

**MINUTES of the ORDINARY MEETING of
The **DEVIOCK PARISH COUNCIL** held at
THE COASTAL ZONE, DOWDERRY,
at 7.30pm on Thursday, **8th February 2018.****

PRESENT: Parish Cllrs. Ms. M.E. Temlett (Chair), Dowderry Ward
D. T. Parry (Vice-Chair), Hessenford Ward
Ms. H. M. Brockbank, Dowderry Ward
Mr. J. P. Candy, Seaton Ward
Mr. M. Gibbons, Dowderry Ward (from 19.33 hrs)
Mr. D. R. Humphreys, Seaton Ward
Mrs. B. M. Lloyd, Dowderry Ward
Mr. J. London, Dowderry Ward
Mrs. A. Robinson, Hessenford Ward

C. Cllr. R. Pugh
P.C.S.O. John Riggall
Tim Pullin (Parish Clerk)

1. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATIONS TO SPEAK ON ITEMS ON THE AGENDA:

1.1. To receive declarations of interest from councillors on items on the agenda
None were made.

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)
No requests were made.

1.3. To grant any requests for dispensations as appropriate
None were made.

2. 10 MINUTE PUBLIC PARTICIPATION PERIOD for public comment on the items below:

2.1. A member of the public made a request on behalf on the Quay Lane Surgery Patient Participation Group for funding of a local first aid course.
There being no other members of the public wishing to address the meeting, the Chair closed the public participation period.

3. TO ACCEPT APOLOGIES FOR ABSENCE:

3.1. Cllr. Mrs. A. Thorpe (illness)

A **proposal to accept** these apologies for absence was made by the Vice-Chair; **seconded** by Cllr. M. Gibbons and **agreed** unanimously by the meeting.

4. MINUTES:

4.1. Minutes of the Ordinary Meeting of 11th January 2018

It was **proposed** by Cllr. Mrs. B. M. Lloyd; **seconded** by Cllr. Mrs. A. Robinson and **AGREED** by the Meeting to accept the minutes as a correct record.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES:

5.1. Cllr. D. R. Humphreys referred to item 12.4.2. of the 11th January 2018 minutes requesting information on the current position regarding plans to improve the sewage management at times of high rainfall at Seaton. Cllr. J. P. Candy stated that work to alleviate this should have been carried out during the summer of 2017. C. Cllr. R. Pugh stated that he would investigate this matter.

ORDINARY MEETING OF 8th February 2018 (Continued)**6. POLICE MATTERS:**

6.1. Naturism on DOWNDERRY BEACH – To review current situation

Cllr. Ms. H. M. Brockbank reminded members that the original sign at the end of the school to beach path directed naturists to an area 1 ¾ miles east of that point.

Cllr. J. P. Candy suggested that the sign should simply state geographical information, as any sign referring to naturism would be likely to be removed.

Cllr. Ms. B. M. Lloyd suggested that an appropriate area could be designated.

Cllr. M. Gibbons suggested that a public statement be issued to give clarity to the issue.

In reference to incidents of indecent behaviour P.C.S.O. John Riggall informed members that it was necessary for three such complaints to be made to the police before any action would follow.

P.C.S.O. Riggall announced to the meeting that he would be retiring on 31st March 2018 and that a new P.C.S.O. Sid Lawrence would be taking over his duties. Councillors thanked P.C.S.O. Riggall for his service to the Council and wished him well for his retirement.

P.C.S.O. Riggall left the meeting.

7. PLANNING:**7.1. PLANNING APPLICATIONS:**

7.1.1. PA18/00920 Mr Webber SUMMER COURT, BRENTON ROAD, DOWNDERRY. PL11 3JA

Modernisation of existing bungalow, including addition of first floor structures

(Planning Officer: George Shirley)

Cllr. Mrs. B. M. Lloyd **proposed support** of the application; this was **seconded** by Cllr. D. R. Humphreys and **agreed** by the Meeting (1 abstention).

