

**MINUTES of the ORDINARY MEETING of  
The DEVIOCK PARISH COUNCIL held at  
THE COASTAL ZONE, DOWNDERRY,  
at 7.30pm on Thursday, 12<sup>th</sup> July 2018.**

**PRESENT:** Parish Cllrs. Ms. M.E. Temlett (Chair), Downderry Ward  
Mr. J. P. Candy, Seaton Ward  
Mr. M. Gibbons, Downderry Ward (from 19.35 hrs)  
Mr. D. R. Humphreys, Seaton Ward  
Mrs. B. M. Lloyd, Downderry Ward  
Mrs. A. Robinson, Hessenford Ward  
Mrs. A. Thorpe, Hessenford Ward  
C. Cllr. Richard Pugh  
Tim Pullin (Parish Clerk)

**1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:**

**1.1. To receive declarations of interest from councillors on items on the agenda**

1.1.1. Cllr. J. P. Candy declared a personal in item 11.2.2. (PA18/05960) being a former neighbour of the applicant.

**1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)**

No requests were made.

**1.3. To grant any requests for dispensations as appropriate**

None were made.

**2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:**

2.1. The agent for the Pre-application relating to Derryden, Front Road, Downderry, (PA18/01089/PREAPP) addressed the meeting stating that it had been decided that it would be more sensible to demolish the existing dwelling and rebuild rather than attempt to make necessary improvements to the present building. The new dwelling, although two storey, had been designed to fit in with its surroundings and did not extend the existing footprint by more than a few metres to the south. There were current concerns regarding the new Shoreline Management Plan for the area but the location of the proposed development showed slow rates of coastal erosion and had the protection of a seawall.

2.2. The applicant of planning application PA18/05960 (Land adjoining The Moohey, Lower Trierieve Farm, Downderry) (item 11.2.2.) informed the meeting that the proposed garage / store would replace an existing building that was subject to a demolition enforcement order. The new building would be located in a more suitable position.

There being no other members of the public wishing to address the meeting, the Chair closed the public participation period.

**3. TO ACCEPT APOLOGIES FOR ABSENCE:**

3.1. Cllrs. Ms. H. M. Brockbank (holiday), J. London (domestic arrangements), D. T. Parry (social commitments) & S. J. Parry (family commitment).

A **proposal to accept** these apologies for absence was made by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. Mrs. A. Robinson and **agreed** unanimously by the meeting.

**ORDINARY MEETING OF 12<sup>th</sup> July 2018 (Continued)****4. MINUTES:****4.1. Minutes of the Ordinary Meeting of 14<sup>th</sup> June 2018**

It was **proposed** by Cllr. Mrs. B. M. Lloyd; **seconded** by Cllr. M. Gibbons and **AGREED** by the Meeting to accept the minutes as a correct record.

**5. REPORTS ON MATTERS ARISING FROM THE MINUTES:**

Cllr. J. P. Candy referred members to item 10.10. of the minutes (Dog Control) stating that some form of action needed to be taken to prevent nuisance caused by unsupervised dogs on the beaches. The Clerk informed members that he had so far been unable to make contact with the Cornwall Council Dog Warden in order to set up a site meeting.

**6. POLICE MATTERS:**

6.1. Further to discussion of a letter sent to Ms Hernanadez and Chief Constable Sawyer from the Liskeard & Looe Community Network Panel, it was agreed that a response to the current consultation regarding the proposed merger of Devon & Cornwall and Dorset police forces should be sent highlighting the need for higher levels of local policing.

**7. FINANCE:****7.1. Income & Expenditure.****7.1.1. INCOME: MAY & JUNE 2018**

Barclays Bank Interest		32.98
<b>MAY &amp; JUNE 2018 INCOME TOTALS</b>	<b>Total £</b>	<b>32.98</b>

