

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at
THE COASTAL ZONE, DOWNDERRY,
at 7.30pm on Thursday, 14th June 2018.**

PRESENT: Parish Cllrs. Ms. M.E. Temlett (Chair), Downderry Ward
Mr. D. T. Parry (Vice-Chair), Hessenford Ward
Ms. H. M. Brockbank, Downderry Ward
Mr. M. Gibbons, Downderry Ward
Mr. D. R. Humphreys, Seaton Ward
Mrs. B. M. Lloyd, Downderry Ward (from 19.40 hrs.)
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward
Tim Pullin (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:

1.1. To receive declarations of interest from councillors on items on the agenda
None were made.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)
No requests were made.

1.3. To grant any requests for dispensations as appropriate
None were made.

2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:

2.1. A member of the public addressed the meeting regarding item 10.8. stating that the item should have been titled Dog Control – Downderry Beach & Memorial Gardens and not Dog Fouling as stated on the agenda. Although most dog owners were responsible for their pets and kept them under control, there were a minority of owners whose dogs were unsupervised and caused distress to other users of the beach because of fouling and unwanted attention. There had been incidents of dogs weeing on beach towels and interfering with picnics. An uncontrolled dog caused an accident at Seaton by running into the road.

This was not a request for a dog ban but for some sort of control to be considered. Better signage to remind dog owners of their responsibilities would be useful. Regarding Downderry Memorial Gardens it was suggested that there should be a gate at both ends of the gardens and that if dogs were on leads there would be less chance of unnoticed dog fouling. It was not expected that councillors would finalise any action straight away. It was suggested that the Cornwall Council dog warden be asked to give advice.

2.2. The agent representing the applicant of planning application PA18/04907 Land off Trierieve Estate, Downderry (item 7.2.) gave a brief description of the application informing members that there had been a pre-app for the development that had established the principle of an infill site at the application location. The affordable housing requirement would be fulfilled by means of a payment to Cornwall Council as a contribution to future affordable housing projects in Deviock Parish.

There being no other members of the public wishing to address the meeting, the Chair closed the public participation period.

ORDINARY MEETING OF 14th June 2018 (Continued)

3. TO ACCEPT APOLOGIES FOR ABSENCE:

3.1. Cllrs. J. P. Candy (work commitment), J. London (out of county because of local house renovations) & S. J. Parry (work commitment).

A **proposal to accept** these apologies for absence was made by Cllr. Mrs. A. Thorpe; **seconded** by the Vice Chair and **agreed** unanimously by the meeting.

Cllr. Ms. H. M. Brockbank apologised that she may have to leave the meeting early.

C. Cllr. R. Pugh had given his apologies as he would be away on the date of the meeting.

4. MINUTES:

4.1. Minutes of the Annual Meeting of 10th May 2018

It was **proposed** by Cllr. Mrs. H. M. Brockbank; **seconded** by Cllr. Mrs. A. Thorpe and **AGREED** by the Meeting to accept the minutes as a correct record.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES:

Cllr. Mrs. B. M. Lloyd referred members to item 24.5 of the minutes (Tanver Yate Field) and after discussion **proposed** that the Council should move forward with the project by submitting a planning application based on the draft layout for car parking at the site that had previously been drawn up and that the Millennium benches be installed at the field ; this was **seconded** by Cllr. D. R. Humphries and **agreed** unanimously by the meeting.

6. POLICE MATTERS: No matters were raised.

7. PLANNING:

7.1. PLANNING COMMITTEE:

7.1.1. To approve the Minutes of the Meeting of 24th MAY 2018 as a correct record.

It was **proposed** by Cllr. M. Gibbons; **seconded** by the Vice-Chair and **AGREED** by the Meeting to accept the minutes as a correct record (One abstention).

7.1.2. Matters arising from the minutes (*not appearing elsewhere on the agenda*)

No matters were raised.

