

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at
THE COASTAL ZONE, DOWDERRY,
at 7.30pm on Thursday, 8th September 2016.**

PRESENT: Parish Cllrs. Mr. D. T. Parry (Chair), Hessenford Ward
Ms. M. E. Temlett (Vice-Chair), Dowderry Ward (from 19.35 hrs)
J.P. Candy, Seaton Ward*
Ms. H. M. Brockbank, Dowderry Ward
D.E. Foote, Dowderry Ward
D. R. Humphreys, Seaton Ward
Mrs. B. M. Lloyd, Dowderry Ward
Mrs. A. Ratsey, Dowderry Ward (from 19.50 hrs)
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward

* Also Cornwall Councillor, Trelawny Division
Tim Pullin (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:

1.1. To receive declarations of interest from councillors on items on the agenda

Cllr. Ms. H. M. Brockbank declared a non-pecuniary interest relating to item 7.6.2. (18 Buttlegate, Dowderry), being employed by the owners of the adjacent property in Buttlegate, Dowderry.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)

No requests were made.

1.3. To grant any requests for dispensations as appropriate

None were made.

2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:

2.1. The applicant for PA16/07868 (item 7.2.1.) addressed the Council regarding his application for a gate to allow access to his paddock adjacent to his property.

2.2. Mr. J. London addressed members regarding item 9.1.2. (Seaton Valley Road (B3247) Request for priority signage at narrow section of this road, south of Keveral Mill), stating that he had been involved in a recent near accident at that location. Mr. London suggested that the Parish Council had sufficient funds to finance this project if Cornwall Council indicated that it could not.

There being no other members of the public wishing to address the Council, the Chair closed the public participation period.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

3.1. The following apologies for absence had been given:-

Cllr. S. J. Parry: Holiday

The Vice-Chair apologised for her late arrival.

It was **proposed** by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. Mrs. A. Robinson and **AGREED** unanimously by the Meeting to accept the apologies for absence.

4. MINUTES:

4.1. Minutes of the Ordinary Meeting of 14th July 2016

It was **proposed** by Cllr. Ms. H. M. Brockbank; **seconded** by Cllr. Mrs. A. Robinson and **AGREED** by the Meeting to accept the minutes as a correct record (two abstentions).

ORDINARY MEETING OF 8th September 2016 (Continued)

4. MINUTES (continued):

4.2. Minutes of the Extraordinary Meeting of 28th July 2016

It was **proposed** by Cllr. D. E. Foote; **seconded** by Cllr. Mrs. B. M. Lloyd and **AGREED** by the Meeting to accept the minutes as a correct record (two abstentions).

5. REPORTS ON MATTERS ARISING FROM THE MINUTES:

There were no matters arising.

6. POLICE MATTERS:

6.1. Downderry Beach

The Clerk reported that the wording and locations for signs relating to Naturist activity had been agreed by all parties including the police and that installation should take place within the next few weeks.

7. PLANNING:

7.1. PLANNING COMMITTEE:

7.1.1. To approve the Minutes of the Meeting of 18th AUGUST 2016 as a correct record.

It was **proposed** by Cllr. Ms. H. M. Brockbank; **seconded** by Cllr. Mrs. A. Robinson and **AGREED** by the Meeting to accept the minutes as a correct record, subject to minor amendment. (one abstention).

7.1.2. Matters arising from the minutes (*not appearing elsewhere on the agenda*)

There were no matters arising.

7.2. PLANNING APPLICATIONS:

7.2.1. **PA16/07868 Mr. Graham Hoskin ST. WINNOLLS FARM, ST. WINNOLLS. PL11 3DX**

Variation of condition 7 in respect of decision notice PA10/05300

(Case Officer – Mark Wigley)

Cllr. Mrs. A. Thorpe **proposed** support of the application; this was **seconded** by Cllr. Mrs. B. M. Lloyd and **agreed** by the meeting (one abstention).

7.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

None had been received.

7.4. PLANNING APPEALS:

DCLG ref: APP/D0840/W/16/3151733 Cornwall Council ref: PA16/00498

Appeal start date: 18 August 2016

Proposal: Reserved matters application following outline approval 60/08425 for details of appearance and scale in respect of 11 dwellings (Plots 2-12) and shared private driveway to Plots 10, 11 & 12 Location: Land At Keveral Gardens Seaton Cornwall Appellant: Mr D Bishop

Cornwall Council decision: REFUSED

The Clerk informed members that submissions needed to be made by 22nd September 2016.

