

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at
THE COASTAL ZONE, DOWNDERRY,
at 7.30pm on Thursday, 8th June 2017.**

PRESENT: Parish Cllrs. Ms. M. E. Temlett (Chair), Downderry Ward
Mr. D. T. Parry (Vice-Chair), Hessenford Ward
Ms. H. M. Brockbank, Downderry Ward
Mr. M. Gibbons, Downderry Ward
Mr. D. R. Humphreys, Seaton Ward
Mr. J. London, Downderry Ward
Mrs. B. M. Lloyd, Downderry Ward
Mr. S. J. Parry, Seaton Ward
Mrs. A. Robinson, Hessenford Ward
Mrs. A. Thorpe, Hessenford Ward

C. Cllr. R. Pugh
Tim Pullin (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:

1.1. To receive declarations of interest from councillors on items on the agenda
No declarations were made.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)
No requests were made.

1.3. To grant any requests for dispensations as appropriate
None were made.

2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:

2.1. The applicant for PA17/02311 Sunny Cliff, Brenton Road, Downderry (item 7.6.1.) spoke in favour of the application, stating that he could not understand the position of the Parish Council that had objected to the application. The site already had permission from 2015 for a larger development and this current application was reduced in size.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

3.1. Cllr. J. P. Candy (illness)

A **proposal to accept** this apology for absence was made by Cllr. Mrs. A. Thorpe; **seconded** by Cllr. J. London and **agreed** unanimously by the meeting.

4. MINUTES:

4.1. Minutes of the Annual Meeting of 11th May 2017

It was **proposed** by Cllr. S. J. Parry; **seconded** by the Vice-Chair and **AGREED** unanimously by the Meeting to accept the minutes as a correct record.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES:

No matters were raised.

6. POLICE MATTERS:

The Clerk reported the he had sent a letter of complaint to the Chief Constable of Devon & Cornwall police regarding the lack of investigation of criminal damage on land adjacent to Brannys, Looe Hill, Seaton. No reply had yet been received.

ORDINARY MEETING OF 8th June 2017 (Continued)

7. PLANNING:

7.1. PLANNING COMMITTEE:

7.1.1. Minutes of the Meeting of 25th May 2017

It was **proposed** by Cllr. Mrs. B. M. Lloyd; **seconded** by Cllr. Mrs. A. Thorpe and **AGREED** unanimously by the Meeting to accept the minutes as a correct record.

7.1.2. Matters arising from the minutes: There were no matters arising.

7.2. PLANNING APPLICATIONS: None had been received.

7.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

None had been received.

7.4. PLANNING APPEALS: None had been received.

7.5. PLANNING DECISIONS:

7.5.1. PA17/01100/PREAPP Closed - advice given

Applicant: Mr Derek Bishop

Location: Land At Keveral Gardens Seaton Torpoint Cornwall

Proposal: Pre-application advice for reserved matters application following outline approval 60/08425 for

Details of appearance and scale in respect of 10 dwellings and shared private driveway to Plots 8, 9 and 10 (re-submission of PA16/00498)

7.6. PLANNING CORRESPONDENCE:

7.6.1. PA17/02311 Sunny Cliff, Brenton Road.

Email from C. Cllr. Richard Pugh 07/06/17.

Request for Parish Council to reconsider its decision to ask for this application to be taken to committee for decision.

The Clerk referred members to the recent email from C. Cllr. Richard Pugh. Cllr. Pugh addressed the Meeting stating that he understood the concerns of the Parish Council regarding coastal erosion issues at the location in question, but felt that the council would not be able to successfully fight the case at committee because the site had planning permission and the current application would be a reduction in the size of development already approved. The site benefited from existing sea defences.

After discussion Cllr. Mrs. B. M. Lloyd **proposed that the Council “agree to disagree”** with the planning officer’s decision of support for the application; this was **seconded** by Cllr. Mrs. A. Thorpe and **agreed** by the Meeting. (6 in favour and 4 abstentions).