7.2. PLANNING APPLICATIONS:

7.2.1. PA18/04982 Mr And Mrs Kinsey WILTON FARM, TRERULEFOOT PL12 5BX

The demolition of the existing porch and the creation of a porch and conservatory.

(Case Officer – Davina Pritchard)

Cllr. D. R. Humphreys **proposed support** of the application; **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

7.2.2. PA18/04907 Mr. Robert Keen LAND OFF TRERIEVE ESTATE, DOWNDERRY

Construction of seven dwellings with integral parking areas including associated landscaping works.

(Case Officer – James Hills)

After discussion regarding the lack of public site notes for the application Cllr. Ms. H. M. Brockbank **proposed** that consideration of the application be deferred to the Planning Committee meeting on 28th June 2018; this was **seconded** by Cllr. Mrs. B. M. Lloyd and **agreed** unanimously by the Meeting.

The Clerk was instructed to request a response time extension from the planning officer.

7.2.3. PA18/04402 Mr. Michael Kodicek CARWYTHENACK, MAIN ROAD, DOWNDERRY

To build a sea wall in line with existing such structures on both sides of the property, using precast lego blocks on top of reinforced concrete foundation anchored with steel rods into the rock below. For extra support and stability, the void between the new wall and the cliff will be filled with rubble from local excavations, creating terrace.

(Case Officer – George Shirley)

The Vice-Chair **proposed support** of the application; **seconded** by Cllr. Mrs. B. M. Lloyd and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 14th June 2018 (Continued)

7.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

7.3.1. PA18/05197 Mr W Knight BRAEMUIR, KEVERAL LANE, SEATON. PL11 3JJ

Demolition of existing dwelling house and rebuilding on extended footprint.

As this application had only recently been received Cllr. Ms. B. M. Lloyd **proposed** that consideration of the application be deferred to the Planning Committee meeting on 28th June 2018; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

7.4. PLANNING APPEALS: None had been received.

7.5. PLANNING DECISIONS:

7.5.1. PA18/02222 APPROVED 18.05.2018

Applicant: Mr L Holder

Location: Lookout Brenton Road Downderry PL11 3JA

Proposal: To extend the existing 3 bedroom house with a side extension providing accommodation (Bedroom and kitchen breakfast room) below a car parking deck for 2 cars following the demolition of an existing utility outbuilding and timber deck.

7.5.2. PA18/02553 APPROVED 24.05.2018

Applicant: Mr Shaun Davies

Location: Long Down Farm Tregunnick Lane Seaton Torpoint Cornwall

Proposal: Construction of an agricultural building

7.5.3. PA18/01089/PREAPP Closed - advice given 04.06.2018

Applicant: Mr And Mrs D Ham

Location: Derryden Front Road Downderry Torpoint Cornwall

Proposal: Pre-application advice for replacement dwelling and landscaping

7.6. PLANNING CORRESPONDENCE:

7.6.1. 5 Day Protocol -PA18/02553- Long Down Farm – Email from C. Cllr. R. Pugh (dated 25th May 2018)

The Clerk had forwarded this email to councillors in which it was stated that the planning officer had issued his decision on 24th May the day before the Devoick Planning Committee. The Clerk had previously requested additional information from the officer and had said that he would attempt to obtain a response by 22nd May but considering the new information received it was thought that the officer would delay until a response from the Parish Council had been received. The Planning Officer knew that the Devoick Planning Committee was meeting on 24th May to consider another of his 5 day protocol requests.

After discussion Cllr. D. R. Humphreys **proposed** that a letter be sent to the planning officer expressing the concerns of the Council regarding this matter; this was **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

7.6.2. 5 Day Protocol - PA18/04602 - 3 Tregunnick Lane, Seaton Email from George Shirley (Planning Officer) 11th June 2018: -

After discussion Cllr. D. R. Humphreys **proposed** that the Council response should be “to agree to disagree” with the officer’s decision; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

7.7. PLANNING MATTERS RAISED BY MEMBERS:

7.7.1. Cllr. D. R. Humphreys suggested that too much time was allocated to planning issues at the Council meeting, at the expense of other items. Further to discussion the Chair **proposed** that at the next Council meeting planning items should be tabled later in the agenda; this was **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 14th June 2018 (Continued)**7.7. PLANNING MATTERS RAISED BY MEMBERS (continued):**

7.7.2 Cllr. Ms. H. M. Brockbank requested that the development of 8 houses being constructed at Trerose Coombe be an item for the next Planning Committee agenda. Cllr. Brockbank expressed concern that the development was being built without any pavement.

