

**MINUTES of the ORDINARY MEETING of  
The DEVIOCK PARISH COUNCIL held at  
DOWDERRY METHODIST CHURCH  
at 7.30pm on Thursday, 11<sup>th</sup> July 2019**

**PRESENT:** Parish Cllrs. Ms. M.E. Temlett (Chair), Dowderry Ward  
Mr. J. P. Candy, Seaton Ward  
Mrs. B. M. Lloyd, Dowderry Ward (*from 8.45pm*)  
Mrs. A. Robinson, Hessenford Ward  
Mrs. A. Thorpe, Hessenford Ward  
Mr. D. Parry, Hessenford Ward  
Mr. J Croft, Seaton Ward  
Mr. J Millidge, Dowderry Ward  
C. Cllr. R Pugh  
Karen Pugh (Parish Clerk)

**MINUTES**

Before the meeting commenced, Mr James Millidge signed the Declaration of Office book and this was witnessed by the Clerk. Cllr. J Millidge then joined the meeting and was welcomed by the Chair.

Also prior to the meeting, the Chair reminded all present to respect the views of others and for conduct to remain courteous at all times.

**1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA**

1.1. To receive declarations of interest from councillors on items on the agenda  
None were received.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)  
None were received.

1.3. To grant any requests for dispensations as appropriate  
None were made.

**2. 10-MINUTE PUBLIC PARTICIPATION PERIOD for Public comment on the items below**

A resident asked about affordable housing at Broad's Yard, in particular the covenant, citing there would be suspicion if Cornwall Council and the landowner shared the covenant.

The Chair said she would be discussing this in more detail under a later item, but reassured the resident that if devolution goes ahead, it would be the Parish Council and not Cornwall Council who would own the Broad's Yard land (and covenant).

**3. TO ACCEPT APOLOGIES FOR ABSENCE:**

Cllr. H Brockbank (family holiday)

Cllr. S Parry (family commitment)

Cllr. B Lloyd (last-minute work commitment, although hoped to join the meeting later, if possible)

A **proposal** to accept these apologies for absence was made by Cllr. A Thorpe, **seconded** by Cllr. D Parry and **agreed unanimously** by the meeting.

#### **4. MINUTES:**

**4.1.** To approve the Minutes of the Ordinary Meeting of **13<sup>th</sup> June 2019** as a correct record. A **proposal** to accept the Minutes as a correct record was made by Cllr. D Parry, **seconded** by Cllr. J Croft and **agreed unanimously** by the meeting.

#### **5. MATTERS ARISING FROM THE MINUTES:** *(Not appearing elsewhere on the agenda)*

**Water saving (Ordinary meeting on 13<sup>th</sup> June 2019, Item 4.1):** The Clerk said she had looked through the last 18 months of water bills to find that each one was different in terms of period of time and whether estimated or actual bills. The former Clerk had previously said that the water bills even out over time. Cllr. J Croft had been in contact with a water services company in Plymouth who could review the Council's water systems for a fee of £750, or alternatively offer some free advice. The latter was supported by Councillors. Cllr. J Candy also suggested that the Council finds a technical specification of the existing water system to see what was installed.

**Remedial work on the valley road (9.1.2.):** There should be checks taking place every 3 months on the valley road. The Clerk was asked to check with Cornwall Council that this is the case.

C Cllr. R Pugh added at this point that Kevin Bryant's (Highways) report says that modern trucks are less damaging to roads than older trucks. The Chair thanked C. Cllr. R Pugh for his comment.

**Electronic bus signage (9.3.):** The Chair asked if the new bus signs will be for both directions. The Chair also asked which bus stop is most used: outside the Church or at Broad's Yard, and if the latter, would it be possible for the signs to go on a different bus stop, especially given the Broad's Yard bus stop has a shelter? The Clerk was asked to find out.