**7.1.2. EXPENDITURE: MAY & JUNE 2018**

	<b>VAT £</b>	<b>Nett £</b>	<b>TOTAL £</b>
Just Rods – Seaton Public Toilets – Drain Clearance (Invoice 2347)	0.00	80.00	80.00
Parish Magazine Printing – Nut Tree Newsletter – May 2018 Edition (invoice 3089)	0.00	90.75	90.75
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection Mar. 2018	6.50	32.52	39.02
Cornwall ALC Limited – GDPR training delegate fee (3 <sup>rd</sup> May 2018) Invoice 1819-220	9.00	45.00	54.00
SLCC – Annual Subscription 2018/19	0.00	147.00	147.00
John Bird – Decorating Seaton Toilets – Labour charge	0.00	315.00	315.00
P.W.S. – Cleaning material for public toilets (Inv. 185090)	25.80	129.02	154.82
C.P.R.E. – Annual Subscription 2018	0.00	36.00	36.00
Cornwall Council – Clerk's salary – April 2018	1.00	1,650.37	1,651.37
Parish Magazine Printing – Nut Tree Newsletter – June 2018 Edition (invoice 3191)	0.00	90.75	90.75
Viking Payments – Office Stationery (invoice 415329)	11.68	58.39	70.07
Brian Johnston – Wood stain for benches in Downdery Memorial Gardens - Reimbursement	0.00	41.87	41.87
St. Germans & District Twinning Association – Grant for Boules Piste Maintenance	0.00	150.00	150.00
B. Jolliff – Deviock P.C. – Internal Audit 2018 – Honorarium	0.00	85.00	85.00
Cornwall Council – Clerk's salary – May 2018	1.00	1,650.37	1,651.37
Ms. H. M. Brockbank - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	191.00	191.00
Mr. D. R. Humphreys - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	191.00	191.00
Mrs. B. M. Lloyd - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	191.00	191.00
Mr. D. T. Parry - Printer Expenses 2018/19	0.00	25.00	25.00
Mr. S. J. Parry - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	157.80	157.80
Mrs. A. Robinson - Deviock P.C. Printer Expenses 2018/19	0.00	25.00	25.00
Ms. M. E. Temlett - Deviock P.C. Chair's Allowance 2017/18 & Printer Expenses 2018/19	0.00	174.40	174.40
Mrs. A. Thorpe - Deviock P.C. Allowances 2017/18 & Printer Expenses 2018/19	0.00	191.00	191.00
H.M.R.C. – PAYE Tax on councillor's allowances 2017/18	0.00	132.80	132.80
Biffa Waste Services Ltd – Seaton Toilets – Sanitary Waste Collection April 2018	6.83	34.14	40.97
Cornwall Air Ambulance Trust – Agreed Grant	0.00	200.00	200.00
John Bird – Re-imbusement of Public Liability Insurance	0.00	106.80	106.80

**ORDINARY MEETING OF 12<sup>th</sup> July 2018 (Continued)****7. FINANCE (continued):****7.1.2. EXPENDITURE: MAY & JUNE 2018****Direct Debit Payments:**

None	0.00	0.00	0.00
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**Standing Order Payments:**

MR. J. BIRD – May 2018 Cleansing Contract Payment (Dowderry & Seaton)	0.00	520.00	520.00
MR. J. BIRD – June 2018 Cleansing Contract Payment (Dowderry & Seaton)	0.00	520.00	520.00
<b>MAY &amp; JUNE 2018 EXPENDITURE TOTALS</b>	<b>£ 61.81</b>	<b>7,261.98</b>	<b>7,323.79</b>

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. D. R. Humphreys and **approved** unanimously by the Meeting.

**7.2. Bank Statements & bank account / interest management**

Date	Account	Balance £	
29 Jun 18	Barclays Community	1,000.00	
30 Jun 18	Barclays Business Premium	11,435.41	
30 Jun 18	Barclays Base Rate Reward	61,404.91	April & May 2018 interest = £11.77
29 Mar. 18	Lloyds TSB Fixed Term Deposit	66,425.98	Matures on 29 <sup>th</sup> March 2019 Interest at 0.9% = £597.83

**7.3. LETTERS OF THANKS:****7.3.1. Cornwall Air Ambulance Trust**

The Clerk informed members that a letter of thanks had been received (dated 9<sup>th</sup> July 2018)

**7.4. REQUESTS FOR FUNDING:**

None had been received. Cllr. J. P. Candy informed members that S.E. Cornwall Surf Club might be applying for funding towards insurance costs required for the Seaton & Dowderry Raft Race 2018.

**7.5. FINANCIAL CORRESPONDENCE:**

No correspondence had been received.

**7.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:**

No matters were raised.

