

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at
THE COASTAL ZONE, DOWDERRY,
at 7.30pm on Thursday, 13th April 2017.**

PRESENT: Parish Cllrs. Mr. D. T. Parry (Chair), Hessenford Ward
Ms. H. M. Brockbank, Dowderry Ward
Mr. J.P. Candy, Seaton Ward*
Mrs. B. M. Lloyd, Dowderry Ward (from 20.28hrs)
S. J. Parry, Seaton Ward
Mrs. A. Ratsey, Dowderry Ward
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward
* Also Cornwall Councillor, Trelawny Division

Tim Pullin (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:

1.1. To receive declarations of interest from councillors on items on the agenda
No declarations were made.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)
No requests were made.

1.3. To grant any requests for dispensations as appropriate
None were made.

2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:

2.1. A member of the public referred to item 8.4.1.on the agenda (Request for Funding, Friends of Dowderry Memorial Gardens), supporting the request for funding for the gardens. With reference to Item 9.2. (Community Speed Watch), clarification was requested regarding the recorded effectiveness of putting signs up in relation to speeding traffic. The Chair responded to this request with relevant information.

2.2. A second member of the public, new to the parish, asked if councillors would introduce themselves. All councillors stated their names and the ward they represented.

There being no other members of the public wishing to address the Council, the Chair closed the public participation period.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

3.1. Cllrs. D. R. Humphreys (holiday), Ms. M. E. Temlett (work commitments) had given their apologies for absence and Mrs. B. M. Lloyd had sent apologies for late arrival to the meeting.

A proposal to accept this apology for absence was made by Cllr. Mrs. A. Robinson; **seconded** by Cllr. Mrs. A. Thorpe and **agreed** unanimously by the meeting.

4. MINUTES:

4.1. Minutes of the Ordinary Meeting of 9th March 2017

It was **proposed** by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. Mrs. A. Robinson and **AGREED** unanimously by the Meeting to accept the minutes as a correct record, subject to minor amendment.

ORDINARY MEETING OF 13th April 2017 (Continued)

5. REPORTS ON MATTERS ARISING FROM THE MINUTES:

- 5.1. C. Cllr. S. J. Parry suggested that a letter of thanks be sent to the Deviock Innovations Group Committee for its success in seeing the MUGA project at Seaton Countryside Park through to completion. This was supported by members.
- 5.2. In response to a question from Cllr. Ms. H. M. Brockbank, the Clerk explained that "Starter Homes" was the new government term for affordable housing.
- 5.3. Cllr. Mrs. A. Ratsey agreed to follow up grant funding options relating to relocation of the Seaton WW2 Dragons Teeth defences.

6. POLICE MATTERS:

6.1. Downderry Beach: The Chair read from the police report of the recent meeting with Sgt. Angela Crowe. C. Cllr. J. P. Candy registered his disappointment that the meeting venue had been changed at short notice by the police. Cllr. Mrs. A. Ratsey suggested that more people be encouraged to use the beach in order to help deter inappropriate behaviour and that Mr. Mark Gibbons be asked to publish the position of the parish council regarding the naturist area of the beach on social media site in order to combat false information that was circulating.

7. PLANNING:

7.1. PLANNING APPLICATIONS:

7.1.1. PA17/02118 Derry House, Main Road, Downderry PL11 3JX

Applicant: Mr. C. Havemann

Replacement staircase from garden to deck area at the beach (*Case Officer – Sarah Stevens*)

After discussion the Cllr. S. J. Parry **proposed support** of the application; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** by the meeting (one abstention).

7.1.2. PA17/02825 Plot 45 And 46 Trowse Coombe, Downderry PL11 3LA

Applicant: Mr. Sims

Construction of two pairs of semi-detached four bedroom houses with off street parking

(*Case Officer – Davina Pritchard*)

After discussion the Cllr. Ms. H. M. Brockbank **proposed objection** to the application for the following reasons:

The proposed development is considered over development of the plots and will create a dominating feature on the street scene. Loss of light to the adjacent property is probable. It is recommended that the roof ridge heights are reduced (in-line with the pre-app) and that the roofing material is specified as natural slate to match that of other nearby dwellings. Concerns were raised regarding the need to provide an adequate turning area at the end of this cul-de-sac.

This proposal was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** by the meeting (one abstention).

7.1.3. PA17/02311 Land Adjacent To Sunny Cliff Brenton Road, Downderry PL11 3JA

Applicant: Mr and Mrs David Thomas

Demolition of garages and construction of a new dwelling.

After discussion the Cllr. Mrs. A. Ratsey **proposed objection** to the application for the following reasons:

The development is located in a coastal location.