7.6.2. MMO Consultation regarding Derry Down, Brenton Road, Downderry

The Clerk reported that a submission of objection had been made in response to the M.M.O. consultation regarding proposed coastal defences at Derry Down, Brenton Road, Downderry.

Cllr. S. J. Parry suggested that the Parish Council should be informed of the position of Cornwall Council Planning Dept. regarding new development in relation to national and regional coastal erosion policy. C. Cllr. Pugh offered to seek clarification on this matter.

7.6.3. PA17/03361 Mr. P. Mcsherry and Ms. M. Noyce

LAND ADJOINING THE MOOHEY, LOWER TRERIEVE FARM, TORPOINT, CORNWALL

Outline Planning for one residential dwelling to be developed on existing residential land.

The Clerk informed members that he had received a 5 day protocol request from the planning officer, James Hills, relating to the above application.

After discussion Cllr. Mrs. B. M. Lloyd **proposed that the Council “ask for the application to be taken to committee for decision”**; this was **seconded** by Cllr. M. Gibbons and **agreed** by the Meeting. (8 in favour and 2 abstentions).

ORDINARY MEETING OF 8th June 2017 (Continued)**7.6. PLANNING MATTERS RAISED BY MEMBERS:**

7.6.1. Cllr. Ms. H. M. Brockbank suggested that there should be a site meeting to consider issues relating to planning application PA17/02825 Plot 45 and 46 Trerose Coombe, Downterry PL11 3LA

8. FINANCE:**8.1. Income & Expenditure.****8.1.1. INCOME: APRIL & MAY 2017**

Barclays Bank Interest	30.24
Cornwall Council - 2017/18 Precept Payment (First Half-Year)	19,555.00
Cornwall Council – 2017/18 CTS Grant (First Half-Year)	594.36
St. Germans Parish Council – Contribution to official Twinning Gift (April 2017 visit to Plougerneau)	50.00
APRIL & MAY 2017 INCOME TOTALS	Total £ 20,229.60

8.1.2. EXPENDITURE: APRIL & MAY 2017

	VAT £	Nett £	TOTAL £
Cornwall Council – Non Domestic Rates 2017/18 Downterry Public Toilets	0.00	686.83	686.83
Cornwall Council – Clerk's Salary – Feb 2017 (Inv.98227914)	1.00	1,565.29	1,566.29
PWS (Inv. 154232) – Cleaning Supplies for public toilets	25.97	129.82	155.79
Biffa Waste Services Ltd. - (Inv.295C22823) Clinical waste collection Seaton Toilets (Mar 2017)	6.66	33.30	39.96
DCB Plant Hire – Rocknose Corner – Hire of swing shovel and clearance of roadside bank	68.00	340.00	408.00
Cornwall Council – Clerk's Salary – March 2017 (Inv.98228665)	1.00	1,565.29	1,566.29
Deviocck Parish Council – Petty Cash	0.00	50.00	50.00
Cornwall Association of Local Councils – 2017/18 Subscription	47.84	394.69	442.53
Sumo Services Ltd – Survey of Treliddon Lane, Downterry, Affordable Housing Site	130.00	650.00	780.00
The Glass Shack – 2017 Twinning Visit – Official Gift	0.00	130.00	130.00
British Gas – Downterry Public Toilets – Electric supply 1 st Feb – 6 th April 2017	1.32	26.59	27.91
South West Water Ltd – Seaton Public Toilets – 31 st Jan – 21 st April 2017	0.00	691.27	691.27
South West Water Ltd – Downterry Public Toilets – 1 st Feb – 21 st April 2017	0.00	154.84	154.84
Parish Magazine Printing – Nut Tree Newsletter – April 2017 (invoice 1930)	0.00	87.25	87.25
Parish Magazine Printing – Nut Tree Newsletter – May 2017 (invoice 1979)	0.00	87.25	87.25
Barriers Direct – Barrier post and tape for Rocknose roadside bank	12.44	62.21	74.65
PWS – Public toilets cleaning supplies (Inv. 155684)	19.43	97.14	116.57
St. Germans Group P.C.C. – Parish Office Rent (1st Nov 2016 – 30 th April 2017)	0.00	650.00	650.00
Mr. B. Jolliff – Internal Audit 2017 – Honorarium	0.00	50.00	50.00
The Society of Local Council Clerks – Annual Subscription 2017	0.00	139.00	139.00
Cornwall Council: Clerk's Salary April 2017	1.00	1,564.74	1,565.74
Petty Cash	0.00	50.00	50.00
John Bird – Decorating materials for Downterry Toilets	0.00	23.24	23.24
CPRE Subscription 2017 (Campaign to Protect Rural England)	0.00	36.00	36.00

