

**MINUTES of the ORDINARY MEETING of  
The DEVIOCK PARISH COUNCIL held at  
THE COASTAL ZONE, DOWDERRY,  
at 7.30pm on Thursday, 13<sup>th</sup> July 2017.**

**PRESENT:** Parish Cllrs. Ms. M. E. Temlett (Chair), Dowderry Ward  
Mr. D. T. Parry (Vice-Chair), Hessenford Ward  
Mr. J. P. Candy, Seaton Ward  
Mr. M. Gibbons, Dowderry Ward  
Mr. J. London, Dowderry Ward  
Mrs. A. Robinson, Hessenford Ward  
Mrs. A. Thorpe, Hessenford Ward

C. Cllr. R. Pugh  
Tim Pullin (Parish Clerk)

**1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:**

**1.1. To receive declarations of interest from councillors on items on the agenda**  
No declarations were made.

**1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)**  
No requests were made.

**1.3. To grant any requests for dispensations as appropriate**  
None were made.

**2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:**

There being no members of the public present, the Chair closed the public participation period.

**3. TO ACCEPT APOLOGIES FOR ABSENCE:**

3.1. Cllr. Ms. H. M. Brockbank (sporting event attendance); Cllr. D. R. Humphreys (family commitment); Cllr. Mrs. B. M. Lloyd (family commitment); Cllr. S. J. Parry (work commitment).

A **proposal to accept** this apology for absence was made by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. J. P. Candy and **agreed** unanimously by the meeting.

**4. MINUTES:**

**4.1. Minutes of the Ordinary Meeting of 8<sup>th</sup> June 2017**

It was **proposed** by the Vice-Chair; **seconded** by Cllr. J. London and **AGREED** by the Meeting to accept the minutes as a correct record (one abstention).

**5. REPORTS ON MATTERS ARISING FROM THE MINUTES:**

5.1. C. Cllr. R. Pugh referred to item 7.6.2. of the minutes stating that he had been informed that planning officer did take the matter of coastal erosion and sea defences into consideration when considering application for development close to the coast.

5.2. Cllr. Mrs. A. Thorpe referred to item 9.11., informing members that the decision of the Parish Council not to proceed with a parish Traffic Regulation Order had resulted in strong criticism from the Chair of the Hessenford Residents Association that no action would therefore be taken regarding Church Hill, Hessenford.

## ORDINARY MEETING OF 13<sup>th</sup> July 2017 (Continued)

### 6. POLICE MATTERS:

#### **6.1. Criminal Damage at Brannyas, Looe Hill, Seaton – Response from Sgt. Jo Williams, Neighbourhood Team Leader, South East Cornwall (email 4<sup>th</sup> July 2017)**

The Clerk referred members to the received response. Cllr. J. P. Candy stated that if police officers had attended the site earlier they could have received relevant information from local residents.

#### **6.2. Speeding Motor cyclist through Seaton and Dowderry**

Cllr. J. P. Candy reported that the local police had identified the individual involved and would be taking action about it.

### 7. PLANNING:

#### 7.1. PLANNING COMMITTEE:

##### 7.1.1. Minutes of the Meeting of 22<sup>nd</sup> June 2017

It was **proposed** by Cllr. J. London; **seconded** by Cllr. M. Gibbons and **AGREED** by the Meeting to accept the minutes as a correct record (one abstention).

##### 7.1.2. Matters arising from the minutes:

No matters were raised.

#### 7.2. PLANNING APPLICATIONS:

##### **7.2.1. PA17/05717 Mr Sims, Sims Brothers (Plymouth) Ltd PLOT 45 and 46 TREROSE COOMBE, DOWDERRY. PL11 3LA**

Two pairs of semi-detached four bedroom houses with off street parking

The Clerk informed members that this was a revised application, the last one (PA17/02825) having been recently withdrawn. The Parish Council objected to the previous application for the following reasons:

*"The proposed development is considered over development of the plots and will create a dominating feature on the street scene. Loss of light to the adjacent property is probable. It is recommended that the roof ridge heights are reduced (in-line with the pre-app) and that the roofing material is specified as natural slate to match that of other nearby dwellings. Concerns were raised regarding the need to provide an adequate turning area at the end of this cul-de-sac".*

Permission already existed for the development of a two detached houses, one on plot 45 and the other on plot 46, (granted in January 2015: PA14/10714 Proposed Construction of Two Detached Dwellings. Plot 45 & 46 Trerose Coombe Dowderry Cornwall).