**7.7. ACCOUNTS TO BE PAID:**

	VAT	Nett	TOTAL
P.W.S. – Cleaning material for public toilets (Order No. 49429)	30.62	153.11	183.73
Parish Magazine Printing – Nut Tree Newsletter – July 2018 Edition (invoice 3402)	0.00	90.75	90.75
Duchy Defibrillators – Hessenford Defib. – Annual Monitoring Fee (Inv. JN136)	160.00	32.00	192.00
Timothy Pullin – Clerk's mileage expenses Oct.'17 – June '18 (221 miles @ 60.1p + £1.50 car parking)	0.00	134.32	134.32
Petty Cash	0.00	50.00	50.00
K. Johnson – PROW & Small Works Contract 2018 First Cuts – Interim Invoice	0.00	600.00	600.00
British Gas – Dowderry Toilets Electricity – (Inv.No.998224542 22/3 – 5/7/18)	1.97	26.84	28.81
<b>Total £</b>	<b>190.62</b>	<b>460.18</b>	<b>650.80</b>

It was **proposed** by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. M. Gibbons and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

## **ORDINARY MEETING OF 12<sup>th</sup> July 2018 (Continued)**

### **7. FINANCE (continued):**

#### **7.8. PARISH COUNCIL INSURANCE – To agree contract Renewal:**

The Clerk informed members that the renewal date for the Parish Council insurance policy was 1<sup>st</sup> August 2018. The Clerk had received comparison quotes for consideration.

After discussion Cllr. D. R. Humphreys **proposed** that a three year contract be awarded to **Came & company for the sum of £638.29 per annum**; this was **seconded** by Cllr. Mrs. B. M. Lloyd and **agreed** unanimously by the Meeting.

### **8. HIGHWAY MATTERS:**

#### **8.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD**

##### **8.1 TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD**

###### **8.1.1. Traffic Regulation Order – To consider further action**

The Clerk informed members that Mr. Paul Allen (Cornwall Council Highways Manager) had agreed to a 4m double yellow line outside the shop entrance. An expression of interest to the C.N.A. Panel Highways Scheme umbrella T.R.O. was being submitted. There was a deadline of September 2018 for new expressions of interest for this T.R.O.

Cllr. J. P. Candy highlighted the need for additional parking restrictions to be applied to Tregunnick Lane, Seaton and it was agreed that the T.R.O. Working Group should look at this issue along with others before the September deadline.

Cllr. Candy also requested that a letter be sent to the Head of Carparks, Cornwall Council, to thank him for installed disabled driver parking bays at the Seaton Countryside Park and request that some form of bay identification be provided in order to maximize parking space.

Cllr. D. R. Humphreys suggested that bicycle racks be installed at the Seaton Beach car park and also at Broads Yard, Dowderry, subject to Cornwall Council approval. After discussion Cllr. Humphreys **proposed** that a sum of **£1,000.00** be allocated in order to facilitate this; this was **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the Meeting.

###### **8.1.2. New Direction Sign at Hesseford for Dowderry & Seaton – To consider appropriate promotional symbols**

The Clerk referred members to the email forwarded on 11<sup>th</sup> July 2018. After discussion it was suggested that members look at the symbols and make suggestions to the Clerk in the next few days.

#### **8.2. PUBLIC TRANSPORT ISSUES:**

##### **8.2.1. Report of meeting at St. Germans of the Rail & Bus Users Group (19<sup>th</sup> June 2018)**

Cllr. J.P. Candy reported that this had been a good meeting with representatives of both the railway and bus companies present. The fact that the bus from Dowderry to Liskeard took nearly one hour was pointed out. The Clerk informed members that Mrs. Paul West had offered to provide regular reports to the Parish Council of meetings of this Users Group. Members agreed that they were happy to receive reports from Mrs. West.

### **9. CURRENT / ONGOING BUSINESS:**

#### **9.1. STARTER HOMES (previously Affordable Housing):**

No report was given.

#### **9.2. NEIGHBOURHOOD PLAN - Update:**

9.2.1. Cllr. Mrs. B. M. Lloyd reported that the draft of the Neighbourhood Plan was now ready to be submitted to Cornwall Council. Cllr. M. Gibbons would format typesetting and include the pictures. It was agreed that Cllrs. Lloyd and Gibbons would meet to finalise this work.

**ORDINARY MEETING OF 12<sup>th</sup> July 2018 (Continued)****9. CURRENT / ONGOING BUSINESS (continued):****9.3. TANVER YATE – Update**

Cllr. Mrs. B. M. Lloyd informed members that she intended to redo and plan of the site to include buildings, if councillors thought this a good idea. After discussion Cllr. Lloyd **proposed** that a pavilion should be included in the drawing for planning application submission to Cornwall Council this was **seconded** from the Chair and **agreed** unanimously by the Meeting.

**9.4. LISKEARD / LOOE COMMUNITY NETWORK PANEL – Report on meeting:**

Cllr. J. P. Candy informed members that the last meeting had considered:

- a) Local Emergency Plans
- b) Food Banks: In need of increasing support
- c) Traffic Regulation Orders: Annual umbrella T. R. O. to be funding through the C.N.P.

