

**DRAFT**  
**MINUTES of the EXTRAORDINARY MEETING of**  
**The DEVIOCK PARISH COUNCIL held at**  
**THE COASTAL ZONE, DOWDERRY,**  
**at 6.30pm on Thursday, 28<sup>th</sup> January 2016.**

**PRESENT:** Parish Cllrs. D.T. Parry (Chair), Hessenford Ward  
 Ms. M. E. Temlett (Vice-Chair), Dowderry Ward  
 Ms. H. M. Brockbank, Dowderry Ward (from 18.51 hrs)  
 J.P. Candy, Seaton Ward\*  
 D.E. Foote, Dowderry Ward  
 D. R. Humphreys, Seaton Ward  
 Mrs. B. M. Lloyd, Dowderry Ward  
 Mrs. A. Ratsey, Dowderry Ward (from 18.47 hrs)  
 Mrs. A. Robinson, Hessenford Ward  
 Mrs. A. Thorpe, Hessenford Ward  
 \* Also Cornwall Councillor, Trelawny Division  
 Tim Pullin (Parish Clerk)

**1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:**

- 2.1. To receive declarations of interest from councillors on items on the agenda**  
 No declarations were made.
- 2.2. To receive requests for dispensations for disclosable pecuniary interests (if any)**  
 No requests were made.
- 2.3. To grant any requests for dispensations as appropriate**  
 None were made.

**2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:**

There being no members of the public wishing to address the meeting, the Chair closed the public participation period.

**3. TO ACCEPT APOLOGIES FOR ABSENCE:**

3.1. Cllr. Mrs. A. Thorpe **proposed** to accept apologies received from Cllr. S. J. Parry (work commitments); this was **seconded** by C. Cllr. J. P. Candy and **agreed** unanimously by the Meeting.

**4. PLANNING:**

**4.1. PLANNING APPLICATIONS:**

**4.1.1. PA15/11761 Seaton House, Looe Hill, Seaton – Ms Kara Walters**

Retrospective application as constructed, incorporating the size and position of the roof mounted solar PV panels (Case Officer – Sarah Stevens)

The Clerk informed members that the solar panels were already in place. Because of the flat roof the panels were raised up at an angle in order to capture the sun. The live sedum roof that was part of the original planning approval had not yet been planted.

After discussion the Vice-Chair **proposed support** of the application, subject to a condition that the live Sedum roof be planted within one year of the planning approval; this was **seconded** by Cllr. D. R. Humphreys and **agreed** by the Meeting (two abstentions).

## EXTRAORDINARY MEETING OF 28<sup>th</sup> January 2016 (Continued)

### 4.2. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

No applications had been received.

### 4.2. PLANNING DECISIONS:

#### **4.3.1. 19.01.2016 PA15/10891 APPROVED**

Applicant: Mr & Mrs Simon & Joanne Webber  
 Location: Trelowia Farm Road from Tredinnick Lane End To Middle Trelowia and onto junction West of Bickham, Widegates, Cornwall. PL13 1QL  
 Proposal: Conversion & Refurbishment of existing pottery workshop to provide Guest Bedroom ancillary to the main house

#### **4.3.2. 21.01.2016 PA15/11314 APPROVED**

Applicant: Mrs Fiona Bristow (St. Germans Group P.C.C.)  
 Location: St Annes Church, Church Hill, Hessenford, Saltash, Cornwall  
 Proposal: Works to trees subject to a Tree Preservation Order.

#### **4.3.3. 15.01.2016 PA15/11595 APPROVED**

Applicant: Mr Jeff Rees  
 Location: Down Cliff, Brenton Road, Downderry, Cornwall. PL11 3JA  
 Proposal: Enlargement of car port and replacement and enlargement of existing conservatory

### 4.3. PLANNING CORRESPONDENCE:

#### **4.4.1. PA15/11466 – Mr. G. Hoskin – St. Winnolls Farm, St. Winnolls**

Change of use of agricultural building to a potato cold store and machinery store  
 The Clerk reported that Mr. G. Bayliss had contacted Cornwall Council and the Parish Council expressing concern that the Parish Council had not dealt with this application in a correct manner: *“The Parish Council review has taken place on the 14<sup>th</sup> January prior to the feedback that has been added during the consultation period. Therefore the community views have not been correctly assessed, which is also a breach in accordance to the published Code of Conduct”.* (email to Cornwall Council on 20<sup>th</sup> January 2016).

The Clerk has informed Mr. Bayliss that the application was advertised in the normal way. With regards to a request for information concerning the Parish Council meeting held on 14<sup>th</sup> January 2016, the Clerk has referred Mr. Bayliss to the draft minutes of that meeting to be published shortly.

C. Cllr. J. P. Candy informed the Meeting that this application had now been withdrawn.

The Clerk stated that in his view there had been no breach of the Code of Conduct. The Chair stated that the Cornwall Council Planning Dept. protocol for notification of planning applications and the time constraints placed upon the Parish Council to respond, had once again led to the dissatisfaction of local residents.

#### **4.4.2. Cornwall Council – Schedule of Further Significant Changes to the Cornwall Local Plan Strategic Policies – Proposed Submission Document (March 2014) CONSULTATION 25<sup>th</sup> Jan – 7<sup>th</sup> March 2016**

The Clerk drew the attention of members to this consultation and informed them that details could be found at: [www.cornwall.bov.uk/localplancornwall](http://www.cornwall.bov.uk/localplancornwall)

C. Cllr. J. P. Candy stated that the inspector for the Cornwall Local Plan had insisted that the figure of number of houses required to be developed in the Plan be increased, in order to take account of the number of second homes in the county. Discussion took place regarding the place of the Deviock Neighbourhood Plan in controlling local development.