After discussion Cllr. J. P. Candy **proposed objection** to the application for the following reasons:-

The submitted plans are incomplete in that they do not show the relationship of the proposed dwellings with that of existing adjacent properties. It is therefore impossible to assess the impact of the development on the street scene and compare roof ridge heights.

There is no view of the street scene included.

It is recommended that the Highways Authority check the turning head at the end of Trerose Coombe to determine whether it is adequate to allow for the road to be officially adopted by Cornwall Council, before further development is agreed.

This proposal was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

##### **7.2.2. PA17/05974 Mr & Mrs Gary Spearman BRIGHWATERS, WEST CAMPS BAY, DOWDERRY. PL11 3LG**

Alterations & Ground Floor Single Storey Extensions to Sitting room, Dining Room and Bedroom, new Utility Room and new Entrance Porch, with new first floor Bedroom and Ensuite Shower Room within existing attic roof space and a Dormer Window Extension on south facing elevation.

After discussion the Vice-Chair **proposed support** of the application; this was **seconded** by Cllr. J. London and **agreed** unanimously by the Meeting.

#### 7.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

None had been received.

**ORDINARY MEETING OF 13<sup>th</sup> July 2017 (Continued)**

**7.4. PLANNING APPEALS:** None had been received.

**7.5. PLANNING DECISIONS:****7.5.1. PA17/03147 APPROVED 27.06.2017**

Applicant: Mr Tristan Rogers  
Location: Land At Deviock Hill Downderry Cornwall  
Proposal: Construction of small scale agricultural building.

**7.5.2. PA17/03361 APPROVED 30.06.2017**

Applicant: Mcsherry and Noyce  
Location: Land Adjoining The Moohey Lower Trierieve Farm Torpoint Cornwall  
Proposal: Outline Planning for one residential dwelling to be developed on existing residential land

**7.5.3. PA17/04028 WITHDRAWN 30.06.2017**

Applicant: Mr Michael Hoskin  
Location: Derry Down Brenton Road Downderry Torpoint Cornwall  
Proposal: Demolition of existing dwelling and redevelopment of the site to provide a replacement dwelling, with garage and off street parking. Cliff and coastal slope stability and retention works

**7.6. PLANNING CORRESPONDENCE:**

7.6.1. No correspondence had been received.

**7.6. PLANNING MATTERS RAISED BY MEMBERS:**

7.6.1. C. Cllr. R. Pugh informed members that Michelle Billing, the planning officer dealing with **PA17/04940 LAND AT KEVERAL GARDENS, SEATON, TORPOINT, CORNWALL** (Reserved matters application following outline approval 60/08425 for details of appearance, layout and scale in respect of 10 dwellings), would be issuing a five day protocol notice to the Parish Council, as she was minded to approve the application, contrary to the wishes of the Council. C. Cllr. Pugh continued that because of the historical permission relating to the application it would be difficult to maintain objection to it. The Chair stated that considering the strength of feeling expressed by local residents at the public meeting she would not be prepared to support the application. After further discussion it was agreed to consider a response once the five day protocol notice had been received.

**8. FINANCE:****8.1. Income & Expenditure.****8.1.1. INCOME: MAY & JUNE 2017**

Barclays Bank Interest	28.79
St. Germans Parish Council – Contribution to official Twinning Gift (April 2017 visit to Plougerneau)	50.00
Murex Bake Ltd – Bake Wind Turbine – Community Benefit Payment 2017	3,000.00
<b>MAY &amp; JUNE 2017 INCOME TOTALS</b>	<b>Total £ 3,078.79</b>

