

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at
DOWDERRY METHODIST CHURCH
at 7.30pm on Thursday, 10th January 2019.**

PRESENT: Parish Cllrs. Ms. M.E. Temlett (Chair), Dowderry Ward
Mr. D. T. Parry (Vice-Chair), Hessenford Ward
Ms. H. M. Brockbank, Dowderry Ward
Mr. J. P. Candy, Seaton Ward
Mr. M. Gibbons, Dowderry Ward
Mrs. B. M. Lloyd, Dowderry Ward
Mr. S. J. Parry, Seaton Ward
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward

C. Cllr. Richard Pugh
Tim Pullin (Parish Clerk)

**1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO
SPEAK ON ITEMS ON THE AGENDA:**

1.1. To receive declarations of interest from councillors on items on the agenda

No declarations were made.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)

No requests were made.

1.3. To grant any requests for dispensations as appropriate

None were made.

**2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the
items below:**

2.1. A member of the public requested that overhanging vegetation on Brenton Road, Dowderry be cut back

2.2. Cllr. H. M. Brockbank read out a statement from a member of the public challenging views expressed in the 2018 Cornish Times article concerning the possible installation of a new bus shelter at Main Road, Dowderry, and asking if they represented the views of the Parish Council. The survey of views on the subject published in the Nut Tree Newsletter was also criticised as being poorly worded and undemocratic.

There being no other members of the public wishing to address the meeting, the Chair closed the public participation period.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

3.1. Cllr. J. London (out of county)

A proposal to accept these apologies for absence was made by Cllr. Ms. H. M. Brockbank; seconded by Cllr. Mrs. A. Thorpe and agreed unanimously by the meeting.

4. MINUTES:

4.1. Minutes of the Ordinary Meeting of 8th November 2018

It was proposed by Cllr. J. P. Candy; seconded by the Vice-Chair and **AGREED** by the Meeting to accept the minutes as a correct record.

ORDINARY MEETING OF 10th January 2019 (Continued)**5. REPORTS ON MATTERS ARISING FROM THE MINUTES:**

5.1. Item 5.1. of the 8th November 2018 minutes was raised. The Clerk informed members that he had not received a response to a letter sent to Cornwall Council on this matter but that a letter had been recently sent to the new occupant of Trierieve Farm, Downderry and a response was being awaited.

Item 7.7. of the minutes regarding use of £5,000.00 received from the developer of land at Keveral Gardens, Seaton. Cllr. S. J. Parry stated that he had spoken to the developer who was happy for these funds to be used for improvements at Seaton Countryside Park and not only for maintenance of equipment there. C. Cllr. R. Pugh concurred with this view on the use of the funds received.

Item 8.1.2. Avalon, Breton Road, Downderry. Cllr. S. J. Parry had been in contact with the owner of the property who had stated that she was unwilling to unlock the gate which crossed the public right of way on her property. It was likely that legal steps would need to be taken to resolve this issue.

Item 8.2.1. Bridge Road, Seaton Bus Shelter: Cllr. S. J. Parry informed members that he had been in contact with the developer of land adjacent to the shelter, who had offered to carry out necessary repairs to the shelter.

Item 8.2.2. Regarding a new noticeboard at Bridge Road, Seaton, it was agreed that it would be best to defer replacement until after development of the adjacent site had been completed.

6. POLICE MATTERS:

No matters were raised.

7. FINANCE:**7.1. Income & Expenditure.****7.1.1. INCOME: NOVEMBER & DECEMBER 2018**

Barclays Bank Interest		55.87
NOVEMBER & DECEMBER 2018 INCOME TOTALS	Total £	55.87