**Seaton play area (11.a.):** Cllr. J Candy put forward that the Parish Council supports the play equipment upgrade with DaSRA and Cornwall Council, but with additional funding, e.g. to include equipment for children with special needs. After much discussion, it was decided to wait for the full results of the consultation, as interim results forwarded by Wallace Stuart (Public Space Officer) have been 'surprising', with most feedback related to much younger children.

Cllr. M Gibbons supported this approach, citing his views on Tanver Yate as his preferred option for older children, especially given the distance away from the centre of Seaton.

Cllr. J Millidge referred to play equipment at Millbrook car park that may offer ideas, and offered to take photos of the equipment the next time he is in that location.

The Chair requested that the Clerk speaks to Wallace Stuart, copied to Laura Done (DaSRA chair), to see if the Parish Council could be involved going forward.

With reference to the e-mail sent by Cllr. H Brockbank to Mr John Jaycock regarding land at Treliddon Lane **(10.1.1.)**, the Chair stated that all correspondence of this type must be seen and sanctioned by the Parish Office first before it is sent out on behalf of the Parish Council.

**Rocknose (10.4.):** It was reiterated that it is the Parish Council's job to keep the space around the path clear and weed-free, but Cornwall Council's job to keep the path itself clear.

#### **6. POLICE MATTERS:**

No matters to report.

#### **7. FINANCE:**

##### **7.1. Income & Expenditure**

##### **7.1.1. INCOME: MAY & JUNE 2019**

Barclays Bank Interest	42.53
<b>MAY &amp; JUNE 2019 INCOME TOTALS</b>	<b>Total 42.53</b>

**7.1.2. EXPENDITURE: MAY & JUNE 2019**

	<b>VAT £</b>	<b>Net £</b>	<b>TOTAL £</b>
P.W.S. – Public Toilets – Cleaning Materials (Inv. 214033)	29.98	149.90	179.88
P.W.S. – Public Toilets – Cleaning Materials (Inv. 220336)	28.57	142.85	171.42
Cllr. D. T. Parry – Re-imburement for Civic Gifts from Deviock P.C. to Plouguerneau Town Council – Twinning Exchange Visit May 2019	0.00	114.99	114.99
South Western Ambulance Service (Proforma Inv. 548) Replacement Defib. & cabinet for Seaton	200.00	1,000.00	1,200.00
Parish Magazine Printing – Nut Tree Newsletter – May 2019 Edition (invoice 4594)	0.00	117.00	117.00
John Bird – Parts for Downderry Public Toilets	0.00	42.37	42.37
South West Water Business – Downderry Toilets (16/1 – 30/4/19)	0.00	133.41	133.41
South West Water Business – Seaton Toilets (10/1 – 30/4/19)	0.00	890.67	890.67
CPRE – Annual Subs 2019/20	0.00	36.00	36.00
Green Scheme Solutions- Bike Racks supply & installation	405.00	2,250.00	2,655.00
H.R. Maven – Reimbursement for Parish Website Hosting Charge 2019	0.00	6.90	6.90
Parish Magazine Printing – Nut Tree Newsletter – June 2019 Edition (invoice 4728)	0.00	90.75	90.75
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection April 2019	9.57	47.84	57.41
Timothy Pullin – Parish Council Administration Services (1 <sup>st</sup> – 31 <sup>st</sup> May 2019)	0.00	1,955.00	1,955.00
Mrs. Claire Croft – Reimbursement for plants and planters for Bridge Road car park verge, Seaton (Agreed grant)	0.00	105.56	105.56
P.W.S. – Public Toilets – Cleaning Materials (Inv. 224590)	16.19	80.95	97.14
Ms. H. M. Brockbank - Deviock P.C. Allowances 2018/19 & Printer Expenses 2019/20	0.00	191.00	191.00
Mrs. B. M. Lloyd - Deviock P.C. Allowances 2018/19 & Printer Expenses 2019/20	0.00	191.00	191.00
Mr. D. T. Parry - Printer Expenses 2019/20	0.00	25.00	25.00
Mr. S. J. Parry - Deviock P.C. Allowances 2018/19 & Printer Expenses 2019/20	0.00	157.80	157.80
Mrs. A. Robinson - Deviock P.C. Printer Expenses 2019/20	0.00	25.00	25.00
Ms. M. E. Temlett - Deviock P.C. Chair's Allowance 2018/19 & Printer Expenses 2019/20	0.00	174.40	174.40
Mrs. A. Thorpe - Deviock P.C. Allowances 2018/19 & Printer Expenses 2019/20	0.00	191.00	191.00
H.M.R.C. – PAYE Tax on councillor's allowances 2018/19	0.00	132.80	132.80
Deviock Parish Council – Petty Cash	0.00	50.00	50.00
<b>Direct Debit Payments:</b>			
None	0.00	0.00	0.00
<b>Standing Order Payments:</b>			
MR. J. BIRD – May 2019 Cleansing Contract Payment (Downderry & Seaton)	0.00	556.28	556.28
MR. J. BIRD – June 2019 Cleansing Contract Payment (Downderry & Seaton)	0.00	556.28	556.28
<b>MAY &amp; JUNE 2019 EXPENDITURE TOTALS</b>	<b>£</b>	<b>689.31</b>	<b>9,414.75</b>
			<b>10,104.06</b>