**8.1.2. EXPENDITURE: MAY & JUNE 2017**

	<b>VAT £</b>	<b>Nett £</b>	<b>TOTAL £</b>
British Gas – Downderry Public Toilets – Electric supply 1 <sup>st</sup> Feb – 6 <sup>th</sup> April 2017	1.32	26.59	27.91
South West Water Ltd – Seaton Public Toilets – 31 <sup>st</sup> Jan – 21 <sup>st</sup> April 2017	0.00	691.27	691.27
South West Water Ltd – Downderry Public Toilets – 1 <sup>st</sup> Feb – 21 <sup>st</sup> April 2017	0.00	154.84	154.84
Parish Magazine Printing – Nut Tree Newsletter – April 2017 (invoice 1930)	0.00	87.25	87.25
Parish Magazine Printing – Nut Tree Newsletter – May 2017 (invoice 1979)	0.00	87.25	87.25
Barriers Direct – Barrier post and tape for Rocknose roadside bank	12.44	62.21	74.65
PWS – Public toilets cleaning supplies (Inv. 155684)	19.43	97.14	116.57
St. Germans Group P.C.C. – Parish Office Rent (1st Nov 2016 - 30 <sup>th</sup> April 2017)	0.00	650.00	650.00
Mr. B. Jolliff – Internal Audit 2017 – Honorarium	0.00	50.00	50.00
The Society of Local Council Clerks – Annual Subscription 2017	0.00	139.00	139.00
✓ Cornwall Council: Clerk's Salary April 2017	1.00	1,564.74	1,565.74
Petty Cash	0.00	50.00	50.00
John Bird – Decorating materials for Downderry Toilets	0.00	23.24	23.24
CPRE Subscription 2017 (Campaign to Protect Rural England)	0.00	36.00	36.00

**ORDINARY MEETING OF 13<sup>th</sup> July 2017 (Continued)****8. FINANCE (continued):****8.1.2. EXPENDITURE: MAY & JUNE 2017 (continued)**

	<b>VAT £</b>	<b>Nett £</b>	<b>TOTAL £</b>
Printerland.co.uk – Office Printer – Toner Cartridge	16.60	83.00	99.60
Viking Payments – Office Stationery	6.87	34.37	41.24
PWS – Cleaning materials for Public Toilets	6.48	32.38	38.86
Cornwall Council – Clerk’s Salary – May 2017	1.00	1,564.74	1,565.74
Ms. H. M. Brockbank - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	191.00	191.00
Mr. J. P. Candy - Deviock P.C. Printer Expenses 2017/18	0.00	25.00	25.00
Mr. M. Gibbons - Deviock P.C. Printer Expenses 2017/18	0.00	25.00	25.00
Mr. D. R. Humphreys - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	191.00	191.00
Mrs. B. M. Lloyd - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	241.00	241.00
Mr. J. London - Deviock P.C. Printer Expenses 2017/18	0.00	25.00	25.00
Mr. S. J. Parry - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	157.80	157.80
Mrs. A. Robinson - Deviock P.C. Printer Expenses 2017/18	0.00	25.00	25.00
Ms. M. E. Temlett - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	124.60	124.60
Mrs. A. Thorpe - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	191.00	191.00
Ross Marven – Parish Website – Hosting Charges 2017 (reimbursement)	0.00	10.79	10.79
H.M.R.C. – PAYE Tax on councillors allowances 2016/17	0.00	99.60	99.60
FLEET – Defibrillator for Hessenford (purchase & installation)	0.00	2,500.00	2,500.00

**Direct Debit Payments:**

BT – Office Telephone & Broadband to 20 <sup>th</sup> July 2017 (Quarterly payment)	36.70	183.53	220.23
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**Standing Order Payments:**

MR. J. BIRD – May 2017 Cleansing Contract Payment (Downdery & Seaton)	0.00	493.75	493.75
MR. J. BIRD – June 2017 Cleansing Contract Payment (Downdery & Seaton)	0.00	493.75	493.75
<b>MAY &amp; JUNE 2017 EXPENDITURE TOTALS</b>	<b>£</b>	<b>101.84</b>	<b>10,411.84</b>
		<b>10,411.84</b>	<b>10,513.68</b>

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Thorpe, **seconded** by Cllr. Mrs. A. Robinson and **approved** unanimously by the Meeting.

**8.2. Bank Statements & bank account/ interest management**

<b>Date</b>	<b>Account</b>	<b>Balance £</b>	
30 June 17	Barclays Community	1,000.00	
30 June 17	Barclays Business Premium	14,735.56	
30 June 17	Barclays Base Rate Reward	71,246.76	May & June 2017 = £28.79
30 June 17	Lloyds TSB Fixed Term Deposit	66,124.27	Matures on 29 <sup>th</sup> September 2017 Interest at 0.55% = £183.34

**8.3. LETTERS OF THANKS:**

None had been received.