7.1.2. EXPENDITURE: NOVEMBER & DECEMBER 2018

	VAT £	Nett £	TOTAL £
Parish Magazine Printing – Nut Tree Newsletter – Oct. 2018 Edition (invoice 3833)	0.00	117.00	117.00
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Sept. 2018	9.10	45.52	54.62
British Royal Legion Poppy Appeal (2 x chaplet wreaths)	0.00	50.00	50.00
Cornwall Council – Clerk's salary – October 2018	1.00	1,650.37	1,651.37
S.E. Cornwall Surf Club – Agreed Grant	0.00	200.00	200.00
Cruse Bereavement Care – Agreed Grant	0.00	50.00	50.00
S.W. Water Business – Downderry Public Toilets 28/07/18 – 31/10/18	0.00	119.92	119.92
S.W. Water Business – Seaton Public Toilets 25/07/18 – 31/10/18	0.00	853.97	853.97
Camilla Curry – Neighbourhood Plan Admin. Inv. 19/11/18	0.00	232.34	232.34
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Oct. 2018	11.38	56.90	68.28
Parish Magazine Printing – Nut Tree Newsletter – Dec. 2018 Edition (invoice 4004)	0.00	90.75	90.75
Camilla Curry – Neighbourhood Plan Admin. Inv. 16/12/18	0.00	267.31	267.31
Ross Marven – Parish Website hosting charges 2019 Inv. 0139	0.00	35.00	35.00
DSC Electrical Services – Install replacement Defib. Cabinet at Downderry	0.00	40.00	40.00

Direct Debit Payments:

None	0.00	0.00	0.00
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Standing Order Payments:

MR. J. BIRD – November 2018 Cleansing Contract Payment (Downderry & Seaton)	0.00	520.00	520.00
MR. J. BIRD – December 2018 Cleansing Contract Payment (Downderry & Seaton)	0.00	520.00	520.00
NOVEMBER & DECEMBER 2018 EXPENDITURE TOTALS	£	21.48	4,849.08
			4,870.56

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Robinson; **seconded** by Cllr. S. J. Parry and **approved** unanimously by the Meeting.

ORDINARY MEETING OF 10th January 2019 (Continued)**7.2. Bank Statements & bank account / interest management**

Date	Account	Balance £	
28 Dec.18	Barclays Community	1,000.00	
28 Dec.18	Barclays Business Premium	22,044.46	<i>Interest 3rd Sep – 2nd Dec 2018: £13.43</i>
28 Dec.18	Barclays Base Rate Reward	61,514.09	<i>Nov. & Dec. 2018 interest = £42.44</i>
29 Mar.18	Lloyds TSB Fixed Term Deposit	66,425.98	<i>Matures on 29th March 2019 Interest at 0.9% = £597.83</i>

7.3. LETTERS OF THANKS: None had been received.**7.3. Letters of Thanks received by the date of the meeting**

7.3.1. Cruise Bereavement Care (letter dated 30th November 2018)

7.4. REQUESTS FOR FUNDING:-

No request for funding had been received.

7.5. FINANCIAL CORRESPONDENCE:

7.5.1. The Clerk reported that a Cornwall Councillor Community Chest Grant Award (9th January 2019) of £400.00 to Deviock Parish towards supply & installation of bike racks had been made. Thanks to C. Cllr. R. Pugh was expressed by the Meeting.

7.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

No matters were raised.

7.7. ACCOUNTS TO BE PAID:

	VAT	Nett	<u>TOTAL</u>
Parish Magazine Printing – Nut Tree Newsletter – Jan. 2019 Edition (invoice 4123)	0.00	90.75	90.75
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Nov. 2018	6.83	34.14	40.97
DM Payroll Services Ltd. – Payroll Admin Services 2018/19 Half Year (Inv. 143)	0.00	50.00	50.00
Cornwall Council – Clerk's salary – December 2018	1.00	1,650.37	1,651.37
EJFP Planning Ltd – Planning Advice PA17/08935 Inv. 2019-002 9/1/19	20.00	100.00	120.00
Total £	27.83	1,925.26	1,953.09

It was **proposed** by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. J. P. Candy and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

8. HIGHWAY MATTERS:**8.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD****8.1.1. Traffic Regulation Order requests for Deviock Parish**

The Clerk reported that T.R.O. requests to date had been:-

- 1) Top of West Camps Bay, Dowderry - West side of road - No parking request (Parking prevents resident exiting his drive)
- 2) Rock Cottage, Main Road, Dowderry (opposite entrance to Threeways) - No parking outside property requested (yellow lines). When vehicles park both sides of road then the bus and other larger vehicles have problems getting through.
- 3) Tregunnick Lane, Seaton. - Revise parking restrictions on west side of road, opposite house driveways.
- 4) Bottom of Buttlegate (people park to go to the beach) (Email 1st August)
- 5) Junction of Keval Lane with Bridge Road, Seaton - Parking issues. (Email 9th August)
- 6) Dowderry Stores - No parking outside entrance (Already requested to Cornwall Council)
- 7) Speeding traffic Main Road, Dowderry (from Dowderry Stores to Beach Hill) Email 5th September
- 8) Traffic calming at Hessenford Road, Seaton (email 13th September) Request flashing sign?

