

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at
THE COASTAL ZONE, DOWDERRY,
at 7.30pm on Thursday, 14th September 2017.**

PRESENT: Parish Cllrs. Mr. D. T. Parry (Vice-Chair), Hessenford Ward
Ms. H. M. Brockbank, Downderry Ward
Mr. J. P. Candy, Seaton Ward
Mr. M. Gibbons, Downderry Ward
Mr. D. R. Humphreys, Seaton Ward
Mrs. B. M. Lloyd, Downderry Ward
Mr. J. London, Downderry Ward
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward

C. Cllr. R. Pugh
Tim Pullin (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:

1.1. To receive declarations of interest from councillors on items on the agenda

1.1.1. Cllr. J. P. Candy declared a preudicial interest in relation to item 7.2.1. (PA17/08220 Higher Tredis Farm, Polbathic PL11 3ER) being a friend of the applicant.

1.1.2. Cllr. D. R. Humphreys declared preudicial interest in relation to item 7.2.1. (PA17/08220 Higher Tredis Farm, Polbathic PL11 3ER) as his wife was employed by the applicant.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)

No requests were made.

1.3. To grant any requests for dispensations as appropriate

None were made.

2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:

The applicant for PA17/07742 Kenwyn, Brenton Road, Downderry PL11 3JA (item 7.2.6.) spoke in favour of the application stating that he had spoken to neighbours who were happy with his proposals. There being no other members of the public wishing to address the meeting, the Vice-Chair closed the public participation period.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

3.1. Cllr. Ms. M. E. Temlett (holiday) & Cllr. S. J. Parry (holiday).

A **proposal to accept** these apologies for absence was made by Cllr. Mrs. A. Robinson; **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the meeting.

4. MINUTES:

4.1. Minutes of the Ordinary Meeting of 13th July 2017

It was **proposed** by Cllr. J. London; **seconded** by Cllr. Mrs. A. Thorpe and **AGREED** by the Meeting to accept the minutes as a correct record (four abstentions).

5. REPORTS ON MATTERS ARISING FROM THE MINUTES:

5.1. Cllr. J. P. Candy referred to item 7.6.1. of the 13th July 2017 minutes (PA17/04940 Land at Keveral Gardens), asking if any decision on this application had been made. The Clerk replied that no decision had yet been notified.

ORDINARY MEETING OF 14th September 2017 (Continued)**5. REPORTS ON MATTERS ARISING FROM THE MINUTES (continued):**

5.2. With reference to item 9.1.4. of the minutes (New Road Marking on Pavement in front of Blue Plate Restaurant, DOWDERRY) the Clerk reported that he had communicated with Mr. Adrian Drake on this matter who informed him that he was aware of the markings but could not reasonably take action to remove them at this point. The owner had a right of access over the footway (where there were dropped kerbs) and could have erected signs. If the lining was removed it would damage the surface. Members were surprised by this response and requested further action.

6. POLICE MATTERS:

No matters were raised.

7. PLANNING:**7.1. PLANNING COMMITTEE:****7.1.1. Minutes of the Meeting of 27th July 2017**

It was **proposed** by Cllr. Ms. H. M. Brockbank; **seconded** by Cllr. Mrs. A. Thorpe and **AGREED** by the Meeting to accept the minutes as a correct record (four abstentions).

7.1.2. Matters arising from the minutes:

No matters were raised.

7.2. PLANNING APPLICATIONS:

Cllrs. J. P. Candy & D. R. Humphreys left the meeting.

7.2.1. PA17/08220 Mrs Jennifer Rice HIGHER TREDIS FARM, POLBATHIC PL11 3ER

Application for a non-material amendment in respect of application PA16/08360 for omission of stone quoins from the second storey of the house. Corners to have a smooth rendered finish with paint. *(Planning officer: James Hills)*

After discussion Cllr. Mrs. A. Thorpe **proposed support** of the application; this was **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** unanimously by the Meeting.

Cllrs. J. P. Candy & D. R. Humphreys rejoined the meeting

7.2.2. PA17/07650 Mr and Mrs Purvis TAMARISK, 2 TRERIEVE ESTATE, DOWDERRY PL11 3LY

Retrospective Planning Application for erection of front raised deck with storage under. *(Planning officer: Sarah Stevens)*

The Clerk reminded members that this application was further to action by Planning Enforcement Dept. as the installed decking did not have planning permission.