7.1.2. PA18/00607 Mr Cox AN PALMEK, LOOE HILL, SEATON, TORPOINT. PL11 3JQ

Tree Preservation Order consent to remove 2 lowest limbs back to boundary fence (T1 - Pine). The trees are heavily overhanging my client's house and are now blocking the gutters. Also these branches are very low. Removing these lowest branches will not affect the balance of the tree as they are already weighted heavily towards my client's house. (Planning Officer: Davina Pritchard)

Cllr. D. R. Humphreys **proposed support** of the application; this was **seconded** by the Vice-Chair and **agreed** unanimously by the Meeting.

7.2. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

None had been received.

7.3. PLANNING APPEALS: None had been received.

7.4. PLANNING DECISIONS:

7.4.1. PA17/10937 08.01.2018 APPROVED

Applicant: Mr Malcolm Moss

Location: 21 Buttlegate DOWNDERRY PL11 3NQ

Proposal: Amendment to PA14/01180 providing extensions to end elevation to provide dining/viewing room and balconies. Proposed work is to downsize original plan by removing dining/viewing room in its entirety and, on a smaller footprint, build a balcony on the second floor of much smaller area.

7.4.2. PA17/10994 08.01.2018 APPROVED

Applicant: Mr And Mrs Doyle

Location: Oak Bee Main Road DOWNDERRY Torpoint Cornwall

Proposal: Internal alterations comprising removal of walls at ground floor level and realignment of front facade to allow for construction first floor balcony.

ORDINARY MEETING OF 8th February 2018 (Continued)

7.4. PLANNING DECISIONS (continued):

7.4.3. PA17/10356 19.12.2017 APPROVED

Applicant: Mr Nigel Isaac

Location: An Skyber Looe Hill Seaton Looe Cornwall

Proposal: First floor extension to the existing single storey room of the house. On the ground floor rationalising doorways, forming two new window openings and aligning one exterior wall, forming a first-floor extra bedroom and improving the study on the ground floor.

7.4.4. PA17/11135 12.01.2018 APPROVED

Applicant: Mr Robert Hocking

Location: Downderlin Lower Road Downderry PL11 3LW

Proposal: Construction of detached timber workshop / store

7.4.5. PA17/11819 12.01.2018 Decided not to make a TPO (TCA apps)

Applicant: Mrs Fiona Bristow

Location: Grounds Of Hessenford Church Hall Hessenford Torpoint Cornwall

Proposal: Works to trees in a Conservation Area, namely felling of the Lawson's cypress

7.4.6. PA17/11956 12.01.2018 Decided not to make a TPO (TCA apps)

Applicant: Mr Tom Cox

Location: Claremont House Church Hill Hessenford PL11 3HR

Proposal: Works to trees in a conservation area, namely fell an apple tree (T1) as it has out grown its position and is overhanging heavily towards the road and keeps being hit by passing lorries.

7.4.7. PA17/11463 22.01.2018 APPROVED

Applicant: Mike and Stephanie Stockbridge

Location: Higher Treyone Farmhouse Polbathic Torpoint Cornwall PL11 3HE

Proposal: Use of Three Existing Holiday Cottages as Three Residential Dwellings

7.4.8. PA17/11625 19.01.2018 APPROVED

Applicant: Miss Justine Peroni

Location: Land At Deviock Hill Deviock Cornwall Proposal: Retention and adaption of existing building for use as general purpose agricultural building, together with retention of 2no. wind turbines to serve agricultural use

7.4.9. PA17/11323 29.01.2018 WITHDRAWN

Applicant: Mr Gerry King

Location: Glenroy Front Road Downderry Torpoint Cornwall

Proposal: Upgrade present two bedroom , remove deteriorated outbuildings, provide four bedroom accommodation by renewing and altering roof design facilitating additional floor area.

