

Deviocck Parish Council

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MINUTES of the ORDINARY MEETING of DEVIOCK PARISH COUNCIL held virtually at 7.30pm on Thursday 11th MARCH 2021

PRESENT: Parish Cllrs. Ms. M. Temlett (Chair), Donderry Ward
Mr. J. Candy, Seaton Ward
Mrs. A. Thorpe, Hessenford Ward
Mrs. A. Robinson, Hessenford Ward
Mr. J. Croft, Seaton Ward
Mr. J. Millidge, Donderry Ward
Ms. H. Brockbank, Donderry Ward
Karen Pugh (Parish Clerk)
Cornwall Cllr Richard Pugh

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA

- 1.1. To receive declarations of interest from councillors on items on the agenda
Cllr J Croft declared an interest in Item 6.4.
- 1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)
None were received.
- 1.3. To grant any requests for dispensations as appropriate
None were requested.

2. 10-MINUTE PUBLIC PARTICIPATION PERIOD for Public comment on the items below

A resident spoke on his application PA21/01378 (Item 10.2.1 on the Agenda). Having moved into the property in July 2020, the resident said he had a good relationship with neighbours and felt his application would have a minor impact on neighbours' views, but any impact would be minimised as much as possible. As requested by the Parish Council, the architect would be providing a relationship drawing to hopefully be available for the next (Planning) meeting.

A DaSRA representative spoke, saying she thought the play area would be smoother running and that the working group was waiting on a devolution decision from Councillors. There was currently a concern in terms of funding new equipment. Of key importance was the ongoing maintenance of the site, as Cornwall Council do not have a long-term view on the play area.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

Apologies for absence had been received by Cllr D Parry (ill health), Cllr J Millidge (another meeting to attend)* and Cllr M Gibbons (away). (*Cllr Millidge was able to join the meeting at 7.45pm and declared an interest in PA21/01671, Item 10.3.1.)

Acceptance for apologies for absence was **proposed** by Cllr A Thorpe, **seconded** by Cllr A Robinson and **agreed** by the meeting.

4. PRESENTATION

Presentation on the proposed cycle trail Cremyll to Looe and Looe to Liskeard

Alexis Field, Project Manager with Cornwall Council, gave a presentation on 'Looe Valley Trails', part of a regeneration programme for SE Cornwall. A Q&A session for Councillors would follow immediately after the presentation.

Presentation:

The project is community-based, not aimed at tourism, so the project team is in the process of engaging with communities. A project contributing towards wellbeing and 'betterment', the goal is for groups to meet (family and friends) along the cycling trail and stop off at local stopping points. The trails would increase connection between the four main settlements of Cremyll, Looe, Liskeard and Bodmin, without relying on a car.

The route of particular interest to Deviock would be Looe to Seaton, Portwrinkle and Cremyll, primarily an on-road route for more confident cyclists. Where there are particular safety concerns, the project would look to take part of the trail off-road. At the Cremyll end, there may be an opportunity for a shorter on-road loop for those cyclists growing in experience. The intention would be to create loops through smaller communities and villages.

The Seaton to Rame Head stretch would go past Tregantle Fort. The project team was therefore in contact with the MoD.

There would be more consultation coming up in the next few weeks. Spend would be in the region of £1.5m; the original schedule of Spring 2022 would be delayed due to Covid.

Since October 2020, progress had been made on the business case for the project, with the next steps finalising the business plan and continuing discussions with landowners.

For further information, see the 'Let's Talk' site. A newsletter was also due to be published shortly, both of which would enable local people to engage and help on a design panel.

Q&A:

Q: What about unsafe roads with buses and fast traffic, such as towards Craffhole?

A: Safety measures would be put in place. This would also be an opportunity to deal with existing Highways issues in terms of traffic.

Q: The Monkey Sanctuary road was also highlighted as problematic.

A: The project team would consider speaking to landowners along the highway. Cllr J Candy said he would be happy to help if the project team needed information on who owns which piece of land.

Q: What could be done from the hairpin bend in Downderry?