After discussion as to the general principle of not supporting retrospective applications and bearing in mind the fact that planning reasons for refusal were very limited, no proposal was forthcoming and it was decided to leave determination of the application to the planning officer.

7.2.3. PA17/08082 Mr & Mrs D. Lock 1 GREENBANK COTTAGES, HESSENFORD PL11 3HH

Proposed extension. *(Planning officer: Sarah Stevens)*

Cllr. J. P. Candy **proposed support** of the application; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

7.2.4. PA17/07609 Mr M. Williams 3 COASTGUARD COTTAGES, DOWDERRY PL11 3LN

Proposed boat store and ancillary accommodation. *(Planning officer: Mark Wigley)*

The Clerk informed members that Deviock Parish Council had objected to a previous application (PA16/10316: Construction of a boat store and ancillary accommodation) on the grounds of overdevelopment and also because insufficient information regarding possible land contamination had been provided.

ORDINARY MEETING OF 14th September 2017 (Continued)

7.2. PLANNING APPLICATIONS (continued):

7.2.4. PA17/07609 Mr M. Williams 3 COASTGUARD COTTAGES, DOWNDERRY PL11 3LN

After discussion Cllr. J. P. Candy **proposed** that consideration of this application be deferred until the next Planning Committee meeting on 28th September 2017, in order to provide time to allow local residents to make comment this was seconded by Cllr. M. Gibbons and agreed unanimously by the meeting.

The Clerk was instructed to seek a time extension for response by the Parish Council from the Planning officer

7.2.5. PA17/08215 Mr J Stacey LAND AT SUMMERLEAZE, WIDEGATES PL13 1 QJ

Construction of an agricultural building. *(Planning officer: James Hills)*

After discussion Cllr. Mrs. A. Thorpe **proposed support** of the application; this was **seconded** by Cllr. J. P. Candy and **agreed** unanimously by the Meeting.

7.2.6. PA17/07742 Mr & Mrs David & Patricia Ball KENWYN, BRENTON ROAD, DOWNDERRY PL11 3JA

First floor extension to dwelling, and enlargement of parking bay adjacent to highway.
(Planning officer: Sarah Stevens)

After discussion Cllr. J. London **proposed support** of the application; this was **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the Meeting.

7.2.7. PA17/08415 Mr Berncastle THE PARLOUR, DEVIACK FARM, DEVIACK HILL. PL11 3DL

Front porch and rear extension. *(Planning officer: Sarah Stevens)*

After discussion Cllr. Ms. H. M. Brockbank **proposed support** of the application; this was **seconded** by Cllr. D. R. Humphreys and **agreed** by the Meeting (one abstention).

7.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

None had been received.

7.4. PLANNING APPEALS:

None had been received.

7.5. PLANNING DECISIONS:

7.5.1. 08.08.2017 PA17/05974 APPROVED

Applicant: Mr & Mrs Gary Spearman

Location: Brightwaters West Camps Bay Dwnderry PL11 3LG

Proposal: Proposed alterations and ground floor single storey extensions to sitting room, dining room and bedroom, new utility room and new entrance porch, with new first floor bedroom and ensuite shower room within existing attic roof space and a dormer window extension on south facing elevation

7.5.2. 16.08.2017 PA17/05976 APPROVED

Applicant: Mr & Mrs S Burgess

Location: Tregunnus House Tregunnus Lane Dwnderry PL11 3BZ

Proposal: Proposed replacement of defective roof including raising ridge, construction of dormers and Juliet balconies.

7.6. PLANNING CORRESPONDENCE:

7.6.1. PA17/06500 HUNROS AN MOR, 7 BUTTLGATE, DOWNDERRY

Request for confirmed response from Parish Council further to some objections from local residents
After discussion relating to planning officer recommended design amendments to reduce perceived overlooking issues that had only been agreed in part by the applicant, Cllr. J. P. Candy **proposed** that the Parish Council now **support the planning officer in his recommendation of refusal** of the application; this was **seconded** by Cllr. J. London and **agreed** by the meeting (one abstention).

ORDINARY MEETING OF 14th September 2017 (Continued)**7.6. PLANNING CORRESPONDENCE (continued):****7.6.2. PA17/06494 EDDYSTONE, SEATON PARK, SEATON – 5 Day Protocol Request**

The Clerk referred members to a forwarded email dated 13/09/17

After discussion in which it was understood that there were no local objections to the development, Cllr. D. R. Humphreys **proposed** that the Parish Council now **support the planning officer in his recommendation of support** for the application; this was **seconded** by Cllr. J. P. Candy and **agreed** unanimously by the meeting

7. PLANNING MATTERS RAISED BY MEMBERS:

7.7.1. Cllr. M. Gibbons drew the attention of members to unlawful development at 1 Tregunnick Lane, Seaton, requesting that C. Cllr. R. Pugh follow this up.