Ratification of this expenditure was **proposed** by Cllr. D Parry, **seconded** by Cllr. A Thorpe and **approved unanimously** by the meeting.

**7.2. Bank Statements & bank account / interest management**

<b>Date</b>	<b>Account</b>	<b>Balance £</b>	
28 June 19	Barclays Community	1,000.00	
28 June 19	Barclays Business Premium	15,145.30	
28 June 19	Barclays Base Rate Reward	61,636.88	May & June 2019 interest = £42.53
29 Mar 19	Lloyds TSB Fixed Term Deposit	67,023.81	Matures on 30 <sup>th</sup> September 2019 Interest at 0.75% = £254.78

Cllr. J Candy asked the Clerk to look into reinvestment opportunities (of the Lloyds TSB Fixed Term Deposit account) for the next meeting in September, as the Lloyds account matures on 30th September 2019.

**7.3. Letters of Thanks received by the date of the meeting**

None received.

**7.4. Requests for funding**

None received.

**7.5. Financial Correspondence**

None received.

**7.6. Financial Business received after Publication of the Agenda**

None received.

**7.7. Accounts to be paid**

	VAT	Net	TOTAL
Parish Magazine Printing – Nut Tree Newsletter – July 2019 Edition (invoice 4874)	0.00	90.75	90.75
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection May 2019	9.57	47.84	57.41
Timothy Pullin – Parish Council Administration Services (invoice 003), 1st-30th June 2019)	0.00	952.00	952.00
P.W.S. – Public Toilets – Cleaning Materials (inv. 225901)	3.24	16.19	19.43
Viking – Stationery (invoice 923876)	4.09	20.45	24.54
Cornwall Council – Clerk's salary – June 2019	1.00	820.84	821.84
John Bird – Public liability insurance reimbursement – 22 <sup>nd</sup> June 2019-21 <sup>st</sup> June 2020	0.00	131.70	131.70
Printerland – Laser printer/scanner + toner cartridge for Clerk use (invoice SSINV553449)	27.92	139.59	167.51
Came & Company – Local Council Scheme insurance Aug 19-Jul 20	0.00	707.44	707.44
Cormac – Play inspection – April-June 19 (invoice IN082565)	10.78	53.92	64.70
<b>Total</b>	<b>£ 56.60</b>	<b>2,980.72</b>	<b>3,037.32</b>

A **proposal to accept** the accounts to be paid was made by Cllr. D Parry, **seconded** by Cllr. J Candy and **agreed unanimously** by the meeting.