7.4.10 PA17/07609 05.02.2018 APPROVED

Applicant: Mr M. Williams

Location: 3 Coastguard Cottages Beach Hill Downderry Torpoint Cornwall PL11 3LN

Proposal: Construction of a detached boat store and ancillary accommodation

7.5. PLANNING CORRESPONDENCE:

7.5.1. PA17/10426 - 1 Tregunnick Lane, Seaton – Construction of balconies

The Clerk directed members to a message recently sent by the planning officer (Josep Sandercock) to C. Cllr. Pugh regarding the reasons why he was minded to grant permission for the application.

C. Cllr. Pugh stated that he understood the Parish Council's reasons for objection, but that Cornwall Council's planning policies favoured development, in light of government policy that directed a "presumption in favour of development", making difficult to uphold the objections in this case.

Cllr. M. Gibbons suggested that the planning procedure was flawed and that developers would have good reason to think that there was little point in submitting planning applications before commencing work, as they would always receive permission retrospectively.

ORDINARY MEETING OF 8th February 2018 (Continued)**7.6. PLANNING MATTERS RAISED BY MEMBERS:**

Cllr. Ms. H. M. Brockbank suggested that the Parish Council should hold a hard copy of the current Nation Planning Policy Framework document and the Cornwall Local Plan.

The Clerk informed members that both these documents were available free on-line but agreed to source hard copies. This was agreed by the Meeting.

Cllr. M. Gibbons requested information about training on planning policies and procedures. It was agreed that a planning consultant should be asked to speak at the Annual Parish Meeting 2018.

8. FINANCE:**8.1. Income & Expenditure.****8.1.1. INCOME: DECEMBER 2017 & January 2018**

Barclays Bank Interest	34.23
Cornwall Council – LMP – PROW 2017 – Grant	417.00
DECEMBER 2017 & JANUARY 2018 INCOME TOTALS	Total £ 451.23

8.2.2. EXPENDITURE: DECEMBER 2017 & JANUARY 2018

	VAT £	Nett £	TOTAL £
Cornwall Council – Clerk's Salary – November 2017	1.00	1,580.97	1,581.97
Cornwall Council – May 2017 Uncontested Elections Fees	0.00	658.03	658.03
PWS – Public Toilets Cleaning materials	19.43	97.14	116.57
Netlogix UK Ltd – Parish Council Computer – Supply and install new hard drive	15.11	75.55	90.66
St. Germans Group Parish – Parish Office Rent 1 st May – 31 st October 2017	0.00	650.00	650.00
R.W. Carter – Installation of bollards and associated groundworks at Rocknose Roadside	466.00	2,330.00	2,796.00
Parish Magazine Printing – Nut Tree Newsletter – January 2018	0.00	87.25	87.25
Cornwall Council – Clerk's Salary – December 2017	1.00	1,580.97	1,581.97
Deviocck Parish Council – Petty Cash	0.00	50.00	50.00
British Gas – Downderry Public Toilets – Electricity (6 th Oct 17 – 4 th Jan 18)	1.96	39.22	41.18
Chris Hurst – Repairs to Bus Shelter (Broads Yard, Downderry)	0.00	600.00	600.00
DM Payroll Services Ltd – PAYE Administration Fee – Half-Year 2017	0.00	50.00	50.00
Parish Magazine Printing – Nut Tree Newsletter – January 2018	0.00	87.25	87.25

Direct Debit Payments:

BT – Office Telephone & Broadband to 21 st October 2017 (Quarterly payment)	37.14	185.71	222.85
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Standing Order Payments:

MR. J. BIRD – December 2017 Cleansing Contract Payment (Downderry & Seaton)	0.00	493.75	493.75
MR. J. BIRD – January 2018 Cleansing Contract Payment (Downderry & Seaton)	0.00	493.75	493.75
DECEMBER 2017 & JANUARY 2018 EXPENDITURE TOTALS	£ 541.64	9,059.59	9,601.23

Ratification of this expenditure was **proposed** by Cllr. D. R. Humphreys; **seconded** by Cllr. M. Gibbons and **approved** by the Meeting (One abstention).