Direct Debit Payments:

BT – Office Telephone & Broadband to 20 th July 2017 (Quarterly payment)	36.70	183.53	220.23
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Standing Order Payments:

MR. J. BIRD – April 2017 Cleansing Contract Payment (Downterry & Seaton)	0.00	493.75	493.75
MR. J. BIRD – May 2017 Cleansing Contract Payment (Downterry & Seaton)	0.00	493.75	493.75
APRIL & MAY 2017 EXPENDITURE TOTALS	£ 351.36	10,435.78	10,787.14

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Thorpe, **seconded** by the Vice-Chair and **approved** unanimously by the Meeting.

8.2. Bank Statements & bank account / interest management

Date	Account	Balance £	
30 May 17	Barclays Community	1,000.00	
30 May 17	Barclays Business Premium	16,660.93	
30 May 17	Barclays Base Rate Reward	71,232.12	Apr & May 2017 = £30.24
30 May 17	Lloyds TSB Fixed Term Deposit	66,124.27	Matures on 29 th September 2017 Interest at 0.55% = £183.34

ORDINARY MEETING OF 8th June 2017 (Continued)

8.3. LETTERS OF THANKS: None had been received.

8.4. REQUESTS FOR FUNDING:

8.4.1. Defibrillator for Hessenford (£2,500.00 plus £160 annual service charge - Fleet Charity)

Cllr. Mrs. A. Thorpe **proposed funding of £2,500.00** to Fleet Charity for the purpose and installation of one defibrillator at the Copley Arm Public House, Hessenford, and for a **service charge payment of £160.00 annually** during the life time of the defibrillator; this was **seconded** by the Vice-Chair and **agreed** unanimously by the meeting.

8.4.2. Hessenford W1 – To consider a request for funding

This item was deferred.

8.5. FINANCIAL CORRESPONDENCE: None had been received.

8.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:

None had been received.

8.7. ACCOUNTS TO BE PAID:

	VAT	Nett	TOTAL
Printerland.co.uk – Office Printer – Toner Cartridge	16.60	83.00	99.60
Viking Payments – Office Stationery	6.87	34.37	41.24
PWS – Cleaning materials for Public Toilets	6.48	32.38	38.86
Cornwall Council – Clerk’s Salary – May 2017	1.00	1,564.74	1,565.74
Ms. H. M. Brockbank - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	191.00	191.00
Mr. J. P. Candy - Deviock P.C. Printer Expenses 2017/18	0.00	25.00	25.00
Mr. M. Gibbons - Deviock P.C. Printer Expenses 2017/18	0.00	25.00	25.00
Mr. D. R. Humphreys - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	191.00	191.00
Mrs. B. M. Lloyd - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	241.00	241.00
Mr. J. London - Deviock P.C. Printer Expenses 2017/18	0.00	25.00	25.00
Mr. S. J. Parry - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	157.80	157.80
Mrs. A. Robinson - Deviock P.C. Printer Expenses 2017/18	0.00	25.00	25.00
Ms. M. E. Temlett - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	124.60	124.60
Mrs. A. Thorpe - Deviock P.C. Allowances 2016/17 & Printer Expenses 2017/18	0.00	191.00	191.00
H.M.R.C. – PAYE Tax on councillors allowances 2016/17	0.00	99.60	99.60
Ross Marven – Parish Website – Hosting Charges 2017 (reimbursement)	0.00	10.79	10.79
HM Revenue and Customs – PAYE payment for 2017 Councillor Allowances	0.00	99.60	99.60
Total £	30.95	3,120.88	3,151.83

