

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at
DOWDERRY METHODIST CHURCH
at 7.30pm on Thursday, 14th March 2019.**

PRESENT: Parish Cllrs. Ms. M.E. Temlett (Chair), Dowderry Ward
Ms. H. M. Brockbank, Dowderry Ward
Mr. J. P. Candy, Seaton Ward
Mr. M. Gibbons, Dowderry Ward
Mrs. B. M. Lloyd, Dowderry Ward
Mr. S. J. Parry, Seaton Ward
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward
C. Cllr Richard Pugh
Tim Pullin (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:

1.1. To receive declarations of interest from councillors on items on the agenda

1.1.1. Cllr. Mrs. B. M. Lloyd stated that she had a personal interest relating to item 12.2.2. (Peny-Ghent, Keveral Gardens, Seaton) being a friend of the applicant.

1.1.2. Cllr. J. P. Candy declared a prejudicial interest relating to item 12.1.2. (the Coach House, Bake Lane, Trerulefoot) being a friend of the applicant and renting property from a relative of the applicant.

1.1.3. Cllr. S. J. Parry declared a prejudicial interest relating to item 12.2.2. the applicant being a client of his business.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any):

No requests were made.

1.3. To grant any requests for dispensations as appropriate: None were made.

2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:

2.1. A member of the public referred to item 12.1.2. of the agenda (PA19/01436 The Coach House, Bake Lane, Trerulefoot) stating that the purpose-built container to house a 99kw Froling Biomass pellet store had not previously required planning permission and that the current application was in order to regularise permission in light of changes to legislation. The store could not be seen from other properties. There being no other members of the public wishing to address the meeting, the Chair closed the public participation period.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

3.1. Cllr. D. T. Parry (out of county).

A **proposal to accept** these apologies for absence was made by Cllr. Mrs. A. Robinson; **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the meeting.

4. MINUTES:

4.1. Minutes of the Ordinary Meeting of 14th February 2019

It was **proposed** by Cllr. J. P. Candy; **seconded** by Cllr. Mrs. A. Thorpe and **AGREED** by the Meeting to accept the minutes as a correct record, subject to minor amendment. (one abstention)

ORDINARY MEETING OF 14th March 2019 (Continued)**5. REPORTS ON MATTERS ARISING FROM THE MINUTES:**

5.1. Cllr. S. J. Parry referred to item 9.7. and asked if any progress had been made. The Clerk replied that Cornwall Council had not yet been contacted on this matter.

6. POLICE MATTERS: No matters were raised.**7. FINANCE:****7.1. Income & Expenditure.****7.1.1. INCOME: JANUARY & FEBRUARY 2019**

Barclays Bank Interest	40.45
Cornwall Council – Cornwall Councillor Community Chest Grant (Bike Racks)	400.00
Cornwall Council – PROW L.M.P. Grant 2018	458.80
JANUARY & FEBRUARY 2019 INCOME TOTALS	Total £ 899.25

7.1.2. EXPENDITURE: JANUARY & FEBRUARY 2019

	VAT £	Nett £	TOTAL £
DSC Electrical Services – Install replacement Defib. Cabinet at Downderry	0.00	40.00	40.00
Parish Magazine Printing – Nut Tree Newsletter – Jan. 2019 Edition (invoice 4123)	0.00	90.75	90.75
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Nov. 2018	6.83	34.14	40.97
DM Payroll Services Ltd. – Payroll Admin Services 2018/19 Half Year (Inv. 143)	0.00	50.00	50.00
Cornwall Council – Clerk's salary – December 2018	1.00	1,650.37	1,651.37
EJFP Planning Ltd – Planning Advice PA17/08935 Inv. 2019-002 9/1/19	20.00	100.00	120.00
British Gas – Downderry Public Toilets – Electricity 07/07/18 – 03/01/19	1.73	70.05	71.78
PWS – Inv. 202881 – Public Toilets Cleaning Materials	27.53	137.65	165.18
South West Water Business – Seaton Public Toilets 01/11/18 – 09/01/19	0.00	488.71	488.71
South West Water Business – Downderry Public Toilets 01/11/18 – 15/01/19	0.00	94.73	94.73
K. Johnson – PROW & Small Works 2018 – Final cuts and extras Invoice	0.00	600.00	600.00
PWS – Inv. 210915 Public Toilets Cleaning Materials	6.48	32.38	38.86
Parish Magazine Printing – Nut Tree Newsletter – Feb. 2019 Edition (invoice 4186)	0.00	90.75	90.75
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Dec. 2018	6.83	34.14	40.97
DM Payroll Services Ltd. – Payroll Admin Services 2018/19 2nd Half Year (Inv. 269)	0.00	50.00	50.00
Cornwall Council – Clerk's salary – January 2019	1.00	1,650.37	1,651.37
Cormac Solutions Ltd. – Seaton Outdoor Gym Safety Inspections Jan – Mar 2019	10.78	53.92	64.70