Cornwall and Isles of Scilly Shore Line Management Plan clearly identifies the proposed site to be at risk of erosion a significant proportion of Brenton Road and over 60 properties are at risk by 2105.

Cornwall Council's policy is to hold the line until 2025 then managed retreat.

National Planning Policy, paragraphs 105-108, provides guidance on Coastal Change Management Areas. Deviock Parish is currently discussing designation which Cornwall Council. However it is clear even without Coastal Change Management Plan in place the coastal strip has been identified as an area at risk of erosion. Although Deviock does not yet have a designated yet the guidance is clear, where the Shore line management plan shows erosion within the next 100 years, permanent residential development will not be appropriate.

This proposal was **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** by the meeting (one abstention).

ORDINARY MEETING OF 13th April 2017 (Continued)**7.1. PLANNING APPLICATIONS (Continued):**

- 7.1.4 PA17/02586** The Coach House, Church Hill, Hessenford PL11 3HR
Applicant: D Cormack & A Crook
Tree works to trees within a conservation area. (Case Officer – Sarah Stevens)
- 7.1.5. PA17/02583** The Coach House, Church Hill, Hessenford PL11 3HR
Applicant: D Cormack & A Crook
Tree works to fell an Aspen (Populus tremula) within a conservation area.
(Case Officer – Sarah Stevens)

The Clerk reminded members that these two applications were for information only as they would be decided by the Cornwall Council Tree Officer. Councillors noted these applications.

7.2. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

None had been received.

7.3. PLANNING APPEALS:

None had been received.

7.4. PLANNING DECISIONS:

- 7.4.1. 08.03.2017 PA16/11208 APPROVED**
 Applicant: Mr And Mrs Richard Clayton RIBA
 Location: Land Adjoining Brannys Looe Hill Seaton Cornwall
 Proposal: Construction of a new dwelling
- 7.4.2. 20.03.2017 PA17/00690 APPROVED**
 Applicant: Mr And Mrs D Roberts
 Location: 39 Buttlegate Downderry PL11 3NQ
 Proposal: Alterations and renovations to existing dwelling
- 7.4.3. 31.03.2017 PA17/01889 Prior approval not req'd (AF/TEL/DEM)**
 Applicant: Mr Ashley Boxall
 Location: Sea Reach Seaton Park Seaton Torpoint Cornwall
 Proposal: Notification for prior approval for a proposed larger home extension to rear of property

7.5. PLANNING CORRESPONDENCE:

No correspondence had been received.

7.6. PLANNING MATTERS RAISED BY MEMBERS:

No matters were raised.

8. FINANCE:**8.1. Income & Expenditure.****8.1.1. INCOME: FEBRUARY & MARCH 2017**

Barclays Bank Interest	27.79
Cornwall Council – PROW 2016 LMP Grant	417.00
Lloyds Bank Fixed Term Deposit Interest (29 th March 2017)	687.09
FEBRUARY & MARCH 2017 INCOME TOTALS	Total £ 1,131.38

ORDINARY MEETING OF 13th April 2017 (Continued)**8. FINANCE (continued):****8.1.2. EXPENDITURE: FEBRUARY & MARCH 2017**

	VAT £	Nett £	TOTAL £
PWS (Inv. 149429) Cleaning supplies for public toilets	24.19	120.94	145.13
Cornwall Council – Clerk’s Salary – Jan 2017 (Inv.98222213)	1.00	1,565.29	1,566.29
Mr. B. Lofts – Repairs to Narkurs Noticeboard	0.00	315.00	315.00
Diane Malley – PAYE Payroll Services Admin 2016/17 (2 nd half-year) Inv. 353.16/17	0.00	50.00	50.00
Biffa Waste Services Ltd (Inv.295C98464) Clinical waste collection Seaton Toilets (9/16 – 1/17)	27.31	136.53	163.84
South West Water Ltd. – Seaton Toilets – Water & sewerage charges (21/10/16 – 30/01/17)	0.00	1,134.07	1,134.07
Deviocck Parish Council – Petty Cash	0.00	50.00	50.00
Just Rods – Seaton Public Toilets – Drain clearance	0.00	70.00	70.00
Biffa Waste Services Ltd - (Inv.295C10923) Clinical waste collection Seaton Toilets (Feb 2017)	5.33	26.64	31.97
British Gas – Downderry Public Toilets – Electricity (February 2017)	0.46	9.26	9.72
Timothy Pullin – Replacement Dehumidifier for Parish Office – Reimbursement	0.00	215.00	215.00
Cornwall Air Ambulance – Agreed Grant	0.00	100.00	100.00
Parish Magazine Printing – Nut Tree Newsletter – March 17 16 Issue (Inv. 1718) 50% Contribution	0.00	87.25	87.25
S.W. Water Ltd – Downderry Public Toilets (21/10/16 – 31/01/17) Inv. 7056685146	0.00	199.64	199.64
JEBV Supplies Ltd. Seaton Public Toilets (Inv. 38707) Replacement Toilet Roll Holders	26.80	134.00	160.80

