

**MINUTES of the ORDINARY MEETING of  
The DEVIOCK PARISH COUNCIL held at  
THE COASTAL ZONE, DOWDERRY,  
at 7.30pm on Thursday, 9<sup>th</sup> March 2017.**

**PRESENT:** Parish Cllrs. Mr. D. T. Parry (Chair), Hessenford Ward  
Ms. H. M. Brockbank, Dowderry Ward  
Mr. J.P. Candy, Seaton Ward\*  
D. R. Humphreys, Seaton Ward  
Mrs. B. M. Lloyd, Dowderry Ward  
S. J. Parry, Seaton Ward  
Mrs. A. Robinson, Hessenford Ward  
Mrs. A. Thorpe, Hessenford Ward  
\* Also Cornwall Councillor, Trelawny Division

Tim Pullin (Parish Clerk)

**1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:**

**1.1. To receive declarations of interest from councillors on items on the agenda**  
No declarations were made.

**1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)**  
No requests were made.

**1.3. To grant any requests for dispensations as appropriate**  
None were made.

**2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:**

2.1. Mr. R. Pugh introduced himself as the Conservative Party candidate for Trelawny Division at the forthcoming Cornwall Council elections to take place in May 2017.

2.2. The agent representing the applicant for PQ17/01305 The Parlour, Deviock Farm, (item 7.1.1.) spoke in favour of this application, stating that since the time when the occupancy condition had been imposed on the farm, land had been sold off and therefore the farm was no longer a viable farming business. The request for the removal of the occupancy condition would allow holiday letting as a means of supporting the rural economy.

There being no other members of the public wishing to address the Council, the Chair closed the public participation period.

**3. TO ACCEPT APOLOGIES FOR ABSENCE:**

3.1. Cllrs. Ms. M. E. Temlett and Mrs. A. Ratsey had given their apologies for absence (work commitments).

A proposal to accept this apology for absence was made by Cllr. Mrs. A. Robinson; **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** unanimously by the meeting.

**4. MINUTES:**

**4.1. Minutes of the Ordinary Meeting of 9<sup>th</sup> February 2017**

It was **proposed** by Cllr. Mrs. B. M. Lloyd; **seconded** by Cllr. Mrs. A. Thorpe and **AGREED** unanimously by the Meeting to accept the minutes as a correct record, subject to minor amendment.

**ORDINARY MEETING OF 9<sup>th</sup> March 2017 (Continued)****5. REPORTS ON MATTERS ARISING FROM THE MINUTES:**

5.1. C. Cllr. J. P. Candy reminded members that a meeting with the local police to discuss the ongoing policy to deal with naturist use of Downderry beach was scheduled for 28<sup>th</sup> March 2017

**6. POLICE MATTERS:**

6.1. Hessenford Traffic Speed Monitoring

After discussion it was agreed that this matter should be placed on the agenda for the June 2017 meeting.

**7. PLANNING:****7.1. PLANNING APPLICATIONS:**

**7.1.1. PA17/01305 The Parlour Deviock Farm Deviock Hill Downderry PL11 3DL**

Mr Guy Berncastle

Application for Removal of Condition 12 of Decision Notice 06/01551/FUL for Change of use of agricultural barns into farmhouse and two self-contained holiday cottages (agricultural occupancy condition) (Case Officer – James Hills)

After discussion the Cllr. S. J. Parry **proposed support** of the application; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** by the meeting (one against and three abstentions).

**7.2. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:**

None had been received.

**7.3. PLANNING APPEALS:**

None had been received.

**7.4. PLANNING DECISIONS:**

**7.4.1. 06.02.2017 PA16/11774 APPROVED**

Applicant: Mr ADAM WRIGHT

Location: Pen-Y-Bryn Church Hill Hessenford PL11 3HR

Proposal: Proposed Lounge, bedroom and family room extension. Conversion of garage into kitchen/dining area.

**7.4.2. 10.02.2017 PA16/11821 APPROVED**

Applicant: Mr R Guest

Location: 45 Top Road Downderry PL11 3LZ

Proposal: Retention of two storey extension and parking spaces and retaining walls and steps and decking completed and non-compliance of condition no.3 (07/01050/FUL)

**7.4.3. 01.03.2017 PA17/00104/PREAPP Closed - advice given**

Applicant: Robert Keen

Location: Land Off Trierieve Estate Downderry Cornwall

Proposal: Pre-application advice for construction of seven dwellings

**7.4.4. 02.03.2017 PA16/10235 APPROVED**

Applicant: Mr And Mrs M Davidson

Location: 20 Buttlegate Downderry Torpoint Cornwall PL11 3NQ

Proposal: Conversion and extension of the lower ground floor to provide residential accommodation for Holiday letting, enlargement of the first floor balcony and construction of a staircase from the parking area to the garden (resubmission of previously withdrawn application no. PA16/06395)

**ORDINARY MEETING OF 9<sup>th</sup> March 2017 (Continued)****7.5. PLANNING CORRESPONDENCE:****7.5.1. PA15/09585 – 2 Trierieve, Downderry**

Request by owner of adjacent property (south) for investigation to establish if works carried out are covered by the existing planning permission for a conservatory

The Clerk was instructed to contact Cornwall Council Planning Enforcement Dept. on this matter.