A: Councillors discussed that years ago there was planning permission for a road running parallel to the main highway beyond that bend, so the project team could investigate this.

5. MINUTES:

5.1. To approve the Minutes of the Ordinary Meeting of **11th February 2021** as a correct record.

Approval of the Minutes was **proposed** by Cllr A Thorpe, **seconded** by Cllr J Croft and **agreed** by the meeting.

5.2. Matters arising from the Minutes (*not appearing elsewhere on the agenda*)

There were no matters arising.

6. FINANCE:

6.1. Income & Expenditure

6.1.1. INCOME: JANUARY & FEBRUARY 2021

	£
Barclays Bank Interest	1.05
JANUARY & FEBRUARY 2021 INCOME TOTALS	1.05

Noted.

6.1.2. EXPENDITURE: JANUARY & FEBRUARY 2021

	VAT £	Net £	TOTAL £
John Croft – reimbursement for Zoom Pro (01-31/01/21)	0.00	14.39	14.39
Biffa – sanitary waste collection (inv. 660C64777) (December)	10.05	50.24	60.29
Viking Payments – warning tape (inv. 687752)	6.59	32.94	39.53
PWS – Toilet rolls and cleaning materials – disabled toilets (inv. 292859)	22.85	114.24	137.09
Parish Noticeboard Company – Seaton noticeboard (inv. 9196) – 1st 50% on order	61.00	305.00	366.00
Clerk salary recharge to Cornwall Council (inv. 8100081449), December 2020	1.00	1,545.88	1,546.88
Bill Knight – Tanver Yate plans	0.00	200.00	200.00
Cornwall Council Planning Portal – Tanver Yate plans	0.00	256.00	256.00
Just Rods – two callouts to Seaton toilets – Nov 2020 and Jan 2021 (inv. 2798)	0.00	160.00	160.00
St Germans Group Parish - Vestry rental charge – 01/05/20-30/04/21	0.00	1,300.00	1,300.00
Cormac – Zoono cleansing – Seaton, 24/12/20	15.00	75.00	90.00
Cormac – Zoono cleansing – Downderry, 24/12/20	15.00	75.00	90.00
K Johnson (Oak) – PROW 2020	0.00	2,000.00	2,000.00
Parish Magazine Printing – Nut Tree Newsletter – Feb 2021 Edition (invoice 6838)	0.00	96.00	96.00
John Croft – reimbursement for Zoom Pro (01-28/02/21)	0.00	14.39	14.39
Parish Noticeboard Company – Seaton noticeboard (inv. 9196) – 2nd 50% on delivery	61.00	305.00	366.00
Clerk salary recharge to Cornwall Council (inv. 8100091637), January 2021	1.00	1,369.75	1,370.75
British Gas d/d – Downderry toilets electricity 22/12/20-21/01/21	0.74	14.80	15.54
<u>Direct Debit Payments:</u>			
BT Jan 2021	9.12	36.47	45.59
BT Feb 2021	9.12	36.47	45.59
BT Quarter to 21/01/21	37.76	188.82	226.58

Standing Order Payments:			
MR. J. BIRD – January 2021 Cleaning Contract Payment (Downderry & Seaton)	0.00	574.05	574.05
MR. J. BIRD – February 2021 Cleaning Contract Payment (Downderry & Seaton)	0.00	574.05	574.05
JANUARY & FEBRUARY 2021 EXPENDITURE TOTALS	250.23	9,338.49	9,588.72

A **proposal to ratify** expenditure was made by Cllr H Brockbank, **seconded** by Cllr J Candy and **agreed unanimously** by the meeting.

6.2. Bank Statements & bank account / interest management

Date	Account	Balance £	Interest
26 Feb 21	Barclays Community	1,000.00	£0.00
26 Feb 21	Barclays Business Premium	26,221.23	£0.00
26 Feb 21	Barclays Rate Reward	61,893.91	£0.47
26 Feb 21	Lloyds TSB Current Account*	67,538.58	Fixed Term Deposit matured on 1 st July 2020 (interest 0.1% = £16.84)

* Funds held in current account from July 2020
Noted.