8. FINANCE:**8.1. Income & Expenditure.****8.1.1. INCOME: APRIL & MAY 2018**

Barclays Bank Interest	11.77
Cornwall Council - 2018/19 Precept Payment (First Half-Year)	20,000.00
Cornwall Council – 2018/19 CTS Grant (First Half-Year)	451.04
APRIL & MAY 2018 INCOME TOTALS	Total £ 20,462.81

8.1.2. EXPENDITURE: APRIL & MAY 2018

	VAT £	Nett £	TOTAL £
Flagmakers – Flags: Deviock and Cornwall (2 of each) for Seaton Countryside Park	56.05	280.25	336.30
Wallgate – Seaton Public Toilets - Replacement Flush Sensor	15.18	75.88	91.06
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Feb. 2018	6.50	32.52	39.02
Parish Magazine Printing (Inv. 2986) Nut Tree Newsletter – April 2018	0.00	87.25	87.25
Cornwall ALC Limited – Annual Subs 2018	49.51	408.51	458.02
Cornwall Council – Clerk's salary – March 2018	1.00	1,580.97	1,581.97
John Bird – Decorating materials for Public Toilets – Reimbursement	0.00	39.98	39.98
Madeline Hall – Neighbourhood Plan Data Analysis	0.00	125.28	125.28
Victim Support, Devon & Cornwall – Agreed Grant	0.00	50.00	50.00
South West Water Business – Seaton Toilets (1/2/18 – 18/4/18)	0.00	482.70	482.70
South West Water Business – Downderry Toilets (1/2/18 – 18/4/18)	0.00	98.00	98.00
Just Rods – Seaton Public Toilets – Drain Clearance (invoice 2347)	0.00	80.00	80.00
Parish Magazine Printing – Nut Tree Newsletter – May 2018 Edition (invoice 3089)	0.00	90.75	90.75
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Mar. 2018	6.50	32.52	39.02
Cornwall ALC Limited – GDPR training delegate fee (3 rd May 2018) Invoice 1819-220	9.00	45.00	54.00
SLCC – Annual Subscription 2018/19	0.00	147.00	147.00
John Bird – Decorating Seaton Toilets – Labour charge	0.00	315.00	315.00
P.W.S. – Cleaning material for public toilets (Inv. 185090)	25.80	129.02	154.82
C.P.R.E. – Annual Subscription 2018	0.00	36.00	36.00
Cornwall Council – Clerk's salary – April 2018	1.00	1,650.37	1,651.37
Parish Magazine Printing – Nut Tree Newsletter – June 2018 Edition (invoice 3191)	0.00	90.75	90.75
Viking Payments – Office Stationery (invoice 415329)	11.68	58.39	70.07
Brian Johnston – Wood stain for benches in Downderry Memorial Gardens - Reimbursement	0.00	41.87	41.87

Direct Debit Payments:

BT – Office Telephone & Broadband to 21st October 2017 (Quarterly payment)	37.31	186.58	223.89
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Standing Order Payments:

MR. J. BIRD – April 2018 Cleansing Contract Payment (Downderry & Seaton)	0.00	521.00	521.00
MR. J. BIRD – May 2018 Cleansing Contract Payment (Downderry & Seaton)	0.00	520.00	520.00
APRIL & MAY 2018 EXPENDITURE TOTALS	£ 219.53	7,205.59	7,425.12

Ratification of this expenditure was **proposed** by the Vice-Chair; **seconded** by Cllr. Mrs. A. Robinson and **approved** unanimously by the Meeting.