ORDINARY MEETING OF 10th January 2019 (Continued)

8.1. TRAFFIC & PARKING ISSUES: Downderry, Seaton & Hessenford (continued)

8.1.1. Traffic Regulation Order requests for Deviock Parish (continued)

9) 20 mph speed limit from Seaton to Downderry (Residents Association 13th September)
10) Extend yellow lines on Main Road, Downderry from Westwinds entrance to entrance to Threeways
Further to submission to the Liskeard & Looe C.N. P. approval to take some of these requests forward had been successful. It was now down to the Highways Dept to cost and implement them.
A request for a wider pavement at Seaton Beach car park had also been supported by the Liskeard & Looe C.N. P.

8.1.2. The Clerk referred members to a letter received from Mr. Brian Johnston (22nd November 2018) concerning his objections to speed humps being included as part of possible traffic calming measures on Main Road, Downderry, between Beach Hill and Downderry Stores. After discussion the Clerk was asked to investigate the rules regarding the implementation of a 20 mph speed limit from the east end of Downderry to Seaton.

8.1.3. The Clerk was instructed to write to Cornwall Council Highways Dept. requesting action be taken regarding overhanging vegetation on the road side on Brenton Road and Main Road, Downderry.
Cllr. S. J. Parry also requested that Cornwall Council Highways Dept. be contacted to request that the pavement at Keval Mill on Hessenford Road, Seaton be swept and that road drains be cleared during the period of the forthcoming road closure from 21st January 2019.

8.1.4. To debate a request to Cornwall Council for a new highway to serve Downderry & Seaton

After discussion regarding the vulnerability of the B4327 road between Hessenford and Seaton Cllr. Mrs. A. Robinson **proposed** that the Clerk write to Cornwall Council Highways Dept. with a request that a weight limit on vehicles using the road be imposed, that the sustainability of the road be investigated and a long term plan for future access to Seaton & Downderry be prepared; this was **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

8.1.5. Speed monitoring – B3247 Hessenford Road, Seaton – Survey Results

The Clerk reported that the official view was that speeding at the location was not excessive and that no action be taken.

The Clerk referred members to an email received from Mr. M. Belding (6th January 2019) stating concerns about the survey results and that the monitoring camera had been placed at the wrong location, on a bend and near the junction with Keval Lane where traffic normally slowed down.

Cllr. S. J. Parry suggested that the Parish Council ask for a second survey with the monitoring camera located at a more appropriate site where the speed on traffic on the straight section of the road could be checked. This was agreed by the Meeting.

8.1.6. 2019 Cornwall Council Off-Street Parking Order

The Clerk referred members to the current consultation on the 2019 Cornwall Council Off-Street Parking Order that listed the proposed car park charges for Downderry & Seaton in 2019.

After discussion Cllr. S. J. Parry proposed that the charges included in the draft order be reduced by 50%; this was seconded by Cllr. Ms. H. M. Brockbank and agreed by the meeting (one abstention).

8.2. PUBLIC TRANSPORT ISSUES:

8.2.1. Bus Shelter at St. Nicolas Church, Main Road, Downderry

The Clerk reported further to an email sent to Emily Dunford (Team Lead – Passenger Transport Planning & Contract Management, Cornwall Council, Transport and Infrastructure) he had received a reply stating that the bus stop adjacent to St. Nicolas Church, Downderry, could not be relocated nearer to the church porch because of a safety issue caused by the existing drop curb that would make boarding or alighting from the bus difficult.

Sites for Real Time Passenger Information (RTPI) Screens were being reviewed and the Parish Council was encouraged to request suitable locations for inclusion.

ORDINARY MEETING OF 10th January 2019 (Continued)

8.2. PUBLIC TRANSPORT ISSUES (continued):

8.2.1. Bus Shelter at St. Nicolas Church, Main Road, Downderry (continued)

The Chair stated that the Parish Council had not yet decided whether it would support the installation of a bus shelter at the location of the existing bus stop.

Cllr. Ms. H. M. Brockbank **proposed** that the Parish Council support the installation of a bus shelter at the location of the existing bus stop on Main Road, Downderry, adjacent to St. Nicolas Church. There being **no seconder** for this proposal, the **proposal was not supported**.