6.3. Accounts to be paid

	VAT £	Net £	TOTAL £
Cormac – Zoono cleansing – Seaton, 27/11/20	15.00	75.00	90.00
Cormac – Zoono cleansing – Downderry, 27/11/20	15.00	75.00	90.00
Cormac – Seaton countryside park inspections (inv. IN113736), January	7.65	38.23	45.88
Cormac – Seaton countryside park inspections (inv. IN115087), February	7.65	38.24	45.89
John Croft – reimbursement for Zoom Pro (01-31/03/21)	0.00	14.39	14.39
Parish Magazine Printing – Nut Tree Newsletter – Mar 2021 Edition (invoice 6947)	0.00	96.00	96.00
Chris Hirst - memorial garden shelter roof, January 2021	0.00	1,680.00	1,680.00
Clerk salary recharge to Cornwall Council (inv. 8100091637), February 2021	1.00	1,369.75	1,370.75
British Gas d/d – Downderry toilets electricity 22/01/21-20/02/21	0.72	14.41	15.13
Total	47.02	3,401.02	3,448.04

Biffa invoice(s) to follow.

A **proposal to accept** the accounts to be paid was made by Cllr H Brockbank, **seconded** by Cllr J Candy and **agreed unanimously** by the meeting.

6.4. Grant request

An application for up to £100 had been received for bedding plants for Bridge Road. The Parish Council had last granted this request in 2020.

A **proposal to approve** the grant was made by Cllr A Thorpe, **seconded** by Cllr A Robinson and **agreed unanimously** by the meeting.

7. HIGHWAYS MATTERS

7.1. SWW sewer discharge, Seaton

A response had been received from Highways regarding the hazard aspect of sewage being walked through by members of the public: that this was the remit of South West Water.

Further to this, South West Water had filled in the leaking manhole cover by Seaton car park and had carried out pipework modifications in Tregunnick Lane which is hoped will fully resolve the longstanding problem. The situation would be monitored.

7.2. Liskeard and Looe Y2 CNP TRO

The parking restriction consultations for Broads Yard and Keveral Lane junctions had ended and minor amendments had been made to the Broads Yard TRO further to contact with Cornwall Cllr Richard Pugh and residents.

A Parking Places Order email had been received on 10th March with regard to the Cornwall Council parking fee increases that had been delayed due to the pandemic.

Both items above were noted.

Action: On a related note, Councillors suggested the Clerk contact the Fire Service to request a safety check in terms of access on narrow roads, especially Top Road. This had been flagged as a concern further to the recent felling of a tree that had partially blocked access.

8. CURRENT / ONGOING BUSINESS

8.1. Devolution – update

The Chair updated the meeting to clarify that the devolution package that had been discussed with Cornwall Council for a long time was for the original three assets. Seaton play area was never part of the package and the Parish Council feels somewhat held to ransom on the topic of possible devolution of the play area too.

The last meeting with Cornwall Council and the landowner of the agricultural land at Broads Yard disclosed the landowner's intention to build open-value housing on his land.

8.2. Seaton play area – update

The Chair further clarified that after a play area meeting on 24th February, the issue of a licence had been raised in order for the next phase of works to be project managed.

The Chair added that the Parish Council would like to see progress and for the project to move forward, but also requested that the licence issue is removed from the devolution idea as the licence is a more pressing issue.

Cornwall Cllr Pugh agreed that the Parish Council was being held to ransom. The Parish Council could agree to run the play area and take payment from the car park to do so, as leaving the play area with Cornwall Council would not secure its future.

In terms of project management, Cllrs J Millidge and J Croft felt confident that the working group had the skills required for this.

It was **proposed** by Cllr Millidge that a request was made to Cornwall Council for a temporary licence to transfer the play area to the parish in order that the project could move forward. This was **seconded** by Cllr Croft and **agreed unanimously** by the meeting.

8.3. Changing Places toilets

New government funding had been announced. Funding was not yet available, but those interested should register their interest with Cornwall Council at this stage.