8.2. Bank Statements & bank account / interest management

Date	Account	Balance £	
30 May 18	Barclays Community	1,000.00	
30 May 18	Barclays Business Premium	17,298.82	
30 May 18	Barclays Base Rate Reward	61,391.87	April & May 2018 interest = £11.77
29 Mar. 18	Lloyds TSB Fixed Term Deposit	66,425.98	Matures on 29 th March 2019 Interest at 0.9% = £597.83

ORDINARY MEETING OF 14th June 2018 (Continued)**8.3. LETTERS OF THANKS:****8.3.1. Victim Support**

The Clerk informed members that a letter of thanks had been received (dated 23rd May 2018)

8.4. REQUESTS FOR FUNDING:**8.4.1. Cornwall air Ambulance Trust (letter received 17th May 2018)**

Cllr. Mrs. B. M. Lloyd **proposed** grant funding of **£250.00**; this was **seconded** by Cllr. D. R. Humphreys. The Vice-Chair **proposed an amendment** that the amount of funding should be **£200.00**; this was **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** by the Meeting (one against). The original proposal was withdrawn.

8.5. FINANCIAL CORRESPONDENCE:

No correspondence had been received.

8.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

No matters were raised.

8.7. ACCOUNTS TO BE PAID:

	VAT	Nett	TOTAL
St. Germans & District Twinning Association – Grant for Boules Piste Maintenance	0.00	150.00	150.00
B. Jolliff – Deviock P.C. – Internal Audit 2018 – Honorarium	0.00	85.00	85.00
Cornwall Council – Clerk’s salary – May 2018	1.00	1,650.37	1,651.37
Ms. H. M. Brockbank - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	191.00	191.00
Mr. D. R. Humphreys - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	191.00	191.00
Mrs. B. M. Lloyd - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	191.00	191.00
Mr. D. T. Parry - Printer Expenses 2018/19	0.00	25.00	25.00
Mr. S. J. Parry - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	157.80	157.80
Mrs. A. Robinson - Deviock P.C. Printer Expenses 2018/19	0.00	25.00	25.00
Ms. M. E. Temlett - Deviock P.C. Chair’s Allowance 2017/18 & Printer Expenses 2018/19	0.00	174.40	174.40
Mrs. A. Thorpe - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	191.00	191.00
H.M.R.C. – PAYE Tax on councillor’s allowances 2017/18	0.00	132.80	132.80
Total £	1.00	3,164.37	3,165.37

It was **proposed** by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. M. Gibbons and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

9. HIGHWAY MATTERS:**9.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD****9.1 Traffic and parking issues DOWDERRY, SEATON & HESSENFORD****9.1.1. Traffic Regulation Order – Requests to the Community Network Panel from Deviock Parish**

Discussion took place regarding a request for no parking outside the entrance to DOWDERRY STORES, DOWDERRY. It was agreed that a C.N.P. T.R.O expression of interest form requesting double yellow lines outside the entrance to DOWDERRY STORES be submitted.

Cllr. Mrs. B. M. Lloyd **proposed** that a Working Group be set up to consider other local T.R.O. issues and that the membership be Cllrs. Gibbons, Humphreys, Lloyd & Temlett; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

9.2. PUBLIC TRANSPORT ISSUES:**9.2.1. Provision of a bus shelter on Main Road, DOWDERRY (outside St. Nicolas Church) – Update**

The Clerk informed members that further to the recent straw poll in Nut Tree newsletter 8 paper responses had been received in support and 31 against the project plus one emailed objection.

After discussion it was agreed that the next step would be to seek the views of St. Nicolas Church, the adjacent property, by writing to the Parochial Church Council Secretary for the St. Germans Group Parish.