7.7.2. C. Cllr. R. Pugh informed members that the enforcement order relating to unlawful use of land on the south side of Devoick Hill had been served, giving 6 months for the occupant to vacate the land.

8. FINANCE:**8.1. Income & Expenditure.****8.1.1. INCOME: JULY & AUGUST 2017**

| | | |
|---|----------------|-----------------|
| Barclays Bank Interest | | 14.15 |
| Murex Wilton Ltd – Wilton Wind Turbine – Community Benefit Payment 2017 | | 3,000.00 |
| JULY & AUGUST 2017 INCOME TOTALS | Total £ | 3,014.15 |

8.1.2. EXPENDITURE: JULY & AUGUST 2017

| | VAT £ | Nett £ | TOTAL £ |
|--|--------------|---------------|----------------|
| FLEET – Supply and installation of Defibrillator at Hessenford | 0.00 | 2,500.00 | 2,500.00 |
| Parish Magazine Printing – Nut Tree Newsletter – July 2017 (invoice 2155) | 0.00 | 113.50 | 113.50 |
| PWS – Cleaning materials for Public Toilets | 24.34 | 121.70 | 146.04 |
| Cormac Solutions Limited – Outdoor Gym Safety Inspections, Seaton – Jan–Mar '17 | 7.20 | 36.00 | 43.20 |
| Timothy Pullin – Replacement Toilet Safety Rail for Downderry Public Toilet -Reimbursement | 0.00 | 25.37 | 25.37 |
| Downderry Methodist Church – Hall Hire – 2017/18 (28 sessions @ £18.00) | 0.00 | 504.00 | 504.00 |
| John Bird – Public Liability Insurance Premium 2017/18 – Reimbursement | 0.00 | 129.16 | 129.16 |
| British Gas – Downderry Public Toilets – Electric supply 7 th April – 6 th July 2017 | 1.88 | 37.61 | 39.49 |
| K. Johnson – PROW & Small Works 2017 – Interim Invoice | 0.00 | 550.00 | 550.00 |
| H. R. Marven – Website Hosting Charges 2017 – Re-Imbursement | 0.00 | 19.00 | 19.00 |
| Zurich Municipal –Parish Council Insurance Premium 2017/18 | 0.00 | 871.73 | 871.73 |
| John Bird – Purchase of replacement parts for Downderry Public Toilets– Reimbursement | 0.00 | 3.93 | 3.93 |
| Knowhow – Council Laptop Computer extended warranty (4 years) | 0.00 | 131.00 | 131.00 |
| Parish Magazine Printing – Nut Tree Newsletter – August 2017 (invoice 2227) | 0.00 | 87.25 | 87.25 |
| PWS – Cleaning materials for Public Toilets | 20.97 | 104.85 | 125.82 |
| N.A.L.C. Local Council Review Magazine – Annual Subscription 2017/18 | 0.00 | 34.00 | 34.00 |
| Cornwall Council – Clerk's Salary – June 2017 | 1.00 | 1,564.74 | 1,565.74 |
| Duchy Defibrillators – Annual monitoring charge (Hessenford Defibrillator) | 32.00 | 160.00 | 192.00 |
| Cornwall Council – Clerk's Salary – July 2017 | 1.00 | 1,564.74 | 1,565.74 |
| South West Water Business – Downderry Public Toilets – (Balancing payment 28 th July 2017) | 0.00 | 21.51 | 21.51 |
| South West Water Business – Seaton Public Toilets – 22 nd April – 31 st July 2017 | 0.00 | 1,342.48 | 1,342.48 |
| PWS – Cleaning materials for Public Toilets | 29.98 | 149.90 | 179.88 |

Direct Debit Payments:

| | | | |
|--|-------|--------|--------|
| BT – Office Telephone & Broadband to 21 st October 2017 (Quarterly payment) | 36.61 | 183.08 | 219.69 |
|--|-------|--------|--------|

Standing Order Payments:

| | | | |
|---|----------|------------------|------------------|
| MR. J. BIRD – July 2017 Cleansing Contract Payment (Downderry & Seaton) | 0.00 | 493.75 | 493.75 |
| MR. J. BIRD – August 2017 Cleansing Contract Payment (Downderry & Seaton) | 0.00 | 493.75 | 493.75 |
| JULY & AUGUST 2017 EXPENDITURE TOTALS | £ | 154.98 | 11,243.05 |
| | | 11,243.05 | 11,398.03 |

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Thorpe, **seconded** by Cllr. Mrs. A. Robinson and **approved** unanimously by the Meeting.