C. Cllr. J. P. Candy suggested that the Parish Council make a submission in order to strengthen the case for refusal. Debate ensued regarding the prominence of the proposed development and whether it would be seen from the sea and Seaton beach. The Clerk was instructed to make representations to the planning inspector based on previously expressed reasons for refusal by both the Parish Council and Cornwall Council.

7.5. PLANNING DECISIONS:

7.5.1. **22.08.2016 PA16/05669 REFUSED**

Applicant: Mr A Jones

Location: Land Adjacent To Mount Brioni Bridge Road Seaton PL11 3JN

Proposal: Construction of two pairs of semi-detached dwellings

ORDINARY MEETING OF 8th September 2016 (Continued)**7.6. PLANNING CORRESPONDENCE:****7.6.1. Land East Of Lower Devioc Farm Devioc Hill Donderry Cornwall**

EN16/01065 for the 'Alleged change of use of the land for the stationing of two shipping type containers and a touring caravan being used for residential use.'

The Clerk reported that he was waiting for a report from Ben Bassett (Planning Enforcement Officer)

C. Cllr. J.P. Candy stated that investigations were following due process.

Cllr. Mrs. A. Ratsey informed members that a wind turbine and new fencing panels had been erected at the site.

7.6.2. 18 Buttlegate, Donderry.

Request to take action regarding alleged unauthorised change of use from ground floor storage space to self-contained apartment

The Clerk informed members that this item was at the request of Mr Keith Saunders (a resident of Buttlegate). Mr. Saunders had already informed Cornwall Council of this alleged change of use.

The Clerk was instructed to contact the planning officer regarding this matter.

7.7. PLANNING MATTERS RAISED BY MEMBERS:

7.7.1. Cllr. Ms. H. M. Brockbank drew the attention of members to the work relating to new sea defences on Donderry Beach. C. Cllr. J.P. Candy informed members that he had instigated and investigation by Cornwall Council planning officers who had visited the site.

8. FINANCE:**8.1. Income & Expenditure.****8.1.1. INCOME: JUNE, JULY & AUGUST 2016**

Barclays Bank Interest		90.32
HM Revenue & Customs – Devioc P.C. VAT reclaim 2015/16		2,490.68
JUNE, JULY & AUGUST 2016 INCOME TOTALS	Total £	2,581.00

8.1.2. EXPENDITURE: JUNE, JULY & AUGUST 2016

	VAT £	Nett £	TOTAL £
PWS – Cleaning supplies for public toilets (Inv. 135583)	35.19	175.98	211.17
Cornwall Council: Clerk's Salary - April 2016	1.00	1,549.19	1,550.19
S.L.C.C. – 2016 Annual Subscription (Society of Local Council Clerks)	0.00	149.00	149.00
Donderry Methodist Church – Hire of Coastal Zone June 2016 – May 2017	0.00	486.00	486.00
Devioc Parish Council – Petty Cash	0.00	50.00	50.00
Ms. H. M. Brockbank - Devioc P.C. Allowances 2015/16 & Printer Expenses 2016/17	0.00	157.80	157.80
Mr. D. E. Foote – Devioc P.C. Allowances 2015/16 & Printer Expenses 2016/17	0.00	157.80	157.80
Mr. D. R. Humphreys - Printer Expenses 2016/17	0.00	25.00	25.00
Mrs. B. M. Lloyd – Devioc P.C. Printer Expenses & Nut Tree Newsletter Editor Expenses 2016/17	0.00	75.00	75.00
Mr. S. J. Parry – Devioc P.C. Allowances 2015/16 & Printer Expenses 2016/17	0.00	157.80	157.80
Mrs. A. Robinson – Devioc P.C. Printer Expenses 2016/17	0.00	25.00	25.00
Mrs. M. E. Temlett – Devioc P.C. Allowances 2015/16 & Printer Expenses 2016/17	0.00	124.60	124.60
Mrs. A. Thorpe – Devioc P.C. Allowances 2015/16 & Printer Expenses 2016/17	0.00	191.00	191.00
H.M.R.C. – PAYE Tax on councillors allowances 2015/16	0.00	166.00	166.00
Richer Sounds PLC – Flat Screen T.V. ,wall bracket & installation	292.71	1,463.59	1,756.30
Parish Magazine Printing – Nut Tree Newsletter - July 2016 (50% contribution)	0.00	113.50	113.50
Seymour Signs / 2 x Aluminium Road Signs	58.61	293.06	351.67
Seymour Signs – Replacement Stainless Steel Marker (1 Mile) Seaton Countryside Park	7.60	38.00	45.60
Cornwall Council – Clerk's Salary – May 2016	1.00	1,549.19	1,550.19
Cornwall Council – Clerk's Salary – June 2016	1.00	1,597.49	1,598.49
Wallgate Ltd – Liquid soap for Public Toilets at Seaton Countryside Park	13.76	68.80	82.56
Mr. J. Bird – Replacement toilet seat – Seaton Public Toilets	0.00	21.99	21.99
CHAT (Community Health Around Torpoint) – Agreed Grant	0.00	50.00	50.00
C.P.R.E. (Campaign to Protect Rural England) – Annual Subscription 2016	0.00	36.00	36.00
Parish Magazine Printing – Nut Tree Newsletter - July 2016 (50% contribution)	0.00	113.50	113.50
Zurich Municipal – Devioc Parish Council Insurance Premium 2016/17	0.00	814.70	814.70
PWS – Public Toilet Supplies	25.90	129.52	155.42