Cllr. J. P. Candy then **proposed** that the Clerk contact Passenger Transport Planning & Contract Management, Cornwall Council to request the installation of Sites for Real Time Passenger Information (RTPI) Screens at all bus stops in the Parish and also at St. Nicolas Church porch; this was **seconded** by Cllr. S. J. Parry and **agreed** unanimously by the Meeting.

9. CURRENT / ONGOING BUSINESS:

9.1. STARTER HOMES (previously Affordable Housing):

9.1.1. Treliddon Lane – Update further to meeting on 3rd January 2019

Cllr. Ms. H. M. Brockbank informed members that the meeting had proved useful.

Inaction by Hastoe Housing Association had been caused because of concerns about development on the sloping site being expensive and the fact that the land was split between two owners. There had also been internal management restructuring at the Association.

Ms. Karen Hillhouse project manager for Hastoe Housing was told by councillors that her concerns that the Broads Yard, Downderry affordable housing project could be jeopardised because of development at Treliddon Lane were unfounded; the Treliddon Lane project having been supported long before the Broads Yard site was muted. Mr. Andrew Prendergast (Cornwall Council, Affordable Housing Officer) stated that because the Broads Yard project was now further ahead of the Treliddon Lane project was why the concerns had been raised.

After discussion regarding the need to include some open market properties in the development Ms. Hillhouse agreed to draft an option for purchase of the Treliddon Lane site and offer this to the current owners; she would report back to the Parish Council by the end of January 2019.

9.2. NEIGHBOURHOOD PLAN:

9.2.1. Deviock Neighbourhood Plan Update

Cllr. Mrs B. M. Lloyd informed members that the required maps had now been included in the draft plan and it had been submitted for assessment by Cornwall Council.

9.3. TANVER YATE – Update

The clerk informed members that Mark Grassam Solicitors had been instructed to investigate land registry info. in relation to covenant holders with an interest in Tanver Yate so that the Parish Council could then contact all interested parties with its request to develop the site for allotments.

9.4. ROCKNOSE ROADSIDE VERGE – Update:

Cllr. J. P. Candy informed members that he was still awaiting updated quotations for the work.

The Clerk stated that the Parish Council had been alerted by Cornwall Council to various metal trip hazards on the verge (remains of old metal fence posts) after a member of the public had put his foot on one. The exposed metal post ends had now been removed / buried.

Cllr. S. J. Parry informed members that there had been a small rock fall near to the sea wall footpath at Rocknose Corner.

ORDINARY MEETING OF 10th January 2019 (Continued)

9.5. BIKE RACKS – Update:

The Clerk informed members that further to discussions with Green Scheme Solutions it was deemed that no suitable recycled products were available. Green Scheme Solutions had suggested that stainless steel “Sheffield Stands” would be the most sensible option.

Cllr. Mrs. B. M. Lloyd **proposed** expenditure of up to **£1,000.00** plus VAT for the purchase and installation of bike racks at two locations in Seaton and one at Downderry; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

9.6. CLIMATE CHANGE – To debate a motion to declare a climate emergency and prepare a report for action:

The Clerk referred members to a forwarded email (dated 9th January 2019).

After discussion regarding the need to act and engage the public with this issue, Cllr. J. P. Candy **proposed** that the Parish Council adopt the following statement:-

Deviocck Parish Council believes that:

1. All governments (national, regional and local) have a duty to limit the negative impacts of Climate Breakdown, and local governments recognise this and should not wait for their national governments to change their policies. It is important for the residents of Cornwall and the UK that councils commit to carbon neutrality as quickly as possible;
2. The consequences of global temperature rising above 1.5°C are so severe that preventing this from happening must be humanity’s number one priority;
3. Bold climate action can deliver economic benefits in terms of jobs, economic savings and market opportunities (as well as improved well-being for people worldwide).

Deviocck Parish Council Agrees to:

1. Declare a ‘climate emergency’;
2. Pledge to make (insert name of parish or town) carbon neutral by 2030, taking into account both production and consumption emissions (scope 1, 2 and 3)
3. Call on Westminster and Cornwall Council to provide the powers and resources to make the 2030 target possible;
4. Work with other governments (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less than 1.5°C;
5. Continue to work with partners across the (insert name of parish or town) to deliver this new goal through all relevant strategies and plans, including supporting a Citizen’s Assembly model;
6. Prepare a report within 6 months with the actions Deviocck Parish Council will take to address this emergency.