It was **proposed** by the Vice-Chair; **seconded** by Cllr. Mrs. A. Robinson and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

9. HIGHWAY MATTERS:

9.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD

9.1 Traffic and parking issues DOWDERRY, SEATON & HESSENFORD

9.1.1 Traffic Regulation Order:

Discussion took place regarding the value of proceeding with the request for a local T.R.O. in light of the fact that most of the suggestions for new restrictions had been assessed by the Highways officer, Mr. Adrian Drake as being unnecessary or unenforceable. The fact that the scheme would cost a minimum of £6,000.00 regardless of the amount of items required was also a factor to take into consideration.

Cllr. D. R. Humphreys **proposed** that the Parish Council **should not proceed with a Traffic Regulation Order at this time**; this was **seconded** by Cllr. S. J. Parry and **agreed** unanimously by the Meeting.

Cllr. S. J. Parry drew the attention of members to areas of unstable road edge on the east side of the B3247 in the Seaton Valley approximately 150 m north of the sewage treatment works. The Clerk agreed to contact Cornwall Council Highways Dept. on this matter.

ORDINARY MEETING OF 8th June 2017 (Continued)**9.1.2. Rocknose Corner, Brenton Road – To award contract for fencing on the road side**

The Clerk informed members that so far he had only received one quotation and that there was now uncertainty as to the position and type of barrier required. The Clerk was instructed to write to the Highways Dept. regarding the provision of a road side kerb and bollards. C. Cllr. R. Pugh suggested that a site meeting should take place. Cllr. Ms. H. M. Brockbank drew attention to a 30 mph traffic sign that had been dislodged and required re-fixing.

9.1.3. Permissive Paths at Treieve Farm, Dowderry. Maintenance issues and future access

Cllr. S. J. Parry advised members that the paths were in a poor state and that the tenant farmer should have received grants for their maintenance. Cllr. Mrs. B. M. Lloyd informed the meeting that permission for these paths would expire in 2020. The Clerk was instructed to write to Cornwall Council regarding the current state of the paths and the long term plan to protect them for the future.

9.2. PUBLIC TRANSPORT ISSUES:

9.2.1. Cllr. Ms. H. M. Brockbank informed members that the timetable for the new 75 bus route did not provide direct access to and from Plymouth and was not stopping at Torpoint School on a regular basis causing great inconvenience to users. Cllr. Brockbank **proposed** that she draft a letter to the bus company for the Clerk to send out from the Parish Council; this was **seconded** by Cllr. S. J. Parry and agreed by the Meeting.

10. CURRENT / ONGOING BUSINESS:-**10.1. STARTER HOMES (previously Affordable Housing):**

The Clerk stated that he had not yet had any communication from Hastoe Housing Association regarding its plans for housing at the Treliddon Lane, Dowderry site.

10.2. NEIGHBOURHOOD PLAN - Update:

Cllr. Mrs. B. M. Lloyd informed members that there had been no meeting in June 2017 because of the half-term break.

10.3. LOCAL DEVOLUTION PACKAGE: To consider a report by the Vice-Chair:

The Vice-Chair referred members to the draft budget he had prepared regarding the devolution assets. All three items were being offered as one package. Speaking about Broads Yard Car Park, C. Cllr. R. Pugh suggested that the ticket machine need not be a deal breaker as he was sure Cornwall Council would negotiate on this. It was agreed to bring this matter back to the July meeting.

10.4. TANVER YATE: Update on project:

Cllr. Mrs. B. M. Lloyd informed members that a site meeting had taken place and presented a rough plan of how the field could be developed. The flat part of the field would be allocated as a playing field and to provide car parking; there would also be space for approximately 12 allotments.

Cllr. S.J. Parry reminded councillors that permission from the covenant holders for change of use would be required.