ORDINARY MEETING OF 14th September 2017 (Continued)**8.2. Bank Statements & bank account / interest management**

| Date | Account | Balance £ | |
|-----------|-------------------------------|-----------|---|
| 30 Aug 17 | Barclays Community | 1,000.00 | |
| 30 Aug 17 | Barclays Business Premium | 9,276.22 | |
| 30 Aug 17 | Barclays Base Rate Reward | 71,276.53 | July & Aug 2017 interest = £29.77 |
| 30 Aug 17 | Lloyds TSB Fixed Term Deposit | 66,124.27 | Matures on 29 th September 2017 Interest at 0.55% = £183.34 |

Cllr. J. P. Candy **proposed** that the Lloyds TSB Fixed Term Deposit be re-invested for a further six month period from 29th September 2017; this was **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** unanimously by the Meeting.

8.3. LETTERS OF THANKS:

None had been received.

8.4. REQUESTS FOR FUNDING:

None had been received.

8.6. FINANCIAL CORRESPONDENCE:

The Clerk informed members that the Annual Return for Year Ending 31st March 2017 had been approved by the External Auditor with two minor amendments suggested.

8.7. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

None had been received.

8.8. ACCOUNTS TO BE PAID:

| | VAT | Nett | TOTAL |
|---|---------------|-----------------|-----------------|
| Parish Magazine Printing – Nut Tree Newsletter – June & Sept 2017 | 0.00 | 200.75 | 200.75 |
| PWS – Cleaning materials for Public Toilets (Inv. 162714) | 25.97 | 129.82 | 155.79 |
| Cornwall Council – Clerk's Salary – August 2017 | 1.00 | 1,645.89 | 1,656.89 |
| Seymour Signs (Inv. 4156) Seaton Duck Signs | 77.80 | 389.00 | 466.80 |
| Grant Thornton UK LLP – External Audit Fee 2017 | 40.00 | 200.00 | 240.00 |
| K. Johnson – Work at Seaton Butterfly Garden and Broads Yard Car Park | 0.00 | 370.00 | 370.00 |
| Total £ | 144.77 | 2,935.46 | 3,090.23 |

It was **proposed** by Cllr. Mrs. A. Robinson; **seconded** by Cllr. J. P. Candy and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

9. HIGHWAY MATTERS:**9.1. TRAFFIC & PARKING ISSUES: Downderry, Seaton & Hessenford****9.1 Traffic and parking issues Downderry, Seaton & Hessenford****9.1.1. Rocknose Corner, Brenton Road, Downderry – To consider a quotation for the installation of road kerbs and or bollards**

The Clerk referred members to CORMAC quotations emailed by Mr. Paul Allen. After discussion was agreed that alternative quotations should be obtained for fencing.

The Clerk was instructed to request that Mr. Oak Johnson trim back roadside weeds on the new flattened bank at the Rocknose site.

Cllr. D. R. Humphreys also requested that the footpath between Seaton Park Road and the park be added to the annual Parish Small Works schedule for footpaths maintenance as Cornwall Council was not now carrying out this work; this was agreed by the Meeting.

9.1.2. B3247 (Seaton Valley Road) proposed road closure for repair work (30th October – 22nd December 2017)

C. Cllr. R. Pugh informed the meeting that he hoped that the road closure might be shorter than the agreed dates but that this depended on the weather and also the complexity of the job once started.

Cllr. J. London suggested that a temporary one way system be put in place for the lanes to easy

ORDINARY MEETING OF 14th September 2017 (Continued)

9.1.2. B3247 (Seaton Valley Road) proposed road closure for repair work (30th October – 22nd December 2017) (Continued)

traffic congestion. C. Cllr. R. Pugh stated that Cornwall Council Highways Dept. was considering all these options and that he had asked for advisory signage to be put in place. Information regarding bus services was requested.

9.1.3. Access to Seaton Beach

Cllr. J. P. Candy asked that the Highways Dept. be reminded that improved access to Seaton Beach from the entrance opposite Waves Wine Bar, Seaton, had been requested.