Cllr J Candy **proposed** that the Clerk register the Parish Council's interest. This was **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

8.4. Tank traps – update

Cornwall Heritage Trust had approved a grant for £500 to support the tank traps heritage project. The Clerk had sent a thank you letter.

Councillors were waiting on approval from Cornwall Council to be able to move the traps from Seaton beach to the triangle at Seaton.

8.5. Assets – works progress

Slipway: complete, but gate needs additional security.

Memorial garden shelter roof: repaired.

Memorial garden ramp: contractor delay; meeting to follow.

Millennium benches: revised price received for shot-blasting only - £95 per end panel

New Seaton noticeboard: received and would be erected soon.

Replacement flags: ordered, but not yet arrived.

8.6. Tanver Yate – update / planting

Fruit trees suppliers are currently low on stock. The recommendation is therefore to discuss requirements with the community over the summer months and go back to the tree suppliers in Autumn with a requests list.

8.7. Neighbourhood Development Plan and Referendum – update

The NDP final document is still with the NDP group as the file size is too large to email.

An email had been received from Cornwall Council with next steps and timeline.

Action: It was requested that the Clerk forward this email to the NDP group.

8.8. New website – update

The Clerk had attended virtual training on making website documents 'accessible' in order to comply with the Accessibility Regulations.

The Clerk would need to make c. two and a half years of meetings documents accessible, plus other statutory documents (Standing Orders, etc.). The web developer would be tasked with uploading documentation to the new site, plus archive (non-accessible) meetings documents, prior to launch.

After launch, the Clerk will be updating.

9. REPORT BY CORNWALL COUNCILLOR:

Cornwall Cllr Richard Pugh discussed the following points:

- a. He had spoken to Donald Martin to request new locks to be fitted to the gates on the new slipway on Seaton beach.
- b. South West Water sewerage pipe work had been done.
- c. He hoped that devolution of the play area might be possible.

10. PLANNING:**10.1. PLANNING COMMITTEE:**

10.1.1. To approve the Minutes of the Planning Committee Meeting of **25th February 2021** as a correct record.

A **proposal to approve** the Minutes of 25th February was made by Cllr J Croft, **seconded** by Cllr A Thorpe and **agreed** by the meeting.

10.1.2. Matters arising from the Minutes (not appearing elsewhere on the agenda)
There were no matters arising.

10.2. PLANNING APPLICATIONS:

10.2.1. PA21/01378 Mr And Mrs R Howell 35 Trerieve Estate, Downderry PL11 3LY
Extension on north side to construct garage and covered parking area. Extension to ground and lower ground floors on south side. Construction of new first floor storey.

(Planning Officer: Josep Sandercock)

Councillors discussed the drawings available. Relationship drawings had been requested, but had not been received as yet.

It was therefore agreed to defer consultation as it would be difficult to make an informed decision without such drawings.

A deferral was **proposed** by Cllr J Candy, **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

Action: The Clerk would contact the Planning Officer to advise.

10.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

10.3.1. PA21/01671 Laura Billington 2 Channel View, Main Road, Downderry PL11 3LJ
Replacement ground floor side extension, first floor balcony, new roof dormers

(Planning Officer: Josep Sandercock)

As a late application, it was agreed to defer the application until the next Planning meeting.

A deferral was **proposed** by Cllr J Candy, **seconded** by Cllr H Brockbank and **agreed unanimously** by the meeting.

10.3.2. PA21/01963 Mr And Mrs M Cox Pentillie, Brenton Road, Downderry PL11 3JA
Proposed reconstruction of dwelling to include additional parking area.

(Planning Officer: Jonathan Luker)

As a late application, it was agreed to defer the application until the next Planning meeting.

A deferral was **proposed** by Cllr J Candy, **seconded** by Cllr J Croft and **agreed unanimously** by the meeting.

10.4. PLANNING APPEALS: Received by date of the meeting

None had been received.