**9.5. EMERGENCY PLAN FOR DEVIOCK PARISH – To consider instigating a plan:**

Cllr. J. P. Candy suggested that the Parish Council should instigate a plan for Seaton relating to flooding issues. Local residents could be given training to deal with these weather events. Cones and signs could be put out to indicate flooding. The use of sand bags was also suggested.

After discussion the Chair **proposed that a Working Group**, consisting of Cllrs. Candy, Humphreys and London be set up to take the plan forward; this was **seconded** by Cllr. J. P. Candy and **agreed** unanimously by the meeting.

**9.6. DEFIBRILLATORS – To consider replacement of out of date equipment:**

The Clerk informed members that existing defibrillator at Downderry would become out of date in two months time. Stephen Matthews (SW Ambulance Service) had provided a quotation for replacement with a G5 Defibrillator and dedicated cabinet for the sum of £1,800.00 + V.A.T. The package would also include the cost of replacement consumables and an annual training session.

The Chair **proposed acceptance** of the quotation from S.W. Ambulance Service; this was **seconded** by Cllr. J. P. Candy and **agreed** unanimously by the Meeting.

**9.7. SEATON PUBLIC TOILETS:**

Cllr. D. R. Humphreys stated that he had requested this item because he had been approached by a local trader who was interested in purchasing the toilet block to convert for use as a café with toilet provision. After discussion the Clerk was instructed to refer to the lease from Cornwall Council to determine if there was any stipulation regarding use of the buildings.

The Clerk was reminded that minor repairs to the roof of the toilet block was required.

**9.8. OPEN SPACES IN THE PARISH – To consider better utilisation of these spaces:**

Cllr. D. R. Humphreys stated that he felt increased support for maintenance of these areas by the Parish Council would be beneficial. Additional items would be added to the Small Works contract.

It was suggested that volunteers performed a valuable service and that it was good that local people should be involved in this way where possible.

After discussion the Clerk was instructed to contact Mrs. Heather Thomas to determine if renewed support by volunteers at the Seaton Butterfly Garden was continuing.

**9.9. BEACH PLASTIC WASTE – To consider ways to manage this waste:**

Cllr. Mrs. A. Thorpe requested that this item be deferred and this was agreed by the Meeting.

## ORDINARY MEETING OF 12<sup>th</sup> July 2018 (Continued)

### 10. REPORT BY CORNWALL COUNCILLOR: -

C. Cllr. R. Pugh informed members of the following:-

a) He required support from the Parish Council for the proposed replacement of wall anchored rings and chain to replace the existing hitching rail at Downderry Beach.

After discussion councillors granted their support for the new scheme, subject to Cornwall Council being satisfied that the new hitching rings and chain would not compromise the structure of the sea defence wall and that Cornwall Council remain responsible for ensuring the wall was kept in good condition.

b) He had spoken to the manager of the transport company responsible for construction lorries using Treliddon Lane and Trerose Coombe, Downderry, and had received assurances that the drivers of these vehicles would keep their speed down on the narrow highways.

c) He had contacted the Dog Warden further to a request from a resident of Seaton about a noisy dog.

d) Enquiries regarding an Ice cream van at Seaton had been investigated.

e) Work relating to sewers and rain water pipes at Seaton Countryside Park had been completed but a final inspection would be carried out once heavy rain had occurred.

f) Red House, Brenton Road, Downderry Planning Application: Following enquiries about the length of time being taken to determine this application, C. Cllr. Pugh had been in discussion with Mr. Nigel Doyle (Assistance Head of Planning, Cornwall Council) and had ascertained that the delay related to concerns over coastal erosion and run-off that could be exacerbated by the proposed development. Cornwall Council appeared to be giving these issues greater importance than previously.

### 11. PLANNING:

#### 11.1. PLANNING COMMITTEE:

11.1.1. To approve the Minutes of the Meeting of 28<sup>th</sup> JUNE 2018 as a correct record.

It was **proposed** by Cllr. Mrs. B. M. Lloyd; **seconded** by Cllr. Mrs. A. Robinson and **AGREED** by the Meeting to accept the minutes as a correct record (one abstention).

11.1.2. Matters arising from the minutes (*not appearing elsewhere on the agenda*)  
No matters were raised.

#### 11.2. PLANNING APPLICATIONS:

##### **11.2.1. PA18/05418 Mr. Neil Stares LAND NORTH EAST OF KEVERAL GARDENS, SEATON**

Application for variation of condition 2 (plans condition) and details submitted to remove condition 3 (land stability) in respect of decision notice PA16/00808. (*planning officer: Jonathan Luker*)

Cllr. Mrs. A. Thorpe **proposed support** of the application; **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the Meeting.