Cllr. Mrs. A. Ratsey joined the meeting at 18.47 hrs

## EXTRAORDINARY MEETING OF 28<sup>th</sup> January 2016 (Continued)

### **5. FINANCE:**

#### **5.1. ACCOUNTS TO BE PAID:**

	<u>VAT £</u>	<u>Nett £</u>	<u>TOTAL £</u>
British Gas (Inv. 978064481) Donderry Public Toilets – 24 <sup>th</sup> Dec 2015 – 7 <sup>th</sup> Jan 2016	0.26	5.39	5.65
South West Water (Inv 6036 666893) Seaton Public Toilets – 10/10/15 – 15/01/16	0.00	952.83	952.83
South West Water (Inv 6036 819981) Donderry Public Toilets – 10/10/15 – 19/01/16	0.00	194.20	194.20
Cornwall Council – Clerk's Salary – Admin charges (Jan – Dec 2015): 12 x £5 = £60	12.00	60.00	72.00
<b>TOTAL: £</b>	<b>12.26</b>	<b>1,212.42</b>	<b>1,224.68</b>

The Clerk drew the attention of members to the South West Water Ltd. invoice for water supply at Seaton Public toilets, explaining that the previous bill had been based on an estimated reading that had been lower than the actual consumption. This was the reason for the high invoice figure in the current invoice that was now based on an actual reading. The meter reading had been checked by Mr. John Bird who also had informed the Clerk that there were no water leaks at the site. It was suggested that Mr. Bird be asked to reading the water meters on a monthly basis so that any abnormal usage could be detected at an early stage.

It was **proposed** by C. Cllr. J. P. Candy; **seconded** by the Cllr. Mrs. A. Robinson and **RESOLVED** by the Meeting to ratify the above expenditure.

Cllr. Ms. H. M. Brockbank joined the meeting at 18.51 hrs

### **6. TO CONSIDER THE DEVOLUTION PROPOSAL SUBMITTED BY CORNWALL COUNCIL (16<sup>th</sup> November 2015):**

The Chair introduced the item by asking members what information and assurances was required before any handover of assets could be contemplated.

The devolution proposal identified three assets / services in the proposed agreement and the Chair suggested that these three elements should be considered separately.

**1) Memorial Gardens, Donderry:** This was considered to be the most straight forward of the assets to be devolved. After discussion it was agreed that the repair of the gate and improvement of access for disabled users at the west end of the gardens should be required before any handover.

**2) Donderry Slipway and Hitching Rail:** It was agreed that the slipway would need to be renewed and extended under the sand in order to increase resilience from the sea. The hitching rail was currently in a poor state of repair and would need to be renewed before hand over.

Questions were raised regarding administration of the licensing of boat owners using the beach. It had been stated in the proposal that income from the issue of licences was approximately £1,000.00 but the costs of administering the system and providing keys was not known. It was estimated that there were probably 50 keys holders at any one time. Cllr. Ms. H. M. Brockbank stated that the Donderry & Seaton Boat Owners Association had expressed interest in taking on this responsibility at one time and could be contacted again on this matter. The Clerk informed members that there was a Beach Master who was currently paid an honorarium by Cornwall Council.

Cllr. Mrs. A. Ratsey suggested that the pop-up business schemes that now included Donderry Beach and were out to tender by Cornwall Council, could impact on the amount of wear and tear on the beach and slipway, which if the Parish Council took on, would be obliged to fund running repairs. The possible use of the beach by commercial enterprises would need to be under the control of the Parish Council if the devolution of this asset was to work.

**3) Broads Yard Car Park:** Cllr. Mrs. B. M. Lloyd sought clarification as to whether the area of car park to be devolved included a strip of land at the top of the car park that did not appear on the map as part of the area included for devolution. Knowledge of the current ownership of this excluded area was required. A sentence in the initial devolution proposal stating "*possible access requirements for the development of affordable housing*" needed explanation, as any access across the top of the car park to a new housing development would be to the detriment of the car park's potential.

Cllr. Mrs. A. Ratsey suggested that the Parish Council would need to insist on right of access across this unidentified land at the top of the car park if the devolution of this asset was to be accepted and preferably be the owners of it.

It was agreed that the car park should be handed over with the tarmac, white lining and drains in good repair. It was also requested the position regarding the recycling bins located on the car park should be clarified.

**EXTRAORDINARY MEETING OF 28<sup>th</sup> January 2016 (Continued)****6. TO CONSIDER THE DEVOLUTION PROPOSAL SUBMITTED BY CORNWALL COUNCIL (16<sup>th</sup> November 2015) continued:**

The Clerk was instructed to put all the above points raised to Cornwall Council before further discussion by the Parish Council.

Cllr. Mrs. A. Thorpe **proposed** that the Parish Council agree to investigate further the Devolution proposal; this was **seconded** by Cllr. Mrs. A. Ratsey and **agreed** by the Meeting (2 abstentions).

C. Cllr. J. P. Candy asked that his abstention on the vote be noted in the minutes.

**7. URGENT BUSINESS ADMITTED BY THE CHAIR:****7.1. Dowderry Post Office**

The Chair read out a letter he had received from Mr. D. Watters (Chair of the Dowderry & Seaton Association) concerning the imminent closure of Dowderry Post Office in April 2016. The letter made suggestions as to ways of achieving continued service provision in the village and gave details of a public meeting on this matter to be held on Monday 8<sup>th</sup> February 2016, 7.30pm at St. Nicolas Church, Dowderry.

The Clerk was asked to include Dowderry Post Office as an agenda item for the February Council meeting.

There being no further business, the Chair closed the meeting at 19.51 hrs.

FROM THE PARISH CLERK