ORDINARY MEETING OF 8th September 2016 (Continued)**8. FINANCE (continued):****8.1.2. EXPENDITURE: JUNE, JULY & AUGUST 2016 (continued)**

Ross Marven – Parish Website Hosting Charges 2016/17	0.00	22.80	22.80
Cornwall Council – Clerk’s Salary – July 2016	1.00	1,565.29	1,566.29
Cormac Solutions Limited – Seaton Outdoor Gym Safety Inspections	7.20	36.00	43.20
NALC – LCR Magazine Subscription 2016-17	0.00	34.00	34.00
Parish Magazine Printing – Nut Tree Newsletter - August 2016 (50% contribution)	0.00	87.25	87.25
South West Water (Inv 7051739055) Seaton Public Toilets – 15/04/16 – 27/07/16	0.00	321.63	321.63
South West Water (Inv 7051787177) Downderry Public Toilets – 15/04/15 – 28/07/16	0.00	152.79	152.79
Timothy Pullin – Reimbursement for purchase of office Laptop (P.C. World 16/08/16)	0.00	263.92	263.92
Parish Magazine Printing (Inv 1299) Nut Tree Newsletter June 2016 (50% contribution)	0.00	112.10	112.10
P.W.S. (Order No. 21983WT) Cleaning supplies for public toilets	19.43	97.14	116.57
Grant Thornton UK LLP (Inv. 8582053) Deviock P.C. External Audit Fee 2016	60.00	300.00	360.00
Direct Debit Payments:			
BT Group PLC – Office Phone & Broadband to 20 th October 2016	173.36	34.67	208.03
Standing Order Payments:			
MR. J. BIRD – June 2016 Cleansing Contract Payment (Downderry & Seaton)	0.00	474.00	474.00
MR. J. BIRD – July 2016 Cleansing Contract Payment (Downderry & Seaton)	0.00	474.00	474.00
MR. J. BIRD – August 2016 Cleansing Contract Payment (Downderry & Seaton)	0.00	474.00	474.00
JUNE, JULY & AUGUST 2016 EXPENDITURE TOTALS	£	697.76	14,229.10
			14,926.86

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Robinson, **seconded** by Cllr. Mrs. A. Thorpe and **approved** unanimously by the Meeting.

8.2. BANK STATEMENTS & BANK ACCOUNT / INTEREST MANAGEMENT:

Date	Account	Balance £	
30 Aug 16	Barclays Community	1,000.00	
30 Aug 16	Barclays Business Premium	11,780.11	<i>Interest March – June 2016 = £2.81</i>
19 Aug 16	Barclays Base Rate Reward	71,039.21	<i>Interest June, July & August 2016 = £87.51</i>
29 Mar 16	Lloyds TSB Fixed Term Deposit	65,437.18	<i>Matures on 29th March 2017 Interest at 1.05% = £687.09</i>

8.3. LETTERS OF THANKS:**8.3.1. Deviock Innovations Group** (email received 29th July 2016)

The Clerk reported that the following message had been received:

“On behalf of Deviock Innovation Group I'd like to say thank you to all the parish councillors for supporting our project so generously. We will be in touch as soon as possible with the outcome of the Viridor application.
Caroline”

8.4. REQUESTS FOR FUNDING:

The Clerk reported that no requests for funding had been received.