Cllr. J. P. Candy left the meeting.

##### **11.2.2. PA18/05960 Mr P McSherry And Ms M Noyce LAND ADJOINING THE MOOHEY, LOWER TRERIEVE FARM, DOWNDERRY** (*planning officer: James Hills*)

Construction of a garage and store together with an increase in the curtilage.

Cllr. Mrs. B. M. Lloyd **proposed support** of the application; **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the Meeting.

Cllr. J. P. Candy re-joined the meeting.

#### 11.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

##### **11.3.1. PA18/01089/PREAPP Derryden Front Road Downderry Torpoint Cornwall PL11 3LL**

Pre-application advice for replacement dwelling and landscaping

To consider this proposal further to presentation from Robert Rowett Architectural Services  
Councillors had listened to the presentation during item 2 of the meeting and had no comment to make prior to the receipt of a planning application.

## **ORDINARY MEETING OF 12<sup>th</sup> July 2018 (Continued)**

### **11. PLANNING (continued):**

**11.4. PLANNING APPEALS:** None had been received.

#### **11.5. PLANNING DECISIONS:**

**11.5.1. 22.06.2018 PA18/00982 S52/S106 and discharge of condition apps**

Applicant: Mike and Stephanie Stockbridge

Location: Higher Treyone Hessenford Torpoint Cornwall PL11 3HE

Proposal: Application for the discharge of a planning obligation relating to decision notice E2/06/00616/FUL

**11.5.2. 25.06.2018 PA18/04107 Granted (CAADs and LUs only)**

Applicant: Mr And Mrs Fernbach

Location: Boat House Downderry Lodge Buttlegate Downderry Torpoint

Proposal: Certificate of lawfulness for the use of a building (The Boathouse) as a self-contained, independent dwelling

**11.5.3. 25.06.2018 PA18/04602 APPROVED**

Applicant: Mr And Mrs I Whiting

Location: 3 Tregunnick Lane Seaton Torpoint Cornwall PL11 3JT

Proposal: Alterations and extension to dwelling including front extension and re-cladding walls, with associated works

**11.5.4. 25.06.2018 PA18/04982 APPROVED**

Applicant: Mr And Mrs Kinsey

Location: Wilton Farm Trerulefoot Saltash Cornwall PL12 5BX

Proposal: The demolition of the existing porch and the creation of a porch and conservatory.

#### **11.6. PLANNING CORRESPONDENCE:**

**11.6.1. 5 DAY PROTOCOL - PA17/08415 The Parlour, Deviock.**

The Clerk referred members to the forwarded E-mail dated 11<sup>th</sup> July 2017 from Sarah Stevens (*Planning Officer*).

C. Cllr. R. Pugh indicated that he would not support taking this application to committee for determination because, excluding the extraneous legal dispute regarding property boundaries, the actual structural alterations requested were minor.

Cllr. Mrs. A. Thorpe **proposed** that the Council “**agree to disagree**” with the planning officer’s decision; this was **seconded** by Cllr. Mrs. A. Robinson. The **proposal was not carried** when put to the vote.

Cllr. J.P. Candy **proposed** it be requested that the application **be taken to committee** for determination; this was **seconded** by Cllr. Mrs. B. M. Lloyd and **agreed** by the Meeting (one abstention).

#### **11.7. PLANNING MATTERS RAISED BY MEMBERS:**

**11.7.1.** To consider the possible means of re-housing people / families in the Parish

Cllr. Mrs. B. M. Lloyd, who had asked for this item to be included, stated that she was not sure how a solution to the problem of local families being priced out of the area, could be found. The suggestion was made that Cornwall Housing should speak to local house owners who might have property to rent for local people. The Chair stated that the problem was one of social need. The question of what Cornwall Housing was doing to address this issue should be put.

### **12. NEW BUSINESS:-**

#### **12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:**

**12.1.1. Boundary Commission – Consultation on proposals for Cornwall**

The Clerk referred members to an email forwarded on 13<sup>th</sup> June 2018 and reminded them that the closing date was 17<sup>th</sup> September 2018. Cllr. J. P. Candy suggested that the decision had already been made and that further submissions from the Parish Council would be irrelevant.

#### **12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:**

None had been received.

**ORDINARY MEETING OF 12<sup>th</sup> July 2018 (Continued)****12.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA**

The Clerk referred members to a consultation regarding the Coastal footpath.

**12. 4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:**

12.4.1. Cllr. Mrs. A. Robinson informed members of fallen trees on the Seaton Valley Road.

There being no further business, the Chair closed the meeting at 21.30 hrs.

FROM THE PARISH WEBSITE