This proposal was **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** by the Meeting (one abstention)

Cllrs. Candy, Gibbons and Lloyd agreed to prepare a report within 6 months.

9.7. SEATON WARD – VACANCY FOR ONE NEW MEMBER:

The Clerk reminded members of the current vacancy and provided information on the official procedures for filling this vacancy. The Clerk was instructed to notify Cornwall Council of the vacancy.

9.8. PARISH CLERK & R.F.O. – To elect a Staff Employment Committee for appointment of a new Clerk:

The Clerk informed members that the Council Standing Orders stated that a Staff Employment Committee of three members should be elected (Chair, Vice-Chair and one other). The committee was responsible for staff issues and was able to co-opt members for an interview panel if deemed appropriate.

Cllr. Mrs. A. Robinson **nominated the Chair, Vice-Chair and Cllr. J. P. Candy** as the three committee members; this was **seconded** by Cllr. Mrs. B. M. Lloyd and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 10th January 2019 (Continued)**10. REPORT BY CORNWALL COUNCILLOR: -**

C. Cllr. R. Pugh informed members of the following:-

- a) The 75 bus service would revert to the previous route when the new contract came into force and that a 71 service would link Liskeard with Menheniot and Saltash.
- b) Cornwall Council was undertaking consultation on a Community Governance Review and was asking parish councils for any requests to alter boundaries or warding.
- c) Cornwall Council had issued its draft Off-Street Parking Order for consultation.

The Chair requested a meeting time extension of 10 minutes, this was **proposed** by Cllr. J. P. Candy **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

11. PLANNING:**11.1. PLANNING COMMITTEE:**

11.1.1. To approve the Minutes of the Meeting of **22nd NOVEMBER & 13th DECEMBER 2018** as a correct record.

It was **proposed** by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. M. Gibbons and **AGREED** by the Meeting to accept the minutes of 22nd November 2018 as a correct record.

It was **proposed** by Cllr. Ms. H. M. Brockbank; **seconded** by Cllr. J. P. Candy and **AGREED** by the Meeting to accept the minutes of 13th December 2018 as a correct record, subject to minor amendment being the inclusion of Cllr. Ms. H. M. Brockbank as recorded present at that meeting.

11.1.2. Matters arising from the minutes (*not appearing elsewhere on the agenda*)

Cllr. J. P. Candy referred to item 8.1. of the minutes of 13th December 2018 (PA17/08935 - The Red House, Brenton Road, Downderry. PL11 3JA 5 Day Protocol Request) thanking C. Cllr. R. Pugh for supporting the views of the Parish Council and informing members that the objections to the application had not been taken seriously and with a resulting vote of 12 to 1 in favour of the granting of permission.

11.2. PLANNING APPLICATIONS:

No planning applications had been received.

11.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

None had been received.

11.4. PLANNING APPEALS: None had been received.

11.5. PLANNING DECISIONS:

11.5.1. 19.12.2018 PA18/10146 APPROVED

Applicant: Mr Miles Chapman

Location: Inn On The Shore Downderry Torpoint Cornwall PL11 3JY

Proposal: Proposed two storey extension

11.6. PLANNING CORRESPONDENCE:

None had been received.

11.7. PLANNING MATTERS RAISED BY MEMBERS:

No matters were raised.

12. NEW BUSINESS:-**12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:**

None had been received.

ORDINARY MEETING OF 10th January 2019 (Continued)**12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:**

None had been received.

12.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA**12.3.1. Standing Orders (January 2018) For adoption at February 2019 meeting**

The Clerk informed members that he had circulated amended Standing Orders and would put this on the agenda for adoption at the February 2019 meeting

12.3.2. CPR Training

Cllr. J. P. Candy **proposed** that the Parish Council agreed in principle to provide funding for hall hire in connection with a CPR training session for the public being organised by a local family. This proposal was **seconded** by Cllr. Mrs. B. M. Lloyd and **agreed** unanimously by the Meeting.

12. 4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:

No matters were raised.

There being no further business, the Chair closed the meeting at 21.28 hrs.

FROM THE PARISH COUNCIL WEBSITE