**7.6. PLANNING MATTERS RAISED BY MEMBERS:**

7.6.1. Cllr. S. J. Parry referred to permission granted for development on land adjacent to Bridge House, Bridge Road, Seaton, stating that he had heard that work on the site would be starting in the near future. Cllr. Parry suggested that the grass verge adjoining the site boundary should be monitored to ensure that it did not be subsumed into the development. C. Cllr. Candy agreed to flag up this matter to the Highways Dept.

**8. FINANCE:****8.1. Income & Expenditure.****8.1.1. INCOME: JANUARY & FEBRUARY 2017**

Barclays Bank Interest	30.22
Cornwall Council – PROW 2016 LMP Grant	417.00
<b>JANUARY &amp; FEBRUARY 2017 INCOME TOTALS</b>	<b>Total £ 447.22</b>

**8.1.2. EXPENDITURE: JANUARY & FEBRUARY 2017**

	<b>VAT £</b>	<b>Nett £</b>	<b>TOTAL £</b>
Parish Magazine Printing – Nut Tree Newsletter – Jan 17 16 Issue (Inv. 1718) 50% Contribution	0.00	87.25	87.25
Cornwall Council – Clerk's Salary – Dec 2016 (Inv.98220756)	1.00	1,565.29	1,566.29
Mr. B. Lofts – Repairs to hand rails at Toms Steps, Downderry	0.00	344.39	344.39
Timothy Pullin – Reimbursement for purchase of "AVG.Ultimate" Virus protection for office computer and laptop	0.00	20.99	20.99
British Gas – Downderry Public Toilets – Electricity 07/10/16 – 05/01/17	1.95	39.11	41.06
Parish Magazine Printing – Nut Tree Newsletter – Feb 17 Issue (Inv. 1771) 50% Contribution	0.00	87.25	87.25
PWS (Inv. 149429) Cleaning supplies for public toilets	24.19	120.94	145.13
Cornwall Council – Clerk's Salary – Jan 2017 (Inv.98222213)	1.00	1,565.29	1,566.29
Mr. B. Lofts – Repairs to Narkurs Noticeboard	0.00	315.00	315.00
Diane Malley – PAYE Payroll Services Admin 2016/17 (2 <sup>nd</sup> half-year) Inv. 353 .16/17	0.00	50.00	50.00
Biffa Waste Services Ltd (Inv.295C98464) Clinical waste collection Seaton Toilets (9/16 – 1/17)	27.31	135.53	163.84
South West Water Ltd. – Seaton Toilets – Water & sewerage charges (21/10/16 – 30/01/17)	0.00	1,134.07	1,134.07
Deviocck Parish Council – Petty Cash	0.00	50.00	50.00
Just Rods – Seaton Public Toilets – Drain clearance	0.00	70.00	70.00

**Direct Debit Payments:**

BT Group PLC – Office Phone & Broadband to 20 <sup>th</sup> April 2017	33.82	169.15	202.97
--	-------	--------	--------

**Standing Order Payments:**

MR. J. BIRD – January 2017 Cleansing Contract Payment (Downderry & Seaton)	0.00	474.00	474.00
MR. J. BIRD – February 2017 Cleansing Contract Payment (Downderry & Seaton)	0.00	474.00	474.00
<b>JANUARY &amp; FEBRUARY 2017 EXPENDITURE TOTALS</b>	<b>£ 89.27</b>	<b>6,702.26</b>	<b>6,791.53</b>

Ratification of this expenditure was **proposed** by the C. Cllr. J. P. Candy, **seconded** by Cllr. Mrs. A. Robinson and **approved** unanimously by the Meeting.

**8.2. Bank Statements & bank account / interest management**

<b>Date</b>	<b>Account</b>	<b>Balance £</b>	
28 Feb 17	Barclays Community	1,000.00	
28 Feb 17	Barclays Business Premium	6,713.11	
28 Feb 17	Barclays Base Rate Reward	71,188.23	Interest Jan & Feb 2017 = £30.22
29 Mar 16	Lloyds Fixed Term Deposit	65,437.18	Matures on 29 <sup>th</sup> March 2017 Interest at 1.05% = £687.09

C. Cllr. J. P. Candy proposed that the Lloyds Fixed Term Deposit be reinvested for a period of six months; this was seconded by Cllr. Ms. H. M. Brockbank and agreed unanimously by the Meeting.