Direct Debit Payments:

BT – Office Telephone & Broadband to 20th April 2019 (Quarterly payment)	38.03	190.18	228.21
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Standing Order Payments:

MR. J. BIRD – January 2019 Cleansing Contract Payment (Downderry & Seaton)	0.00	520.00	520.00
MR. J. BIRD – February 2019 Cleansing Contract Payment (Downderry & Seaton)	0.00	520.00	520.00
JANUARY & FEBRUARY 2019 EXPENDITURE TOTALS	£ 120.21	6,498.14	6,618.35

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Robinson; **seconded** by Cllr. Mrs. B. M. Lloyd and **approved** unanimously by the Meeting.

7.2. Bank Statements & bank account / interest management

Date	Account	Balance £	
27 Feb. 19	Barclays Community	1,000.00	
27 Feb. 19	Barclays Business Premium	17,704.78	
27 Feb. 19	Barclays Base Rate Reward	61,554.54	<i>Jan. & Feb. 2019 interest = £40.45</i>
29 Mar. 18	Lloyds TSB Fixed Term Deposit	66,425.98	<i>Matures on 29th March 2019 Interest at 0.9% = £597.83</i>

The Clerk reminded members that the Lloyds TSB Fixed Term Deposit would mature on 29th March 2019 and that reinvestment would be required. Cllr. J. P. Candy **proposed** that the Lloyds TSB Fixed Term Deposit be reinvested for a period of six months; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 14th March 2019 (Continued)**7. FINANCE (continued):****7.3. LETTERS OF THANKS:** None had been received.**7.3. Letters of Thanks received by the date of the meeting**7.3.1. South East Cornwall Surf Club (Letter dated 8th February 2019)**7.4. REQUESTS FOR FUNDING: -**

7.4.1. Grass Verge, Bridge Road Car Park, Seaton: Mrs Claire Croft.

Request for funding £50.00 for plants

After discussion Cllr. J. P. Candy **proposed funding of up to £150.00**; this was **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the Meeting.**7.5. FINANCIAL CORRESPONDENCE:**

None had been received.

7.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

No matters were raised.

7.7. ACCOUNTS TO BE PAID:

	VAT	Nett	TOTAL
Cornwall Council – Clerk's salary – November 2018 (Inv. 98263672)	1.00	1,650.37	1,651.37
Cornish Times Limited – Advertisement of Deviock Clerk Job – 1 st Mar. 2019 (Inv. 156322)	63.20	316.00	379.20
Parish Magazine Printing – Nut Tree Newsletter – Mar. 2019 Edition (invoice 4328)	0.00	90.75	90.75
Cornwall Council – Clerk's salary – February 2019 (Inv. 98268419)	1.00	1,650.37	1,651.37
Timothy Pullin – Mileage Expenses – July 2018 to March 2019 (131 miles @ 60.1p)	0.00	78.31	78.31
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Jan. 2019	11.38	56.90	68.28
Cornish Times Limited – Advertisement of Deviock Clerk Job – 8 th Mar. 2019 (Inv. 156556)	31.60	158.00	189.60
Total £	108.18	4,000.70	4,108.88

It was **proposed** by Cllr. J. P. Candy; **seconded** by Cllr. Mrs. A. Robinson and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

8. HIGHWAY MATTERS:**8.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD****8.1.1. To debate response from Cornwall Council Highways Dept. to recent requests by the Parish Council.**

The Clerk referred members to the email forwarded on 13th March 2019 and also email forwarded 26th February 2019 from Mr. Nigel Blackler (Service Director, Transport & Infrastructure, Cornwall Council), being a response to the council's request for a new highway for Dowderry & Seaton.

After discussion it was agreed that Mr. Blackler should be invited to a site meeting in order that he might acquaint himself with the local situation.