10.5. SEATON COUNTRYSIDE PARK PICNIC BENCHES:

Cllr. S. J. Parry stated that he had nothing new to report. Suggestions of suitable contractors to carry out the work would be appreciated as he only had one quotation at this stage.

10.6. PARISH WEBSITE:

Cllr. M. Gibbons stated that he was happy to create a new website, the one that had been stated on a few years ago now being out of date. It was agreed that Cllrs. Gibbons, Humphreys & Lloyd should form a new Working Party to take the project forward.

ORDINARY MEETING OF 8th June 2017 (Continued)

11. REPORT BY CORNWALL COUNCILLOR:-

C. Cllr. R. Pugh reported that:-

- 1) Signs to enforce the zig-zag road markings outside Dowderry School would be erected.
- 2) He had been dealing with the issues relating to Church Hill, Hessenford
- 3) He had attended the public meeting concerning development at Keveral Gardens, Seaton
- 4) He had been dealing with the issue of parking at Keveral Lane, Seaton
- 5) The bus service serving Dowderry and Seaton was now the route 75.
- 6) He had asked in his piece in the Nut Tree Newsletter for those with issues relating to poor Broadband speeds to contact him as he was attempting to achieve better connectivity for the area.
- 7) He had been approached regarding a dog ban on Seaton Beach. The new Dog Order for three years having been recently issued by Cornwall Council after public consultation, it was not the time to be considering this.
- 8) The next Liskeard & Looe Community Network Panel meeting would be discussing the issue of local Broadband connectivity.

12. NEW BUSINESS:-

12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:

None had been received.

12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:

None had been received.

12.3. TO DEBATE COUNCILLOR ATTENDANCE AT COUNCIL MEETINGS:

Cllr. J. London informed members that a local resident had asked him to bring up this matter with the suggestion that the attendance record of members should be recorded in the minutes. The Chair stated that there was a six month rule for attendance and, if not complied with, a councillor would cease to be a member. The public could refer to previously published minutes to see which members had attended. The suggestion would also cause increased work for the Clerk.

12.4. WASTE BINS AT THE CHILDREN'S PLAY AREA, SEATON COUNTRYSIDE PARK:

Cllr. J. London informed members he understood that the waste bins were sometimes not emptied by operatives because of the presence of unsupervised children at the play area. It was suggested that all operatives would be DBS checked and also that children should be supervised while at the play area.

12.5. NEIGHBOURHOOD WATCH:

Cllr. J. London informed members that the Joint Nut Tree Sub-Committee had recently refused to allow the distribution of Neighbourhood Watch stickers with the Nut Tree Newsletter, but that it did allow the distribution of commercial railway timetables. Cllr. London was unhappy with this decision. After discussion it was suggested that Cllr. London should see redress with the Sub-Committee in question.

It being 21.30 hrs the Vice-Chair **proposed a meeting time extension of 10 minutes**; this was **seconded** by Cllr. Mrs. A. Robinson and **agreed** unanimously by the Meeting.

12.6. DIFFICULT PEDESTRIAN ACCESS TO SEATON BEACH:

It was reported that access to the beach at the entrance opposite Waves Wine Bar, Seaton was at present difficult because the beach at that point had been washed away. The Clerk was instructed to report this matter to Cornwall Council.

12.7. DOG ACCESS TO SEATON BEACH:

It was agreed that this matter had been dealt with under C. Cllr. R. Pugh's item.

ORDINARY MEETING OF 8th June 2017 (Continued)**12.8. FLY TIPPING IN THE PARISH:**

Cllr. Mrs. B. M. Lloyd advised members that the issue of recent fly tipping at Narkurs had been swiftly dealt with by the authorities.

12.9. FUNDING FOR THE "DRAGONS TEETH" WW2 DEFENCES, SEATON:

Cllr. Mrs. B. M. Lloyd agreed to apply for Heritage Lottery funding for this project and asked that it be an item for the next agenda.

12.10. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA

None had been received.

12.11. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:

There being no further business, the Chair closed the meeting at 21.34 hrs.

FROM THE PARISH WEBSITE