**ORDINARY MEETING OF 9<sup>th</sup> March 2017 (Continued)****8.3. LETTERS OF THANKS:**

8.3.1. The Clerk reported that the Council had received an invitation from the Devoick Innovations Group to the opening ceremony of the new M.U.G.A. facility at Seaton Countryside Park on Saturday 18<sup>th</sup> March at 11 am.

**8.4. REQUESTS FOR FUNDING:****8.4.1. Gardening Volunteers Group at Bridge Road Car Park Grass Verges**

A request had been received from Mrs. Claire Croft for funding up to £50.00 for the purchase of plants for planters located at the Bridge Road Car Park, Seaton, verges.

After discussion Cllr. S. J. Parry **proposed that the Council grant up to £100.00**; this was **seconded** by Cllr. Mrs B. M. Lloyd and **agreed** by the Meeting (one abstention).

**8.5. FINANCIAL CORRESPONDENCE:**

There had been no correspondence received.

**8.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:**

None had been received.

**8.7. ACCOUNTS TO BE PAID:**

	<u>VAT £</u>	<u>Nett £</u>	<u>TOTAL £</u>
Biffa Waste Services Ltd - (Inv.295C10923) Clinical waste collection Seaton Toilets (February 2017)	5.33	26.64	31.97
British Gas – Downderry Public Toilets – Electricity (February 2017)	0.46	9.26	9.72
Timothy Pullin – Replacement Dehumidifier for Parish Office – Reimbursement	0.00	215.00	215.00
Cornwall Air Ambulance – Agreed Grant	0.00	100.00	100.00
<b>TOTAL: £</b>	<b>5.79</b>	<b>350.90</b>	<b>356.69</b>

It was **proposed** by Cllr. Mrs. B. M. Lloyd, **seconded** by Cllr. Mrs. A. Thorpe and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

**9. HIGHWAY MATTERS:****9.1. TRAFFIC & PARKING ISSUES: Downderry, Seaton & Hessenford****9.1 Traffic and parking issues Downderry, Seaton & Hessenford****9.1.1. Traffic Regulation Order:****a) To consider requests that Church Hill, Hessenford, be included in the schedule of sites**

The Clerk referred members to forwarded emails on this request. The Chair stated that something needed to be done on this matter. C. Cllr. J. P. Candy was happy to include any agreed changes within the T.R.O. and suggested that he invite a Highways Officer to have a site meeting to advise on the issues. This was agreed by the Meeting.

Cllr. Mrs. B. M. Lloyd left the meeting at 20.20 hrs

**b) To consider responses by the public to the request for views on new street lighting for Main Road, Downderry (Buttlegate Junction to East Camps Bay)**

The Clerk referred members to forwarded emails on this request. After discussion it was agreed that all local residents of Buttlegate and East Camps Bay should be canvassed for their views on this matter and that a questionnaire should be distributed after the Buttlegate Steps have been reopened at the end of April 2017.

Cllr. S. J. Parry raised two matters:-

a) Seaton Valley Road: As works to repair the land slip would not now take place until September 2017 could the potholes, which had appeared in the stretch of road between the traffic lights, be repaired.

b) The litter bin that had been swept off Seaton beach during recent storms had been relocated on the pavement and was causing an obstruction. Cllr. Parry requested that this bin be returned to its normal position on the beach.

C. Cllr. J. P. Candy agreed to address these matters.

Cllr. S. J. Parry left the meeting at 20.45 hrs.

## **ORDINARY MEETING OF 9<sup>th</sup> March 2017 (Continued)**

### **9.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD (continued)**

#### **9.1.2. Rocknose Corner, Brenton Road – To consider further action**

The Clerk reported that vegetation had been cut back on the road side bank

The Chair suggested that more work to prevent the regrowth of vegetation on the banks would be required. C. Cllr Candy suggested that the banks should be reduced in height to allow for a footway. The opportunity to do this while the road was already closed should be taken. After discussion Cllr. Mrs. A. Robinson **proposed that funding of up to £500.00** be approved to allow for this work; this was **seconded** by Cllr. D. R. Humphreys and **agreed** by the Meeting (one abstention).

### **9.2. PUBLIC TRANSPORT ISSUES:**

**9.2.1.** Cllr. Ms. Helen Brockbank informed the meeting that she was still in the process of drafting a letter to Citibus requesting changes to its timetable. The Clerk would then send the finalised version to Citibus from the Parish Council.

C. Cllr. J. P. Candy outlined the arrangements for local bus services during the current closure of Brenton Road, DOWDERRY.