Cllr. S. J. Parry requested that the unstable roadside bank on the Seaton Valley Road, where traffic cones had been put in place, be flagged up with Cornwall Council Highways Dept. as they were causing a driving hazard. The roadside bank adjacent to the river also required investigation.

Cllr. Mrs. A. Robinson suggested that the number of lorries using the B3247 at Seaton and Dowderry be counted in order to obtain an idea of their frequency.

8.1.2. To consider a request for a new Traffic Management Survey to be carried out by Cornwall Council, Highways Dept. (Mr. Laurence Barnes email 18th Feb 2019)

After discussion Cllr. S. J. Parry **proposed** that Cornwall Council, Highways Dept. be requested to carry out a Traffic Management Survey in the Parish; this was **seconded** by Cllr. M. Gibbons and unanimously **agreed** by the Meeting.

ORDINARY MEETING OF 14th March 2019 (Continued)

8. HIGHWAY MATTERS (continued):

8.1.3. Highway Safety Measures Dowderry & Seaton: To consider suggestions made by Mr. James Millidge

The Clerk referred members to an email forwarded on 13th March 2019

After discussion the Clerk was instructed to contact the St. Barnabas Trust regarding the possibility of installing a pavement on Main Road, Dowderry, outside the school, on land currently owned by the Trust.

8.1.4. Permissive Paths at Trierieve Farm, Dowderry - Update

The Clerk referred members to an email forwarded by Cllr. Mrs. B. M. Lloyd expressing concerns regarding closed permissive paths at Trierieve Farm.

Cllr. J. P. Candy stated that public access to the permissive paths was a condition of the tenancy at the farm. Being the former tenant, Cllr. Candy then left the meeting.

A member of the public, being the new occupant of Trierieve Farm, expressed a desire to address the meeting.

Cllr. M. Gibbons **proposed** that Standing Orders be suspended in order to allow this; this was **seconded** by Cllr. Mrs. A. Robinson and **agreed** unanimously by the meeting.

The new occupant of Trierieve Farm explained to the meeting that because of technical reasons relating to the transfer of the tenancy, he was not yet confirmed as the new official tenant of the farm. Because of this he was unable to access funds for the upkeep of the permissive paths. It was the aim of the new occupant to provide public access and be involved in the local community.

C. Cllr. R. Pugh stated that Cornwall Council was trying to resolve the issues relating to the farm as a matter of urgency, but it was likely to take some time.

Standing Orders were re-imposed. Cllr. J. P. Candy re-joined the meeting.

8.2. STREET LIGHTING: Update further to public consultation - March 2019 Nut Tree Newsletter

The Clerk informed members that a response had been received from a resident of West Camps Bay and from Seaton Park requesting reduced street lighting.

After discussion Cllr. S. J. Parry **proposed** that the Clerk be instructed to write to Cornwall Council requesting that all street lights in the parish shrouded, be switched off between midnight and 6 am and that they be dimmed by 50% at all other times; this was **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the Meeting

8.3. PUBLIC TRANSPORT ISSUES:

No matters were raised.

9. DOWDERRY & SEATON RESIDENTS ASSOCIATION:

To receive a report from Mrs. Laura Done (Chair of D&SRA) and to discuss shared objectives with the Parish Council

Cllr. J. P. Candy **proposed** that Standing Orders be suspended in order to allow Mrs Laura Done to address the meeting; this was **seconded** by the Chair and **agreed** unanimously by the meeting.

Mrs. Laura Done introduced herself as Chair of D&SRA and also introduced Mr. David Gatland as a committee members with special responsibility for local planning matters.

Mrs. Done thanked the Parish Councillors for giving her the opportunity to address them.

The D&SRA had eight committee members. The committee wanted to be approachable to effective. The organisation was non-political and impartial.

Although D&SRA did not represent all residents it did work for the local community by:

- 1) By being a conduit for local views and providing a collective voice on issues
- 2) Working with external organisations on issues that affect the local community
- 3) Keeping residents informed on current issues through its website and Nut Tree newsletter
- 4) Playing a lead role in safeguarding local community assets e.g. post office

ORDINARY MEETING OF 14th March 2019 (Continued)**9. DOWNDERRY & SEATON RESIDENTS ASSOCIATION (continued):**

Mr. Gatland stated that D&SRA also had an advisory role enabling residents to have an alternative avenue to express concerns other than the Parish Council that was often constrained by being a local government authority.

