contractor to use a digger to site the sea wall benches and for treatment of the benches.

Paul Allen (Highways) would also need to be contacted regarding placing a bench on a pavement. (The suggested Trierieve location has a wide pavement with easy access around.)

9.8. Parish website

The Clerk updated the meeting regarding occasional problems updating the existing website with Agendas and Minutes due to database errors. She had been in contact with the Parish Council's web support person Ross, who had been able to make fixes as required. Ross had previously contacted the Clerk and Cllr B Lloyd regarding the proposed new website and whether savings in costs and effort could be made as DaSRA already has a contemporary website.

The Clerk had been in touch with both the DaSRA Chair and Ross to provide more information on the new public sector Website Regulations' requirements and restrictions (restrictions that the DaSRA site does not have to adhere to), and both the DaSRA Chair and Ross said they would be happy to be involved.

The next stage would be for the Clerk to forward contact details to Cllr M Gibbons of possible web developers that have public sector web development experience.

9.9. Speaker for May meeting

Two options for speakers were put forward by Councillors: the Wave Project (a surfing project for young people to support wellbeing and mental health) and Social Prescribing.

Cllr B Lloyd suggested that instead of inviting speakers only, as per the usual procedure for the Annual Parish Meeting, the event could be opened up to speakers and local groups.

10. REPORT BY CORNWALL COUNCILLOR:

Cornwall Councillor Richard Pugh discussed the following points:

- a. A Cornwall Council Countryside Officer was in contact with residents regarding motorbikes in Hessenford woods. Cornwall Cllr Pugh would advise of any developments in due course.
- b. Car Parking Charges consultation – a proposed 10p increase after the first hour from 1st April. The consultation period was ending soon. The Chair asked if Cornwall Cllr Pugh would be able to provide take-up figures for Broads Yard season tickets in order that the Parish Council could respond. Cllr Pugh said he would provide the Clerk with a contact name.
- c. Cornwall Council had written to a Keveral Garden landowner regarding the removal of dangerous trees. The landowner is not currently responding, so Cornwall Council is unable to proceed further at this stage.
- d. Cornwall Council waste briefing: Residents will be receiving a food caddy for food waste, with the food going into a new waste transfer station before being anaerobically digested.
- e. The Community Governance Review was progressing.
- f. There would be a £23m reduction in bus fares over four years.
- g. Rame Peninsula Transport User Group: There were 26 Penzance trains stopping at St Germans.

11. PLANNING:

11.1. PLANNING COMMITTEE:

11.1.1. To approve the Minutes of the Planning Meeting of **23rd January 2020** as a correct record.

A **proposal to approve** the Minutes was made by Cllr B Lloyd, **seconded** by Cllr A Thorpe and **agreed unanimously** by the meeting.

11.1.2. Matters arising from the Minutes (*not appearing elsewhere on the agenda*)

There were no matters arising.

11.2. PLANNING APPLICATIONS:

11.2.1. PA19/10159 Mr and Mrs Tim Bawtree Sea Crest, Top Road, Downderry PL11 3LZ

Demolition and replacement of existing dwelling house with new family dwelling house, *including self-contained annexe*.

Prior to the discussion commencing, the Clerk advised Councillors that the Planning site had not been sufficiently updated in that the application heading still referred to a self-contained annexe. The Clerk confirmed that the revised application no longer included an annexe and had therefore requested Cornwall Council to make this change to the Planning site.

Having viewed the revised drawings, which reflected the applicant's comments in the public participation period at the beginning of the meeting, the Parish Council noted that a large compromise had been made.

A **proposal to support** the application was made by Cllr J Croft, **seconded** by Cllr D Parry and **agreed** by the meeting. There were three abstentions.

11.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

None as at 12th February.

11.4. PLANNING APPEALS: Received by date of the meeting

None as at 12th February.

11.5. PLANNING DECISIONS: Received by the date of the meeting**17.01.2020 PA19/10454 APPROVED**

Applicant: Mrs Andrews-Jones

Location: Beachward 13 Keval Gardens Seaton Torpoint Cornwall

Proposal: Proposed conservatory to front elevation.

24.01.2020 PA19/10496 WITHDRAWN

Applicant: Mrs Jyoti Evans

Location: Inn on The Shore Donderry Torpoint Cornwall PL11 3JY

Proposal: Positioning of one Automatic Number Plate Recognition (ANPR) camera relating to parking at Inn on the Shore.

24.01.2020 PA19/10497 WITHDRAWN

Applicant: Mrs Jyoti Evans

Location: Inn on The Shore Donderry Torpoint Cornwall PL11 3JY

Proposal: Advertising consent for signs displaying the term and conditions for parking at Inn on the Shore.

11.6. PLANNING CORRESPONDENCE:

An email had been received from Davina Pritchard regarding updated documents for the Sea Crest application. She felt the plans addressed her concerns regarding the scale of the development and the impact on street scene.

11.7. PLANNING MATTERS RAISED BY MEMBERS:**12. NEW BUSINESS:**

12.1. Cornwall C.C. / NALC / CALC, etc. Documents received by the date of the meeting.

12.2. Newsletters / Reports, etc. received by the date of the meeting.

12.3. PROW 2020/2021

Cllr B Lloyd **proposed** that the PROW contractor's quote for the year be accepted. This was **seconded** by Cllr J Candy and **agreed unanimously** by the meeting.

Regarding the additional costs provided by the contractor to clear the gulleys in Trelowia woods, it was agreed that the Clerk should contact Cormac regarding this work.

12.4. New Business received after Publication of the Agenda.

An email letter had been received from Cornwall Council regarding the Trierieve permissive path only a few hours prior to the February meeting. The Chair therefore requested that the letter be brought to the March meeting for discussion.

12.5. Matters raised by members for possible inclusion on the next agenda.

Trierieve permissive path.

Cllr B Lloyd updated the Councillors to say a new Nut Tree Editor had been found and that there would be a handover mid-February for the March edition.

There being no further business, the Meeting closed at 8.57pm.