8.5. FINANCIAL CORRESPONDENCE:

The Clerk informed members that formal notification had been received from the External Auditor (Grant Thornton UK LLP) that the Deviock Parish Council Accounts for the Year ending 31st March 2016 were approved on 18th July 2016. The accounts would be available for public inspection.

C. Cllr. J.P. Candy thanked the Clerk for his work in preparing the accounts for examination.

8.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

None had been received.

ORDINARY MEETING OF 8th September 2016 (Continued)**8.7. ACCOUNTS TO BE PAID:**

	<u>VAT £</u>	<u>Nett £</u>	<u>TOTAL £</u>
Cornwall Council – Clerk’s Salary – August 2016	1.00	1,565.29	1,566.29
Parish Magazine Printing (Inv 1473) Nut Tree Newsletter September 2016 (50% contribution)	0.00	113.50	113.50
P.W.S. (Order No. 224193WT) Cleaning supplies for public toilets	32.95	164.76	197.71
TOTAL: £	33.95	1,843.55	1,877.50

It was **proposed** by C. Cllr. J. P. Candy; **seconded** by Cllr. D. E. Foote and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

8.8. FINANCE & GENERAL PURPOSES COMMITTEE: To agree a date for the next meeting:

After discussion regarding the dates of school half-term, Cllr. Mrs. H. M. Brockbank **proposed** that the date for the next F&GP Committee meeting should be **Thursday 20th October 2016**, immediately following the Planning Committee meeting which should also be moved to that date, commencing at 6.30 pm. This proposal was **seconded** by C. Cllr. J. P. Candy and **agreed** unanimously by the meeting.

9. HIGHWAY MATTERS:**9.1. TRAFFIC & PARKING ISSUES: Dowderry, Seaton & Hessenford****9.1.1. Seaton Valley Road (B3247) Land slip - Update**

C. Cllr. J. P. Candy reported that Cornwall Council was undertaking testing at the site in order to ascertain what further course of action was required to defend the road edge.

9.1.2. Seaton Valley Road (B3247) Request for traffic priority signage at narrow section of this road, south of Keval Mill (This item at the request of Mr. Jack London email 28th August 2016)

C. Cllr. J. P. Candy suggested that the installation of priority signage would need to be carried out as part of a Traffic Regulation Order. After discussion Cllr. Mrs. A. Ratsey **proposed** that a request for traffic priority signage be made to Cornwall Council Highways Dept.; this was **seconded** by Cllr. D.E. Foote and **agreed** unanimously by the Meeting.

9.1.3. Seaton Hill (B3247) Rocknose Corner - To consider ongoing safety issues and possible improvements

C. Cllr. J. P. Candy informed members that he had disputed the assertion made by Mr. Adrian Drake, (Cornwall Council Highways Manager), that the road at Rocknose Corner was unsuitable for red markings to delineate the use of a footway for pedestrians. C. Cllr. Candy continued that he thought the possibility of creating a new pavement, off the road, at this location, should be investigated.

C. Cllr. Candy also stated that other highways improvements, including the addition of a double yellow line on part of Tregunnick Lane, Seaton, could be part of a Transport Regulation Order.

C. Cllr. Candy agreed to organize a site meeting with Mr. Adrian Drake in order to consider these matters, and would inform members when arranged.

9.1.4. Trierieve Lane, Dowderry – To consider a request for the installation of a sign stating “unsuitable for long or wide vehicles”, at the junction with Main Road, Dowderry.

(This item at the request of Mr. R. T. Hoskin, Letter dated 24th August 2016)

After discussion Cllr. Ms. H. M. Brockbank **proposed** that the clerk be instructed to request the installation of a sign stating “unsuitable for long or wide vehicles”, on Trierieve Lane, at the junction with Main Road, Dowderry and also that there be an inspection of Trierieve Lane to be carried out by Cornwall Council Highways officers, prior to new construction work requiring access from this lane; this was **seconded** by Cllr. D. E. Foote and **agreed** unanimously by the Meeting.

It was suggested that the planning permission granted for development to the rear of Downcliff, Brenton Road, be checked to confirm whether any condition of a construction traffic management plan had been included.