Regarding planning applications Mr. Gatland stated that D&SRA would not take sides but would engage in a two way process with residents. Mr. Gatland cited two recent cases where the organisation had been involved: Broads Yard, Downderry affordable housing site about which it had encouraged the Housing Association to hold public meetings and the Red House, Brenton Road, Downderry, planning application when he had attended the Cornwall Council planning committee to support local views.

Mr. Gatland also informed members that D&SRA was keen to be involved in local highway issues and that one of its committee members Mr. Laurence Barnes had advocated that a new Traffic Management Survey for the Parish be instigated by Cornwall Council. Mr. Gatland expressed thanks that the Parish Council had just supported this request.

Mr. Gatland suggested that construction traffic management plans should be a required as part of all planning applications

The Chair thanked Mrs. Done and Mr. Gatland for their presentation.

10. CURRENT / ONGOING BUSINESS:**10.1. AFFORDABLE HOUSING:****10.1.1. Treliddon Lane – Update**

Cllr. Ms. H. M. Brockbank informed members that Ms. Karen Hillhouse of Hastoe Housing Association had been replaced by Mr. Javed Ditta who should have made contact to provide an up date on the proposed purchase of land and development of the site. It was agreed that the Clerk should request that Mr. Ditta provide an update and attend a site meeting in Downderry.

Cllr. J. P. Candy suggested that he could investigate the possibility of a Community Land Trust development at the site.

Cllr. Ms. H. M. Brockbank suggested that the Parish Council purchase the land direct from the land owner in order to prevent sale to another buyer.

The Chair agreed to write to the land owner on this matter.

10.2. NEIGHBOURHOOD PLAN:**10.2.1. Deviock Neighbourhood Plan Update**

Cllr. Mrs B. M. Lloyd informed members that the Deviock Neighbourhood Plan was with Cornwall Council for consideration and that there was no update to report.

Cllr. J. P. Candy stated that information from a Cornwall Climate Change Conference could impact on Neighbourhood Plans.

10.3. TANVER YATE – Update

The Clerk informed members that the deeds for Tanver Yate field had now been deposited with Mark Grassam Solicitors in order to help with assessment of covenant commitments.

10.4. ROCKNOSE – Update:

The Clerk reported that a site meeting had taken place with Mr. Paul Allen, Cornwall Council Highways Manager, in order to look at rock fall issues adjacent to the sea wall footpath, relating to the Rocknose Corner. Mr. Allen had stated that he did not consider it a major problem and that no fencing of the area was required. Mr. Allen agreed to ask the Cornwall Council surveyor to investigate and report back. The question of signage to warn the public of falling rock was discussed and Mr. Allen suggested that it could be appropriate.

ORDINARY MEETING OF 14th March 2019 (Continued)**10. CURRENT / ONGOING BUSINESS (continued):****10.5. BIKE RACKS – Update:**

The Clerk reported that Cornwall Council Highways Dept. had approved the installation of bike rack hoops adjacent to the ticket machine at Seaton Beach car park and a revised licence was being applied for. Cornwall Council LEADER funding for the project had now been applied for. Grant funds for this could be received retrospectively so that the project would not be held up.

10.6. PARISH COUNCIL VACANCIES: Seaton and Dowderry

The Clerk informed members that the vacancy for Dowderry Ward was currently being advertised.

10.7. PARISH CLERK & R.F.O. – Appointment Process - Update:

The Chair informed members that the post had now been advertised with a deadline of 14th March 2019 for applications. So far 9 requests for the application packs had been received and one completed application form returned.

10.8. COUNCIL COMMUNITY RESILIENCE WORKSHOP:

The Clerk reported that the original workshop was full and because of demand a second had been scheduled for St. Breward near Bodmin on 21st March 2019. Cllr. J. P. Candy stated that he would be attending.

10.9. CAN SOS LAUNCH (Council Employee Volunteering Scheme):

The Clerk brought the attention of this scheme to members.

10.10. A.P.M. – Thursday 2nd May 2019 – To decide meeting format

The Clerk reminded members that normally every other year local organisations were invited to make reports to the Council. 2019 was one such year.

C. Cllr Richard Pugh was hoping to ask Mr. Mark Andrews, a senior planning officer to speak at the A.P.M.

Cllr. Mrs. B. M. Lloyd left the meeting at 20.56 hours.