**8. HIGHWAY MATTERS:****8.1. Traffic and parking issues Downderry, Seaton & Hessenford****8.1.1. Parking issues at junction of Buttlegate with Main Road, Downderry**

A resident had spoken to Mr Tim Pullin regarding cars parking at the foot of Buttlegate, making visibility on the bend difficult.

The Council agreed to wait until an e-mail was received from the resident giving further details before deciding what action to take.

**8.2. Satnav signage on narrow lanes**

To consider installation of additional signage on various narrow roads within the Parish.

After receiving e-mails from a Downderry resident regarding large vehicles becoming stuck on a narrow, winding lane (despite width restrictions) by the resident's property, the Councillors discussed various locations within the Parish that most required this type of sign.

It was decided to trial satnav signs on two roads within the Parish: 1) On the junction between Tregunnick Lane and Treieve Lane and 2) On Church Hill, Hessenford. Two landowners would need to be approached regarding permission for a sign to be erected on private land (in a roadside hedge). The Clerk was asked to look into the costs of signage and report back to the Council.

The installation of satnav signs was **proposed** by Cllr. J Candy, **seconded** by Cllr. M Gibbons and **approved unanimously** by the meeting.

**8.3. Public Transport issues**

No issues were discussed.

**9. CURRENT / ONGOING BUSINESS****9.1. Affordable Housing****9.1.1. Update from Devolution meeting at Luxstowe House, Liskeard on 20th June****Broads Yard – Update**

The Chair explained that as part of a devolution process, a bridge would be built across the stream leading to affordable housing dwellings and to a gate for the landowner to access his field.

Cornwall Council's legal team would write a covenant, which would protect access to the field for agricultural use only. The covenant would be put on the car park and then the car park would be devolved to the Parish Council with the covenant in place.

Cllr. A Thorpe ask about parking and how much parking space would be lost. The Chair advised that residents largely park on the road and not in the car park, but that there would still be car parking spaces. After devolution, the Parish Council would be able to introduce its own charging system and way of running the car park. Cllr. D Parry put forward that monitoring the car park would be an ideal role for a local retired person.

#### Treliddon Lane Site – Update

At the Liskeard meeting, a Cornwall Council representative Noreen Jefferies (Rural Housing Enabler) had provided an update on Treliddon Lane and the most recent change – that Hastoe (housing association) had pulled out of any proposed development of the lower part of Mr J Jaycock's field on Treliddon Lane. Cornwall Council would be speaking with Mr Jaycock in due course.

#### 9.1.2. To consider the commissioning of an updated Housing Needs Survey

In the light of recent discussions about affordable housing, an updated Housing Needs Survey was **proposed** by Cllr. J Candy, **seconded** by Cllr. M Gibbons and **agreed unanimously** by the meeting. The Chair reported that any possible refund from Hastoe pulling out could fund the updated Housing Needs Survey. This would be checked with N. Jefferies.

#### 9.2. Neighbourhood Plan – Update

Received on 4<sup>th</sup> July from Amanda Ratsey.

#### 9.3. Tanver Yate – Clarification of options

*Cllr. B. Lloyd joined the Meeting at 8.45pm.*

After a short discussion around the three options previously given by the solicitors, Cllr. M Gibbons proposed the use of Tanver Yate as twofold: creating an allotment space, as well as a playing field for the younger generation (he stressed 'older' children/teenagers, given the distance of the field away from the centre of the village and the fact that Seaton has a play area for younger children).

Cllr. B Lloyd suggested starting to put the land into use by putting in a parking area and installing a small building (for storing play or sports equipment) and picnic area. This would require 1) putting in a planning application and 2) speaking to the solicitors regarding the second option provided by the solicitors.

The Clerk was asked to approach the solicitors for clarification on the point about the landowners who lived further away, and also to ascertain whether allotments would comply with the existing covenant.