ORDINARY MEETING OF 14th June 2018 (Continued)

10. CURRENT / ONGOING BUSINESS:

10.1. STARTER HOMES (previously Affordable Housing):

Cllr. Ms. H. M. Brockbank stated that she had spoken the Mr. J. Jaycock, the owner of the field to the west of Treliddon Lane, that was earmarked for housing. Mr Jaycock was keen to proceed and was concerned by the delays by Hastoe Housing Association. Cllr. Brockbank had not had any update from Ms. Jo Petford (née Flint), Development Manager, Hastoe Group. It was agreed that the Affordable Housing Working Party would bring back a report to the next Council meeting.

10.2. NEIGHBOURHOOD PLAN - Update:

10.2.1. Cllr. Mrs. B. M. Lloyd reported that the last meeting of the Neighbourhood Plan Group had had to be cancelled. The draft plan was nearly completed and would be sent to the consultants AECOM for final formatting. Cllr. Lloyd had taken pictures for inclusion in the plan. The next step would be to submit the plan to Cornwall Council.

10.3. TANVER YATE – Update

This item had already been discussed under matters arising from the minutes (item 5.).

10.4. TO CONSIDER AN OFFER OF A NEW SEAT TO BE LOCATED IN THE AXE FIELD, DOWNDERRY:

Cllr. J. P. Candy was offering a new stone seat to be located in the Axe Field. After discussion Cllr. M. Gibbons **proposed** that this offer be accepted; this was **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

10.5. MILLENNIUM BENCHES - To consider further action:

The Vice-Chair offered to obtain quotes for further work to the benches including shot blasting the frames, repainting and replacing damaged wooden seat slats. This was agreed by the Meeting.

10.6. DEVOLUTION PACKAGE FOR DEVIOSK PARISH – Update:

The Clerk reported that he had chased up progress on the devolution package with Mr. David Read (Liskeard & Looe Community Network Panel Officer). Mr. Read was going to follow this up.

10.7. LISKEARD / LOOE COMMUNITY NETWORK PANEL – Report on meeting:

Cllr. J. P. Candy being absent it was agreed to defer this item until the next Council meeting.

10.8. SEATON:

10.8.1. To consider safety issues relating to the beach

The Clerk reported that he had chased up the issue of poor access to the beach at Seaton (opposite Waves Wine Bar) and had been told that the matter was being investigated by Mr. Donald Martin (Countryside Team Leader, Cornwall Council). As a short term measure sand had been re-positioned at the entrance but a long term solution was being considered. A response from Mr. Paul Allen (Highways Manager) regarding required improvements to the pavement at the beach car park, had not yet been received.

10.8.2. Outdoor Gym Equipment – To authorise required repairs

The Clerk informed members that reports covering safety checks of this equipment over the last 6 months had indicated that some repairs were required.

A quotation from Green Scheme to carry out necessary repairs and servicing had been received

1) Resistance structure replacement parts and pedals:	£674.00
2) Installation of resistance structure and pedals:	£110.00

£784.00 (ex VAT)

ORDINARY MEETING OF 14th June 2018 (Continued)

10.8. SEATON (continued):

10.8.2. Outdoor Gym Equipment – To authorise required repairs (Continued)

The Clerk had also sourced a maintenance package from Green Scheme for the parallel bars, gym wall, pull up bars and fitness hub. There would be a 3 monthly visual check of the equipment which would be cleaned and kept in optimum condition. The Council would be advised on the need for any replacement parts required and a quotation for this corrective action would be provided.

Maintenance package cost - £225 (ex VAT) one year period

After discussion the Chair **proposed** that the Council agree funding for both the repairs and the maintenance package; this was **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

10.8.3. Seaton Public Toilets – Repairs to hand washer / dryers

The Clerk reported that repairs to two of the hand dryers were required. A quotation had been received from Wallgate Ltd. (equipment suppliers and servicing agents) for repair and servicing of all three at the site: **£522.00 (Inc. VAT) + parts as required**

After discussion Cllr. D. R. Humphreys **proposed** that the Council agree funding the repairs; this was **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

10.9. EMERGENCY PLAN FOR DEVIOCK PARISH – To consider instigating a plan:

The Clerk referred members to an email forwarded on 30th May 2018 from Claire Penellum DipHEP MEPS, Resilience Officer, Resilience & Emergency Management, Community Resilience, Neighbourhoods, Cornwall Council.