## **10. CURRENT / ONGOING BUSINESS:-**

### **10.1. STARTER HOMES: Report on meeting with Hastoe Housing Association (20<sup>th</sup> February 2017)**

The Chair reported that this meeting had been constructive and that the next step was for a surveyor employed by Hastoe Housing Assoc. to produce drawings so that a viability study could be carried out. It was expected that these drawings would be available by 20<sup>th</sup> March 2017.

### **10.2. NEIGHBOURHOOD PLAN - Update:**

#### **10.2.1. Register of Community Assets by the Parish Council**

C. Cllr. J. P. Candy stated that changes of ownership of The Inn on the Shore public house was prompting his suggestion that the parish council register community assets starting with The Inn on the Shore. It was suggested that the Clerk liaise with Cllr. Mrs. A. Ratsey regarding the list of assets already completed for the Neighbourhood Plan.

C. Cllr. Candy **proposed** that the Parish Council register community assets with Cornwall Council; this was **seconded** by Cllr. Mrs. H. M. Brockbank and **agreed** unanimously by the Meeting.

The matter of Deviock Parish being designated a Coastal Change Management Area was discussed in connection with future site allocations in the Neighbourhood Plan. C. Cllr. Candy stated that Dr. Watkins (*Flood & Coastal Environment Lead, Environment Service, Cornwall Council*) would be meeting with the Strategic Planning Officer to consider the way forward.

### **10.3. LOCAL DEVOLUTION PACKAGE: To debate the response by Cornwall Council to matters raised in connection with the Deviock devolution package**

The Clerk referred members to recently forwarded emails from Mr. David Read (*Community Link Officer, Liskeard & Looe*). After discussion regarding the three elements of the devolution package Cllr. D. R. Humphreys **proposed** that the DOWDERRY Memorial Gardens and DOWDERRY Beach Slipway and Hitching Rail elements be taken forward for further negotiation regarding transfer to the Parish Council; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** by the Meeting (one abstention). The Chair expressed concerns regarding the third element, Broads Yard, Car Park and it was decided that further information about this asset was required before it could be devolved.

### **10.4. TANVER YATE:**

C. Cllr. J. P. Candy presented draft plans showing the possibly layout of allotment plots, amenity area and car parking. The Clerk and Ms. H. M. Brockbank had both obtained quotations for a sign at the entrance to Tanver Yate Field.

**ORDINARY MEETING OF 9<sup>th</sup> March 2017 (Continued)****10.5. DRAGONS TEETH WW2 DEFENCES, SEATON: To consider protection of these local historic features**

C. Cllr. J. P. Candy suggested that these defences now lying under the beach be moved to the Seaton triangle. Cllr. Mrs. A. Thorpe wondered if a grant for this work could be obtained.

**10.6. PARISH SIGNS AND INTERPRETATION BOARDS:**

In the absence of Cllr. Mrs. B. M. Lloyd it was agreed to defer this item to the next meeting.

**10.7. LOCAL GOVERNMENT ELECTIONS (4<sup>th</sup> May 2017):**

The Clerk drew the attention of members to the forthcoming elections and stated that he had nomination papers at the Parish Office for all those intending to stand for election.

**10.8. PARISH DOG WASTE BINS:**

The Chair agreed to take this matter forward.

**10.9. DEFIBRILLATOR FOR HESSENFORD:**

The Clerk informed members that a request had been made for a public defibrillator to be installed in Hessenford. After discussion including a recommendation that the most appropriate location would be at the Copley Arms, Cllr. Mrs. A. Thorpe **proposed** agreement in principle to the installation of a public defibrillator at Hessenford; this was **seconded** by C. Cllr. J. P. Candy and agreed unanimously by the Meeting. Cllr. Thorpe agreed to **contact** the Copley Arms on this matter.

**11. REPORT BY CORNWALL COUNCILLOR:-**

C. Cllr. J. P. Candy reported that:-

- 1) Cornwall Council was now recommending that the revised number of Cornwall Councillors should be 99. The final decision would rest with the Boundary Commission.
- 2) That the Cornwall Council would be requesting the Governments offer of 2% precept increase for three years in order to help with funding health and social care provision.
- 4) He had been liaising with Cornwall Council Highways officers regarding the land slip repairs at Seaton, Hill, Brenton Road, Dowsderry.

**12. NEW BUSINESS:-****12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:**

None had been received.

**12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:**

None had been received.

**12.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA**

No matters were raised.

**12.4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:**

12.4.1. Cllr. Mrs. A. Thorpe requested that the picnic benches at Seaton Countryside Park be an agenda item.

There being no further business, the Chair closed the meeting at 21.30 hrs.