Direct Debit Payments:

None	0.00	0.00	0.00
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Standing Order Payments:

MR. J. BIRD – February 2017 Cleansing Contract Payment (Downderry & Seaton)	0.00	474.00	474.00
MR. J. BIRD – March 2017 Cleansing Contract Payment (Downderry & Seaton)	0.00	474.00	474.00
FEBRUARY & MARCH 2017 EXPENDITURE TOTALS	£	85.09	5,161.62
			5,246.71

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Ratsey, **seconded** by C. Cllr. J. P. Candy and **approved** unanimously by the Meeting.

8.2. Bank Statements & bank account / interest management

Date	Account	Balance £	
30 Mar 17	Barclays Community	1,000.00	
30 Mar 17	Barclays Business Premium	5,695.53	
30 Mar 17	Barclays Base Rate Reward	71,201.88	<i>Interest Feb & Mar 2017 = £27.79</i>
29 Mar 17	Lloyds TSB Fixed Term Deposit	66,124.27	<i>Matures on 29th September 2017 Interest at 0.55% = £183.34</i>

8.3. LETTERS OF THANKS:**8.3.1. Cornwall Air Ambulance (letter dated 23rd March 2017)**

The Clerk read out this letter of thanks.

8.4. REQUESTS FOR FUNDING:**8.4.1. Friends of Downderry Memorial Gardens:**

Request for funding up to £200.00 for the garden maintenance and improvements in 2017
After discussion Cllr. S. J. Parry **proposed that the Council grant up to £200.00**; this was **seconded** by C. Cllr. J. P. Candy and **agreed** unanimously by the Meeting. It was requested that this funding was not used for signs or weed killer.

Cllr. Mrs. B. M. Lloyd joined the meeting at 20.28 hrs.

8.4.2. Women’s Rape and Sexual Abuse Centre (Cornwall): Funding to help with refurbishment of new centre

Cllr. S. J. Parry **proposed that no grant be made**; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** by the Meeting (three abstentions).

ORDINARY MEETING OF 13th April 2017 (Continued)**8. FINANCE (continued):****8.5. FINANCIAL CORRESPONDENCE:****8.5.1. Annual Return for the Year Ended 31st March 2017**

The Clerk reported that notification had been received that the annual return was required by the External Auditor by 24th May 2017

8.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

None had been received.

8.7. ACCOUNTS TO BE PAID:

	<u>VAT £</u>	<u>Nett £</u>	<u>TOTAL £</u>
Cornwall Council – Non Domestic Rates 2017/18 Downderry Public Toilets	0.00	686.83	686.83
Cornwall Council – Clerk's Salary – Feb 2017 (Inv.98227914)	1.00	1,565.29	1,566.29
PWS (Inv. 154232) – Cleaning Supplies for public toilets	25.97	129.82	155.79
Biffa Waste Services Ltd. - (Inv.295C22823) Clinical waste collection Seaton Toilets (Mar 2017)	6.66	33.30	39.96
DCB Plant Hire – Rocknose Corner – Hire of swing shovel and clearance of roadside bank	68.00	340.00	408.00
Cornwall Council – Clerk's Salary – March 2017 (Inv.98228665)	1.00	1,565.29	1,566.29
Deviack Parish Council – Petty Cash	0.00	50.00	50.00
Cornwall Association of Local Councils – 2017/18 Subscription	47.84	394.69	442.53
TOTAL: £	150.47	4,765.22	4,915.69

It was **proposed** by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. Mrs. A. Robinson and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

8.8. Councillor's Allowances & Expenses 2016/17

Reminder that councillor's requests for 2016/17 allowances and expenses should be made to the Clerk before the May 11th Annual Meeting of the Council.

The Clerk reminded members of this requirement and was asked to produce a list for signing at the Annual Meeting.