**8.4. REQUESTS FOR FUNDING:**

None had been received.

**8.6. PARISH COUNCIL INSURANCE: To appoint insurers from 1<sup>st</sup> August 2017**

The Clerk informed members that The Parish Council was contracted to a long term agreement with Zurich Municipal until 1<sup>st</sup> August 2018. The premium for 2017/18 was £871.73 (2016/17 £814.70) being a £34.32 increase plus Insurance Premium Tax raised from 9.5% to 12%)

The Vice-Chair **proposed** that payment of the 2017/18 premium be made to Zurich Municipal; this was **seconded** by Cllr. J. P. Candy and **agreed** unanimously by the Meeting.

**ORDINARY MEETING OF 13<sup>th</sup> July 2017 (Continued)****8. FINANCE (continued):****8.6. FINANCIAL CORRESPONDENCE:** None had been received.**8.7. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:**

None had been received.

**8.8. ACCOUNTS TO BE PAID:**

	<b>VAT</b>	<b>Nett</b>	<b>TOTAL</b>
Parish Magazine Printing – Nut Tree Newsletter – July 2017 (invoice 2155)	0.00	113.50	113.50
PWS – Cleaning materials for Public Toilets	24.34	121.70	146.04
Cormac Solutions Limited – Outdoor Gym Safety Inspections, Seaton – Jan –Mar 2017	7.20	36.00	43.20
Timothy Pullin – Replacement Toilet Safety Rail for Downderry Public Toilet - Reimbursement	0.00	25.37	25.37
Downderry Methodist Church – Hall Hire – 2017 /18 (28 sessions @ £18.00)	0.00	504.00	504.00
John Bird – Public Liability Insurance Premium 2017/18 – Reimbursement	0.00	129.16	129.16
<b>Total £</b>	<b>31.54</b>	<b>929.73</b>	<b>961.27</b>

It was **proposed** by the Vice-Chair; **seconded** by Cllr. J. London and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

**9. HIGHWAY MATTERS:****9.1. TRAFFIC & PARKING ISSUES: Downderry, Seaton & Hessenford****9.1 Traffic and parking issues Downderry, Seaton & Hessenford****9.1.1. Rocknose Corner, Brenton Road – Report on site meeting (7<sup>th</sup> July 2017)**

The Clerk informed members that at the meeting Mr. Paul Allen (Cornwall Council Highways Manager) had agreed in principle to the installation of a high roadside kerb in order to prevent vehicles from mounting the bank. Mr. Allen would ask CORMAC to supply a quotation for installing 90m of this kerb. Funding for the works would need to be negotiated.

**9.1.2. B3247 (Seaton Valley Road) proposed road closure for repair work**

C. Cllr. R. Pugh informed the meeting that he had requested that this work be postponed until after the autumn half-term week. Work would therefore begin at the start of November and there would be a six week total road closure with access allowed over the Christmas period. From January 2018 there would be further works but a traffic light system would be in operation. During the period of road closure an inspection of the entire road to Hessenford would take place and the need for future work to be carried out would be assessed.

**9.1.3. Looe Hill, Seaton – Request for investigation to check for land slip and coastal erosion**

Cllr. J. P. Candy requested that Cornwall Council Highways Department be contacted in order to request a survey of Looe Hill, Seaton be undertaken to establish the condition of the road and stability of the underlying ground and cliff edge that could be affected by land slip and coastal erosion.

**9.1.4. New Road Marking on Pavement in front of Blue Plate Restaurant, Downderry**

Cllr. M. Gibbons informed members that road markings stating “customer parking” had been painted on the pavement in front of the Blue Plate restaurant. Cllr. Gibbons suggested that no permission had been given for this work and that the wording should be removed. After discussion Cllr. J. P. Candy **proposed** that a request to Cornwall Council, Highways Dept. be made that this wording be removed from the pavement; this was **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

**9.2. PUBLIC TRANSPORT ISSUES:**

**9.2.1.** The Vice-Chair reminded members of a previously raised issue concerning the new 75 bus route that did not provide direct access to and from Plymouth and did not offer the option of a through ticket making the cost of this journey more expensive. Cllr. J. P. Candy **proposed** that a letter to the Passenger Transport Unit be sent from the Parish Council regarding this matter; this was **seconded** by the Vice-Chair and **agreed** by the Meeting.