8.2. Bank Statements & bank account / interest management

Date	Account	Balance £	
30 Jan. 18	Barclays Community	1,000.00	
30 Jan. 18	Barclays Business Premium	17,513.84	July – Dec 2017 interest £4.92
30 Jan. 18	Barclays Base Rate Reward	71,351.75	Dec 2017 & Jan 2018 interest = £30.30
29 Sept. 17	Lloyds TSB Fixed Term Deposit *	66,307.61	Matures on 29 th March 2018 Interest at 0.36% = £118.37

8.3. LETTERS OF THANKS: None had been received.

ORDINARY MEETING OF 8th February 2018 (Continued)**8.4. REQUESTS FOR FUNDING:****8.4.1. Quay Lane Surgery Patient Participation Group****Request for funding a First Aid Course in the Parish of £413.00**

After discussion it was agreed to support this course. Cllr. D. R. Humphreys **proposed** funding up to **£413.00**; this was **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** unanimously by the Meeting.

8.4.2. St. Germans Twinning Association**Request for funding towards maintenance of the Seaton Boules Piste**

The informed members that because this item had not been advertised on the agenda any agreement for funding could only be made in principle at this stage and would need to be brought back to the next meeting for ratification.

After discussion Cllr. J. P. Candy **proposed** funding up to **£150.00**; this was **seconded** by Cllr. M. G Gibbons and **agreed** by the Meeting (One abstention)

8.5. FINANCIAL CORRESPONDENCE: None had been received.**8.6. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA:**

None had been received.

8.7. ACCOUNTS TO BE PAID:

	VAT	Nett	<u>TOTAL</u>
Cornwall Council – Clerk's Salary – December 2017	1.00	1,580.97	1,581.97
S.W. Water – Seaton Public Toilets (25/10/17 – 31/01/18)	0.00	208.00	208.00
S. W. Water – Downderry Public Toilets (25/10/17 – 31/01/18)	0.00	103.90	103.90
Total £	1.00	1,892.87	1,893.87

It was **proposed** by Cllr. J. P. Candy; **seconded** by Cllr. D. R. Humphreys and **RESOLVED** by the Meeting to ratify the Accounts to be Paid expenditure.

9. HIGHWAY MATTERS:**9.1. TRAFFIC & PARKING ISSUES: Downderry, Seaton & Hessenford****9.1 Traffic and parking issues Downderry, Seaton & Hessenford**

Cllr. J. P. Candy referred to the line of bollards installed at the road side east of Rocknose Corner and stated that he had been asked why this line of bollards had not been continued further down the hill. Cllr. Candy also mentioned the Downderry School to beach footpath, stating that the agreed re-routing of the path has always been to use part of the school field. The work had been delayed because of necessary permission from the Secretary of State.

9.1.1. Marshfield View, Seaton – To consider parking and signage issues

Cllr. J. London explained the parking difficulties affecting some residents of Marshfield View and **proposed** that a letter be sent from the Council to the Cornwall Council Housing Officer expressing the concerns regarding this and asking for action to be taken. This proposal was **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** unanimously by the Meeting.

9.1.2. Brenton Road, Downderry – Road Closure 19th – 23rd March 2018 (S.W. Water)

The Clerk drew the attention of members to this notified road closure.

9.1.3. To consider the response by Cornwall Council to request for notification of landowners to roadside hedge responsibilities

The Clerk reported that Mr. Paul Allen (Highways and Environmental Manager, Cormac Solutions Ltd.) had stated that "due to resource levels and priorities" it would only be possible to write to owners where overgrowing vegetation was causing a safety issue to use of the highway.

Cllr. J. P. Candy stated that it was Cornwall Council's duty to write to land owners instructing them to deal with overhanging vegetation and that they should "do their job". The Clerk agreed to reply in those terms.