9.2. BEACH SLIPWAY SIGNAGE – TO CONSIDER POSSIBLE IMPROVEMENTS

Cllr. Mrs. A. Ratsey brought the attention of members to the proliferation of signs at the Dowderry Beach slipway and suggested that they could be rationalised. Problems of discarded items on the beach was also considered and the Clerk was advised to contact Ms Gina Varcoe of CORY regarding their removal.

ORDINARY MEETING OF 8th September 2016 (Continued)

9.3. PUBLIC TRANSPORT ISSUES:

Cllr. Ms. H. M. Brockbank informed members that there had been a meeting for residents, chaired by Mr. David Watters, to consider issues relating to local public transport requirements.

Cllr. Brockbank also stated that she endeavoured to attend meetings of the Rame Area Public Transport Users Group.

10. CURRENT / ONGOING BUSINESS:-

10.1. AFFORDABLE HOUSING:

10.1.1. Hessenford – Possible sites for development

Cllr. Mrs. A. Ratsey informed members that she had been in touch with a local landowner in Hessenford who would consider selling land to the Parish Council for affordable housing provided that this would be agreeable to local residents. All negotiations would be through an agent.

Cllr. Ms. H. M. Brockbank suggested that as Cornwall Community Land Trust was showing little enthusiasm to develop the Treliddon Lane, Downderry site and therefore other options should be explored.

10.2. NEIGHBOURHOOD PLAN - Update:

Cllr. Mrs. A. Ratsey informed members that it was now hoped that a public meeting to discuss the draft Neighbourhood Plan would take place in October 2016.

10.3. TANVER YATE – UPDATE:

No report was made.

10.4 DEVOLUTION OF ASSETS FROM CORNWALL COUNCIL TO DEVIOCK PARISH COUNCIL – UPDATE:

The Clerk reported that he was still waiting to hear whether the Parish Council had been successful in its grant application to the Cornwall Council Devolution Fund for £7,000 to help with possible devolution transfers to Deviock Parish Council. A final decision should be made before the end of September 2016.

10.5. ST NICOLAS SCHOOL, DOWNDERRY – PUBLIC ACCESS TO SCHOOL FIELD UPDATE:

Cllr. Mrs. B. M. Lloyd informed members that acts of minor vandalism had taken place on the school property over the school holidays, despite the ban on public access to the site. The school playing field was a prime site in the village that should be used for public benefit. Cllr. Lloyd proposed that another letter be sent to the St. Barnabas Multi Academy regarding continued public access to the school field; this was seconded by C. Cllr. J. P. Candy and agreed unanimously by the meeting.

The Chair proposed a meeting time extension until 21.45 hrs; this was seconded by Cllr. D. E. Foote and agreed unanimously by the meeting.

10.6. TO CONSIDER THE OPTION OF CHARGING FOR THE USE OF PUBLIC TOILETS IN THE PARISH:

After brief discussion C. Cllr. J. P. Candy proposed that no charging for the use of public toilets in the parish be made; this was seconded by Cllr. D.E. Foote and agreed by the meeting (2 abstentions).

10.7. TO CONSIDER THE CREATION OF AN INVENTORY OF BENCHES, PICNIC TABLES AND OTHER COMMUNITY ASSETS FOR SEATON COUNTYSIDE PARK:

Cllr. D. R. Humphreys stated that he now had a map of the park and would be creating an inventory before the next Parish Council meeting.

ORDINARY MEETING OF 8th September 2016 (Continued)**10.8. PARISH DOG POO STATIONS - UPDATE:**

Cllr. D. E. Foote updated members with estimates of costs for providing the stations and for the installation of a new bin at Hessenford. After discussion Cllr. Mrs. A. Ratsey proposed that the Parish Council agreed funding up to £1,500.00 for the installation of the stations plus £125.00 for a new bin at Hessenford; this was seconded by Cllr. D. E. Foote and agreed unanimously by the Meeting.

11. REPORT BY CORNWALL COUNCILLOR:-

C. Cllr. J. P. Candy reported the following:-

- a) A planning enforcement issue relating to parking at 1 Seaton Park, Seaton, had been reported.
- b) Cornwall Council was conducting a consultation regarding the number of Cornwall Council there should be.
- c) Time had been spent on issues relating to the Seaton Valley Road.

12. NEW BUSINESS:-**12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:**

None had been received.

12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:

LCR – Summer 2016 was available for inspection.

12.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA

No new business had been received.

12.4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:

No items were requested

There being no further business, the Chair closed the meeting at 21.44 hrs.