Putting in a planning application was **proposed** by Cllr. M Gibbons, **seconded** by Cllr. B Lloyd and **agreed unanimously** by the meeting.

#### 9.4. Axe field – maintenance of woodland and pond areas

Mr Roger Prowse (contractor) had offered to clear the woodland and pond areas.

The Clerk was asked to instruct the work if the cost would be less than £500.

#### 9.5. WiFi for Zone – Update

Another date has been set for WiFi to be installed at the Zone – 22nd July, although Cllr. M Gibbons is not confident that this will occur based on recent attempts by BT.

### **10. REPORT BY CORNWALL COUNCILLOR:**

a) As outlined in Kevin Bryant's (Highways) report following the meeting on 27<sup>th</sup> June, Cornwall Council would continue with any necessary repairs on the Seaton Valley Road. C. Cllr. R Pugh stated his surprise that there was no policy for storing money for the future, which would be required for major works (such as a new road). Instead, current money is spent.

b) C. Cllr. R Pugh reported on the DaSRA AGM, which was attended by over 90 residents, many of whom were there for the discussion around 'dogs on beaches' (as it has become known), despite this not appearing as an Agenda item at the AGM. It was a very heated meeting on the subject of dogs on beaches, with opinion overwhelmingly in favour of no ban. However, it was felt by C. Cllr. R Pugh that anyone at the AGM in support of the ban or restrictions might have felt too intimidated to speak out. (At this point, the Deviock Parish Council Chair stressed that the consultation, due to start in August, is there for *all* to respond to.)

Cllr. M Gibbons requested that Item 12.1.1. (consultation on dogs on beaches) be brought forward from New Business on the Agenda, given C. Cllr. R Pugh was discussing the topic.

Other discussions on the topic of dogs on beaches centred around a misleading Facebook post suggesting that the DaSRA AGM was the monthly Parish Council Meeting, also a residents' 'dog walk on the beach' organised as a show of solidarity against a ban.

As part of the general discussion amongst C. Cllr. R Pugh and the Councillors, it was stated that the role of the Parish Council is to make sure that residents are kept informed and that everyone can take part in the consultation, even if they are not online.

The information provided so far was that the dogs on beaches consultation would begin in August and would last for approximately six weeks.

c) C. Cllr. R Pugh emphasised that a covenant on Broads Yard would make it illegal to build on the land beyond the agreed 12 affordable dwellings being considered for local residents to rent.

d) C. Cllr. R Pugh reported that 12 people were on the Home Choice Register for affordable housing (renting only). Cllr. J Candy added that there may be more than 12 in the community, as there will be those who fall off the Register.

e) Seaton play area – interim results forwarded by Wallace Stuart (Public Spaces Officer) showed responses relating to younger children's activities.

f) C. Cllr. R Pugh confirmed that there is building work taking place at Reef Point.

g) In response to a question by the Clerk on behalf of a resident of West Camps Bay (a locksmith) who was recently unable to attend an emergency callout due to his driveway being blocked by a car, C. Cllr. R Pugh said he would feed back with any progress on double yellow lines to go outside the resident's house.

## **11. PLANNING:**

### **11.1. PLANNING APPLICATIONS:**

**11.1.1. PA19/04749 Mr & Mrs M and S Arden CHY RYN HESSENFORD ROAD SEATON, PL11 3JL**  
Proposed Balcony Extension to the first and second floor level of existing dwelling including Bi-fold door to main living area

(Planning Officer: George Shirley)

Cllr. A Thorpe **proposed support** of the application, **seconded** by Cllr. J Croft and **approved unanimously** by the meeting.

### **11.2. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:**

None received.

### **11.3. PLANNING APPEALS:** Received by date of the meeting

None received.