11. REPORT BY CORNWALL COUNCILLOR: -

C. Cllr. R. Pugh made the following points: -

- 1) Cornwall Council was currently interviewing for a fund raiser to support local businesses
- 2) The CNA Highways Scheme Round 2 was open to receive applications by the middle of May 2019
- 3) The traveller's site at Horningtops was reopening in the near future with a new manager appointed.
- 4) A directive was being issued making it possible for people to stand for election without needing to state their address publicly.
- 5) A Review of Polling Districts and stations was underway
- 6) The Tamar Bridge toll may remain at 75p for local residents but would be increased to £2.00 for visitors.
- 7) A request for nominations for civic awards was being made.

ORDINARY MEETING OF 14th March 2019 (Continued)**12. PLANNING:****12.1. PLANNING APPLICATIONS:****12.1.1. PA19/01081 Mr And Mrs Chapell****LAND ADJACENT TO TREVARNO, KEVERAL LANE, SEATON PL11 3JJ**

Construct a 3-bedroom bungalow.

(Planning Officer: Davina Pritchard)

After discussion Cllr. S. J. Parry **proposed support** of the application subject to the following conditions being imposed: -

- 1) No interference be allowed to the watercourse on the development site
- 2) A construction traffic management plan be required, and that no construction vehicles be allowed beyond the location of the development site, bearing in mind the ground instability issues relating to Keveral Lane.
- 3) That all further permitted development rights relating to the property be removed.

It is also requested that the planning officer consult with Dr. D. Watkins (Environment Service, Cornwall Council), regarding relevant climate change and coastal and flooding issues.

This proposal was **seconded** by Cllr. A. Thorpe and **agreed** by the Meeting (Two abstentions)

Cllr. J. P. Candy left the meeting.

12.1.2. PA19/01436 Mr Roy Davey**THE COACH HOUSE, BAKE LANE, TRERULEFOOT****PL12 5BW**

Retrospective planning application for a purpose-built container to house a 99kw Froling biomass pellet, which is used to heat the workshops and dwellings *(Planning Officer: George Shirley)*

Cllr. Mrs. A. Robinson **proposed support** of the application; this was **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the meeting.

Cllr. J. P. Candy re-joined the meeting.

12.2. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:**12.2.1. PA19/01709 Mr. Kodicek CARWYTHENACK, MAIN ROAD, DOWNDERRY. PL11 3JX**

Erosion protection to toe of cliff

(Planning Officer: George Shirley)

Cllr. S. J. Parry **proposed support** of the application; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** by the meeting (one abstention).

12.2.2. PA19/01169 Mr. & Mrs. Daniel Barnes PENY-GHENT, KEVERAL GARDENS, SEATON PL11 3JH

Alterations and extension to dwelling.

(Planning Officer: George Shirley)

Cllr. M. Gibbons **proposed** decision on this application be **deferred** until the March Planning Committee meeting; this was **seconded** by the Chair and **agreed** unanimously by the meeting.

12.3. PLANNING APPEALS: None had been received.**12.4. PLANNING DECISIONS:****12.4.1. 04.03.2019 PA19/00042 APPROVED**

Applicant: Mr And Mrs Dan Loftus

Location: Plot 45 And Plot 46 Trerose Coombe Downderry Cornwall

Proposal: Construction of single storey garage

11.6. PLANNING CORRESPONDENCE:

12.5.1. To debate a request that local developers / contractors be required to submit traffic management plans for specific works they are undertaking in the villages. (Mr. Laurence Barnes email).

Councillors supported this request. Cllr. S. J. Parry suggested that when responses on applications were made to Cornwall Council, they should always request that a construction traffic management plan be included. This was agreed by the meeting.

ORDINARY MEETING OF 14th March 2019 (Continued)**12. PLANNING (continued):****11.7. PLANNING MATTERS RAISED BY MEMBERS:**

No matters were raised.

13. NEW BUSINESS:-

13.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS: None had been received.

13.2. NEWSLETTERS / REPORTS / BROCHURES, ETC: None had been received.

13.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA

None had been received.

13.4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:

13.4.1. Cllr. M. Gibbons requested that a skate park at Seaton Countryside Park be an agenda item

13.4.2. Cllr. S. J. Parry requested that a pop-up shop at Seaton Toilets be an agenda item

There being no further business, the Chair closed the meeting at 21.27 hrs.

FROM THE PARISH COUNCIL WEBSITE