## **ORDINARY MEETING OF 13<sup>th</sup> July 2017 (Continued)**

### **10. CURRENT / ONGOING BUSINESS:-**

#### **10.1. STARTER HOMES (previously Affordable Housing):**

The Clerk stated that he had now received an update from Ms. Jo Flint of Hastoe Housing Association regarding plans for housing at the Treliddon Lane, Downderry site.

Hastoe H.A. had sought both a sketch layout and cost estimate and had carried out its internal cost appraisal of the scheme. The high costs involved within this site led them to speaking with Cornwall Council who have since agreed in principle to offer a significant level of funding.

Hastoe H.A. also stated that the proposed scheme, with its large abnormal costs, was well over most of their financial parameters so their next step would be to seek a decision in principle from Head office to allow for the scheme to proceed. Hastoe was still working on this and although the Cornwall Council grant offer would be a great help a decision had not yet been made.

Ms. Flint confirmed that she was doing all she could to support the scheme in the above process and hoped to have more information in a couple of weeks.

#### **10.2. NEIGHBOURHOOD PLAN - Update:**

Cllr. M. Gibbons informed members that progress had been made on the issue of development site allocations and that the public consultation should be taking place soon.

#### **10.3. LOCAL DEVOLUTION PACKAGE - Update:**

The Clerk reported that Mr. David Read (Community Link Officer Liskeard / Looe) had now stated that he had submitted a Directors Report on the Deviock Devolution Package to the Devolution Dept. for approval. This would take some months to be processed and then final discussions regarding hand over could occur. He was also requesting release of the Local Devolution Funding to the Parish Council.

#### **10.4. TANVER YATE: Update on project:**

The Draft plan for use of the land for allotments and recreation area and community orchard was discussed by members and received support.

Cllr. J. P. Candy **proposed** that a letter be sent to all the covenant holders of the land requesting their consent to the scheme; this was **seconded** Cllr. Mrs. A. Robinson and **agreed** unanimously by the Meeting.

### **11. REPORT BY CORNWALL COUNCILLOR:-**

C. Cllr. R. Pugh reported that:-

- 1) Further to a police review of the liquor licence for Waves Bar, Seaton, the licensee had been granted permission to keep the licence.
- 2) He had been dealing with the issue of a partially collapsing wall to the rear of the Downderry Methodist Chapel.
- 3) With regard to current Electoral Review of Cornwall Council, the number of future councillors had not yet been decided and therefore any changes to the boundary of the Division areas was presently unknown.
- 4) A planning application for housing development at the top of the Trierieve Estate would be submitted in the near future.

### **12. NEW BUSINESS:-**

#### **12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:**

##### **12.1.1. Cornwall Council Electoral Review - Boundary Commission Consultation**

###### **To consider a submission**

The Clerk referred members to forwarded emails on this subject. After discussion Cllr. J. P. Candy **proposed** that Deviock Parish Council recommend that the future number of Cornwall Councillors should be **99** (as the recommendation of Cornwall Council); this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the Meeting.

**ORDINARY MEETING OF 13<sup>th</sup> July 2017 (Continued)****12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:**

LCR Summer 2017 was available for inspection.

**12.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA****12.3.1. Seaton Butterfly Garden**

Cllr. J. P. Candy informed members that he had received a request from Mrs. Heather Thomas, (the organiser of volunteers for the garden), for assistance in clearing overgrown paths at the gardens as her now small team was unable to keep on top of the maintenance at this time of year.

After discussion Cllr. J. P. Candy **proposed** that a one off funding payment of **up to £500.00** be made to facilitate necessary work at the gardens; this was **seconded** by Cllr. Mrs. A. Robinson and **agreed** unanimously by the Meeting.

**12. 4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:**

12.4.1. Cllr. Mrs. A. Thorpe asked that a dog waste bin for Hessenford be an agenda item.

12.4.2. Cllr. M. Gibbons requested that a "Community Right to Bid" for the Downderry pub and shop be an agenda item.

12.4.3. Cllr. J. P. Candy requested that the access to Seaton Beach, opposite Waves Bar, be an agenda item.

There being no further business, the Chair closed the meeting at 21.27 hrs.

FROM THE PARISH KNOWSLEY