### **11.4. PLANNING DECISIONS:** Received by the date of the meeting

#### **11.4.1. 17/06/2019 PA19/03585 APPROVED**

Applicant: Punch Taverns

Location: Inn On The Shore Downderry Torpoint Cornwall PL11 3JY

Proposal: Advertisement consent for erection of illuminated and non-illuminated signs to the exterior of the building

#### **11.4.2. 19/06/2019 PA19/02980 APPROVED**

Applicant: Mr Tom Burns

Location: Oreston Downderry Torpoint Cornwall PL11 3JU

Proposal: Extensions and alterations to dwelling

#### **11.4.3. 19/06/2019 PA19/03026 APPROVED**

Applicant: Mr Kevin Weaver

Location: Bali Hai Brenton Road Downderry PL11 3JA

Proposal: First floor extension to the south of the building.

**11.4.4. 19/06/2019 PA19/03890 Decided not to make a TPO (TCA apps)**

Applicant: Mr Nigel Sylvester-Thorne

Location: St Annes Church Hill Hessenford Torpoint Cornwall

Proposal: Works to trees in a conservation area, namely fell Laurel (T1), Cedar (T2), Beech (T3) and fell and replace Conifer (T4).

**11.4.5. 25/06/19 PA19/02559 APPROVED**

Applicant: Mr Richard Roseveare

Location: Land South of 34 Buttlegate Downderry Cornwall PL11 3NQ

Proposal: Construction of new dwelling

**11.4.6. 28/06/2019 PA18/07706 APPROVED**

Applicant: Mr David Ham

Location: Derryden Front Road Downderry Torpoint Cornwall

Proposal: Demolish existing 1920's bungalow and construct a replacement dwelling (dormer bungalow) with associated ramped paths, patio, balustrade, planters, planting and access steps. (Garage remains as existing but with new side door.)

**11.4.7. 05/07/2019 PA19/03877 APPROVED**

Applicant: Mr G Berncastle

Location: The Parlour Deviock Farm Deviock Hill Deviock Torpoint

Proposal: Construction of two poly tunnels for the purpose of agriculture.

**11.4.8. 02/07/2019 PA19/03951 APPROVED**

Applicant: Mr & Mrs Terry Clarke

Location: Land East of Morledan Top Road Downderry Torpoint Cornwall

Proposal: Erection of new dwelling on land east of Morledan.

All planning decisions noted.

**11.5. PLANNING CORRESPONDENCE:**

**11.5.1** A courtesy call had been received from owner of 40 Buttlegate with regard to the land adjacent (a planning application that the Parish Council had supported subject to support from the relevant bodies, but which Highways had since rejected). The owner said she would follow guidance from Highways and would only support building on neighbouring land if deemed safe by Highways.

**11.6. PLANNING MATTERS RAISED BY MEMBERS:**

The Chair discussed that the recent evening meeting with Mark Andrews (Planning Manager), attended by most Councillors and the Clerk, was not what was requested. While it was a solid overview of the current planning landscape, it further reinforced the fact that the Parish Council was not listened to on the subject of planning. The original meeting request was for the Councillors and Mr. Andrews to walk around Downderry to look at the large property applications being supported by Cornwall Council and which have negatively changed the face of Downderry.

**12. NEW BUSINESS:****12.1. Cornwall C.C. / NALC / CALC, etc. Documents received by the date of the meeting.**

None received.

12.1.1. Cornwall Council consultation on dogs on beaches – Downderry and Seaton (Cllr. M Gibbons).

This item was moved to Item 10.b.

**12.2. Newsletters / Reports, etc. received by the date of the meeting.**

None received.

**12.3. New Business received after Publication of the Agenda.**

12.3.1. Play inspection report received from Cormac – advisories given and repairs required

The Clerk was asked to find out who to contact with regard to carrying out the repairs.

**12.4. Matters raised by members for possible inclusion on the next agenda.**

Climate Change emergency plan

Disabled access in the memorial garden (an accessible ramp), as the money has been received.

**There being no further business, the Meeting closed at 9.18pm.**

FROM THE PARISH COUNCIL WEBSITE