10.5. PLANNING DECISIONS: Received by date of the meeting**03.03.2021 PA20/10937 WITHDRAWN**

Applicant: Mr D Carroll

Location: Land North East Of Spring Bank Seaton Park Seaton Cornwall PL11 3JF

Proposal: Proposed new dwelling

10.03.2021 PA20/09484 REFUSED

Applicant: Mr Trevor Farrell

Location: Land East Of Reflections Brenton Road Downderry Cornwall PL11 3JA

Proposal: Construction of dwelling with garage and parking spaces.

04.03.2021 PA20/11552 APPROVED

Applicant: Mr Milo Spencer-Harper

Location: 7 Hillside Terrace Treliddon Lane Downderry Torpoint Cornwall

Proposal: Proposed bedroom in the roof with balcony. Garden shed for office and storage

04.03.2021 PA21/00239 APPROVED

Applicant: Mr Timothy Pullin Location: Jasione Front Road Downderry Torpoint Cornwall

Proposal: Addition of balcony to rear of property

09.03.2021 PA21/01320 Decided not to make a TPO (TCA apps)

Applicant: D Cormack

Location: The Coach House Church Hill Hessenford PL11 3HR

Proposal: Works to trees within a conservation area namely Thinning, width restriction and up to 12 foot height reduction of overgrown Portuguese laurel hedge and up to 12 foot height reduction line of Lawson cypresses.

Decisions were noted.

10.6. PLANNING CORRESPONDENCE:**10.6.1. 5-day protocol: PA20/09163 Land off Trierieve Estate, Downderry Cornwall PL11 3LY**

An email and new drawings had been received from the Planning Officer on 4th March and a response from the Parish Council on one of three options was required on Friday 12th:

1. Agree with recommendation.
2. Agree to disagree.
3. Having made strong planning reasons to maintain original position on the proposal against the Planning Officer's recommendation, request that the application is determined by the Planning Committee.

After looking at the revised drawings and a short discussion, Cllr J Croft **proposed to 'agree with the recommendation'** (option 1). This was **seconded** by Cllr J Millidge and **agreed** by the meeting. There were two abstentions.

10.6.2. Tree felling:

Tregunnick Lane: Multiple trees had been felled along the lane (26th Feb) and the action reported to Enforcement by residents, the Clerk and Cornwall Cllr Pugh.

Enforcement response: no action would be taken as it was not a Conservation Area.

PA20/11005 Mount House The felling of a Cypress tree.

The application to fell had previously been approved by the Forestry Team, but the applicant and his tree surgeon thought the tree could be saved.

Response from the Tree Officer: The tree was in terminal decline and had been dying over the course of many years; the decision would therefore remain. The Tree Officer supplied photos of the tree from several years ago and recently and the level of decline was visibly significant. Replanting would occur following removal of the trunk.

The Parish Council noted the response by residents who had been upset by the felling, but very much supported the replanting in due course.

10.6.3. Question from resident about infill housing in Downderry

An email had been received on 5th March asking if there were some new rules regarding building on in-fill sites. In particular, a resident asked if the number of infills that had been used in Downderry had reached the maximum for a set period.

The Parish Council and Cornwall Cllr Pugh were not aware of any such rules, but noted that there is a new initiative whereby small builders could build affordable homes and sell them back to Cornwall Council. The Clerk had forwarded this information to the resident.

10.7. PLANNING MATTERS RAISED BY MEMBERS:**10.7.1. Proposed Tencreek Farm development (Menheniot Parish)**

Detailed information had been received from the Clerk of Menheniot Parish and forwarded to Councillors for their information. Councillors passed on their thanks to the Menheniot Clerk for his informative correspondence.

Cllr A Robinson voiced her concern that River Seaton runs through the proposed plot. It was noted that the Environment Agency would be a statutory consultee and that the land had been allocated for a number of years.

Action: The Clerk would forward any consultation links to the Councillors, enabling them to respond.

11. NEW BUSINESS:**11.1. Matters raised by members for possible inclusion on the next agenda**

Public toilets

Treliddon Lane (affordable housing)

There being no further business, the Meeting closed at 9.20pm.