9.2. STREET LIGHTING AT EAST END OF MAIN ROAD, DOWNDERRY, CONSULTATION OF LOCAL RESIDENTS:

9.2.1. The Clerk informed members that he had received a reminder from Mrs L. Lowry that the Parish Council had agreed to instigate a public consultation on whether street lighting at the east end of Main Road, Downderry, met with the approval of the majority of local residents. After discussion it was agreed that a simple questionnaire should be included in the October 2107 issue of the Nut Tree Newsletter.

9.3. PUBLIC TRANSPORT ISSUES:

9.3.1. C. Cllr. R. Pugh advised members that Plymouth City Bus did operate through ticketing to Plymouth from S.E. Cornwall. The bus drivers were to be reminded of this. It was suggested that the 75 bus should connect with the bus from Looe to Saltash.

10. CURRENT / ONGOING BUSINESS:-

10.1. STARTER HOMES (previously Affordable Housing):

The Clerk directed members to the recent email update from Ms. Jo Flint of Hascoe Housing Association which stated that consideration of the Trelidden Lane site was progressing and that Cornwall Council had agreed to contribute funding towards suitable development.

10.2. NEIGHBOURHOOD PLAN - Update:

The Clerk reminded members that a public meeting was to be held on 21st September 2017 to include a presentation on core issues relating to future local development. The Vice-Chair encouraged members to ensure a good attendance at this meeting.

10.3. LOCAL DEVOLUTION PACKAGE - Update:

The Clerk reported that the Local Devolution Fund grant of £8,700 had now been received. The Devolution package was with Cornwall Council for consideration before being brought back to the Parish Council for further negotiation in a few months' time.

Cllr. J. P. Candy asked that the response by Cornwall Council be expedited.

10.4. TANVER YATE: Update on project:

The Clerk reported that letters to covenant holders had been sent out but only one response received so far. It was suggested that a follow up letter be sent out.

10.5. COMMUNITY RIGHT TO BID: Update

The Clerk reported that an application in the name of the Parish Council had been submitted relating to the Inn on the Shore, Downderry. Cornwall Council should reply as to whether the application had been successful within eight weeks. An application relating to Downderry Stores was in progress but had not yet been submitted.

11. REPORT BY CORNWALL COUNCILLOR:-

C. Cllr. R. Pugh reported that:-

1) Car Parks: Cornwall Council had had a change of policy regarding car parks and was keen that local communities were happy with current arrangements for parking provision. This would be a good time to suggest any desired changes.

ORDINARY MEETING OF 14th September 2017 (Continued)**11. REPORT BY CORNWALL COUNCILLOR:-**

- 2) He had been dealing with the issues relating to local water courses including the stream that flowed into the sea adjacent to Downderry School. Work to improve water flow would be carried out.
- 3) The waste contract for Cornwall would be out for tender in the near future.

12. NEW BUSINESS:-**12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:****12.1.1. CALC Conference (Saturday 14th October 2017)**

The Clerk asked members to inform him if they wished to attend this event.

12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:

Countryside Voice - Summer 2017 was available for inspection.

12.3. TO CONSIDER SUGGESTED IMPROVEMENTS TO SEATON COUNTRYSIDE PARK:

Because the proposed plans and wish list were not available at the meeting it was agreed to defer this item.

12.4. TO CONSIDER A REQUEST FOR THE PARISH OFFICE PRINTER TO BE MADE AVAILABLE FOR USE BY MEMBERS OF THE PUBLIC:

The Clerk informed members that this item was in response to a request from a local resident. The Clerk felt that it would be impracticable as it could cause disruption during office opening hours and the printing of copies from computer files would require use of the office computer which would not be available and could be compromised by the download of unknown files.

After discussion Cllr. D. R. Humphreys **proposed** that the parish office printer **not** be made available for public use; this was **seconded** by the Vice-Chair and **agreed** unanimously by the meeting.

12.5. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA

There was no new business.

12. 6. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:

12.6.1. Cllr. J. P. Candy requested that the winter closure of public toilets in the parish be an agenda item.

12.6.2. Cllr. Mrs. B. M. Lloyd requested that issues relating to Treliddon Lane, Downderry, be an agenda item.

12.6.3. Cllr. Ms. H. M. Brockbank requested that the possibility of providing WiFi facilities at The Zone, Downderry, be an agenda item.

There being no further business, the Chair closed the meeting at 21.20 hrs.