It was agreed to defer consideration of this item to the next meeting.

10.10. DOG CONTROL – Dowderry Beach & Memorial Gardens:

Cllr. Mrs. B. M. Lloyd stated that over recent years more dogs were being taken to the beach and that therefore more incidents were occurring. After discussion it was suggested that better signage should be considered. The Clerk was instructed to contact the dog warden in order to arrange a site meeting to look at the issues and possible solutions.

The time being 21.30 hrs the Chair **proposed** a meeting time extension of 10 minutes; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

10.11. REQUEST FOR ROADSIDE SIGNAGE ADVERTISING DOWDERRY BUSINESSES & AMENITIES:

The Clerk referred members to an email forwarded on 13th June 2018 from Mr. Simon Evans of the Blue Plate Restaurant, Dowderry.

Discussion took place regarding this request. Some councillors thought that a sign of this kind at Seaton would prompt a request for a similar style sign at Dowderry to advertise businesses at Seaton. Concern was also raised that the Parish Council might be seen as supporting particular businesses at the expense of others. It was therefore decided that the Parish Council would not support this request as currently presented.

10.12. HALL HIRE – To confirm licence agreement with Methodist Church for Hire of the Coastal Zone, Dowderry:

The Clerk reported that Miss Heather Blacker had confirmed that there would be no increase in rates for the hire of the Coastal Zone, Dowderry for 2018/19. The annual hire fee for the Council meetings was £504.00.

The Vice-Chair **proposed** that the Council agree funding for the hall hire; this was **seconded** by the Cllr. Mrs. A. Robinson and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 14th June 2018 (Continued)**10.13. WI-FI AT THE COASTAL ZONE – Update:**

Cllr. M. Gibbons agreed stated that problems regarding controlled access had been overcome. As there was no telephone line currently installed this would need to be carried out. It was hoped that B.T. would agree to a domestic rather than business contract. A meeting with the Methodist Church representatives needed to be arranged to take the matter forward.

11. REPORT BY CORNWALL COUNCILLOR: -

C. Cllr. R. Pugh being absent the Clerk informed members C. Cllr. Pugh had had a local site meeting with Mr. Paul Allen (Highways Manager CORMAC) during which the following issues had been considered:-

- 1) Seaton Beach Car Park. Mr. Allen had accepted that a problem existed with the kerbs and would rectify the problem as soon as possible.
 - 2) Overgrowing brambles on the corner at east end of Downderry. When a cutter is next available in the area the brambles would be trimmed back.
 - 3) Mr Allen was not sure what action was going to be taken regarding the road edge on the right hand side going out of Downderry but would inform Cllr. Pugh once he knew.
- Cllr. Pugh had informed the Clerk that under a new scheme, where all the members of the local divisions would receive a small amount of highway money, double yellow lines would be installed for about 12 ft in front of Downderry Stores. The shop owner is very happy to have new yellow lines. Mr Allen was now aware of the blocked drain outside Bickham Farm Hessenford and was also aware of the bump in the road by Seaton Bridge. Something would be done in the future.

12. NEW BUSINESS:-**12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:****12.1.1. Boundary Commission – Consultation on proposals for Cornwall**

The Clerk referred members to an email forwarded on 13th June 2018 and reminded them that the closing date was 17th September 2018.

12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:

None had been received.

12.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA

None had been received.

12. 4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:

12.4.1. Cllr. D. R. Humphreys request two items:-

- a) Open Spaces in the Parish
- b) Seaton Public Toilets

12.4.2. Cllr. Mrs A. Thorpe requested an item to consider how to deal with plastic waste on the beaches

There being no further business, the Chair closed the meeting at 21.37 hrs.