9. HIGHWAY MATTERS:**9.1. TRAFFIC & PARKING ISSUES: Downderry, Seaton & Hessenford****9.1 Traffic and parking issues Downderry, Seaton & Hessenford****9.1.1. Traffic Regulation Order:**

To consider a request that "the Chalets layby", Main road, Downderry, be included in the schedule of sites

The Clerk referred members to a forwarded email (12th April 2017) concerning this request. Cllr. Mrs. B. M. Lloyd stated that at a recent site meeting with Mr. Adrian Drake (Cornwall Council, Highways Officer, East) to consider various matters for inclusion in the proposed T.R.O., Mr. Drake had pointed out the problems of implementing some of the requests and had suggested that the provision of more yellow lining without any enforcement in place would be ineffective. Discussion took place regarding the use of civil enforcement agents in the parish. The Chair requested further information regarding the cost of civil enforcement and that this matter be on the agenda for the next parish council meeting.

9.1.2. Rocknose Corner, Brenton Road – To consider further action

C. Cllr. J. P. Candy informed members that Cornwall Council should be installing a row of bollards at the roadside, adjacent to the recently flattened bank. After discussion it was agreed that fencing should be erected in the near future.

9.2. Community Speed Watch (This item at the request of Jack London)

It was agreed that this item had been dealt with earlier in the meeting.

ORDINARY MEETING OF 13th April 2017 (Continued)

9.2. PUBLIC TRANSPORT ISSUES:

9.2.1. C. Cllr. J. P. Candy alerted members to the imminent closure of Brenton Road, Downderry (18th – 21st April 2017) stating that he had been in discussions with Western Power Distribution that had agreed to keep the road open to 9am and again from 3 - 4.30pm in order to allow for school traffic. The road would also be open after 7pm.

10. CURRENT / ONGOING BUSINESS:-

10.1. STARTER HOMES (previously Affordable Housing):

The Chair drew the attention of members to the holding email from Ms Jo Flint which stated that Hastoe Housing Association was still in the process of producing drawings for a viability study of the Treliddon Lane, Downderry site.

10.2. NEIGHBOURHOOD PLAN - Update:

Cllr. Mrs. A. Ratsey informed members that a public meeting was being organised for May 2017 when Mr. Nick Chisholm-Batten, the consultant from AECOM, would present the draft plan to parishioners.

10.3. LOCAL DEVOLUTION PACKAGE: To consider a report by the Chair:

The Chair requested that this item be deferred for consideration by the new Parish Council in May 2017. This was agreed by the Meeting.

10.4. TANVER YATE: To consider a request to repair fencing at eastern boundary:

C. Cllr. J. P. Candy informed members that the present grazier of sheep at Tanver Yate had now mended the fencing. An informal arrangement of mutual benefit to the Parish Council and grazier had been in place for some years. Cllr. S. J. Parry stated that a formal tenancy agreement should now be put in place.

10.5. PARISH SIGNS AND INTERPRETATION BOARDS

It was agreed to defer this item.

10.6. WHEEL CHAIR FOR SEATON – Request by C.Cllr. J. P. Candy

Cllr. Candy informed members that Cornwall Mobility would be supplying a wheel chair, suitable for use on the beach, to the Seaton Beach Café, for hire by members of the public. This was part of an initiative to make local facilities more accessible for disabled users.

10.7. ANNUAL PARISH MEETING (11th April 2017):

The Clerk made a request to encourage attendance and ask representatives of local organisations to give reports.

10.8. LOCAL GOVERNMENT ELECTIONS (4th May 2017):

The Clerk reported that the elections for Deviock Parish Council had been declared as uncontested with all vacancies filled.

11. REPORT BY CORNWALL COUNCILLOR:-

C. Cllr. J. P. Candy reported that:-

- 1) It was a quiet month for Cornwall Council because of the forthcoming elections.
- 2) That work to reinstate the footpath from St. Nicolas School to Downderry Beach was scheduled to take place over the summer half-term week.
- 3) Work to update surface water and sewer drainage at Seaton Countryside Park should take place before the summer holiday period.
- 4) Further to the competition of the MUGA project, the D.I.G. committee was now considering the next phase in play equipment provision for the park.
- 5) A meeting was to be held with Cornwall Council officers to consider Seaton countryside Park car park maintenance issues.

ORDINARY MEETING OF 13th April 2017 (Continued)**12. NEW BUSINESS:-****12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:**

None had been received.

12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:

Countryside Voice – Spring 2017 was available for inspection.

12.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA

No matters were raised.

12.4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:

12.4.1. Cllr. Ms. H. M. Brockbank requested that consideration of a new permissive path from Treliddon Lane, Downderry to Tanver Yate field be an agenda item.

12.4.2. Cllr. Mrs. A. Robinson requested that dog waste bins be an agenda item.

12.4.3. Cllr. S. J. Parry requested that picnic benches for Seaton Countryside Park be put on the agenda.

There being no further business, the Chair closed the meeting at 21.17 hrs.

FROM THE PARISH WEBSITE