ORDINARY MEETING OF 8th February 2018 (Continued)

9.1.4. Reported damage to roadside at Trierieve Lane, Downderry

The Clerk stated that he had been informed of this matter by a local resident and that he had informed Cornwall Council Highways Department. A response had been received stating that the site had been inspected and it had been determined that in accordance with the Highway Maintenance Manual it did not require attention at the present time. The area was inspected regularly so should there be any significant deterioration then appropriate action would be taken at that time.

9.2. PUBLIC TRANSPORT ISSUES:

Cllr. Ms. H. M. Brockbank stated that problems with the bus service from Torpoint were still occurring with passengers sometimes stranded at Torpoint. The buses were now supposed to link up and provide a more coherent service. Cllr. Brockbank was in the process of writing a letter to the bus company on this subject.

10. CURRENT / ONGOING BUSINESS:

10.1. STARTER HOMES (previously Affordable Housing):

10.1.1. To consider a response to letter from Mr. & Mrs. Hall (dated 11th January 2018)

The Clerk referred members to an email with attachments sent 7th Feb 2018

After discussion the Clerk was instructed to write a reply referring to the flooding issues on Treldon Lane, Downderry and stating that a visit by the road sweeper would be requested to help clear any recent debris. In relation to possible development on land west of Treldon Lane, the Clerk was instructed to make it clear that there was no current planning application, but an opportunity to comment would occur if an application was forthcoming.

10.2. NEIGHBOURHOOD PLAN - Update:

10.2.1. Cllr. Mrs. B. M. Lloyd informed members that it was planned to hold a public meeting in March 2018 to gauge public opinion on site allocations. Cllr. M. Gibbons suggested that the Neighbourhood Plan team needed to be very clear as to how the current sites had been arrived at.

10.3. WI-FI PROVISION FOR THE ZONE, DOWNDERRY CHAPEL - UPDATE

Cllr. M. Gibbons informed members that because of concerns raised by the Methodist Church regarding access issues, installation and implementation would take some time.

11. REPORT BY CORNWALL COUNCILLOR: -

C. Cllr. R. Pugh reported that: -

- 1) He had been dealing with issues relating to local Post Office closures
- 2) He had been in contact with the Planning Enforcement Officer regarding the Main Road lay-by site west of Hessenford. The officer had agreed that the building on the site did require planning permission.
- 3) Pop-up sites tendering process relating to Seaton Beach had not included consultation with the Parish Council and he would be raising this matter with Cornwall Council.
- 4) Cornwall Council Tax would increase by 4.99% in 2018.
- 5) The Citizens Advice Bureau now secured funding for the next four years.
- 6) C. Cllr. Pugh reminded members that he had a Community Chest Fund of £400.00 for allocation to Deviock Parish.

The Vice Chair **proposed** that the Parish Council request Community Chest funding of **£400.00** towards the cost of the First Aid course (previously discussed); this was **seconded** by Cllr. Ms. H. M. Brockbank and **agreed** unanimously by the Meeting.

12. NEW BUSINESS:-

12.1. CORNWALL COUNCIL / NALC / CALC, ETC DOCUMENTS:

None had been received

ORDINARY MEETING OF 8th February 2018 (Continued)**12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:**

None had been received.

12.3. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA**12.3.1. Dowderry Post Office Closure**

(Letter from Lewis Horn Post Office Networks Operations Manager 31st January 2018)

Members noted this letter.

12.3.2. Speaker for A.P.M. (19th April 2018)

It was suggested that the Clerk invite Mr. Peter Whitehead to speak about Planning

12. 4. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA:

12.4.1. Cllr. Ms. H. M. Brockbank asked that a dog bin for the beach end of the Dowderry School path be requested

There being no further business, the Vice-Chair closed the meeting at 21.27 hrs.

FROM THE PARISH COUNCIL WEBSITE