

MINUTES of the Deviock Parish Council FINANCE & GENERAL PURPOSES COMMITTEE MEETING at the DOWNDERRY COASTAL ZONE (FORMERLY METHODIST CHURCH), on THURSDAY 25th NOVEMBER 2010 at 19.00 hours

PRESENT: Committee Members: Cllrs. R. J. Daniel (Chairman), Ms. M. E. Temlett (Vice Chair), Mrs. M. Y. Byles, J. P. Candy, D. L. G. Elliott, Mrs G.E. Hartland, C. J. Hazel, P. McClung, D. T. Parry, S. P. Parry & Mrs. A. Robinson
Also in attendance: Tim Pullin (Clerk)

10 Minute Public Participation Period

There being no members of the public present, the Chairman waived the 10 minute public participation period.

1. APOLOGIES: There were none

2. PAY & CONTRACTS REVIEW

2.1. Parish Clerk

Anticipated costs for employing the Parish Clerk for the period 2011/12 were presented. No national agreement regarding the NALC/ SLCC hourly rates had yet been decided. No increase in rates was anticipated and therefore a 0% increase had been allowed. Including N.I. & pension contributions and mileage expenses, as previously agreed, the Clerk submitted a total gross figure of **£14,521**. Cllr. J.P. Candy **proposed** that this figure be used as a basis for budgeting purposes; this was **seconded** by Cllr. S. J. Parry and **agreed** by the Meeting.

2.2. Grounds Maintenance & PROW

Anticipated costs of the Small Works and PROW contracts for 2011/12 were presented. Having taken into account an estimated grant of £400.00 from Cornwall Council the projected total for this work was £1,190.00 and this was agreed by the Meeting.

2.2. Cleansing Contract 2010/11 (covering DOWNDERRY Public Conveniences, DOWNDERRY & SEATON Bus Shelters & the Parish Office)

This contract would be coming up for renewal on 1st April 2011. The Clerk had allowed a contract increase of 2% that would bring the annual total to £2,720.00. Cllr. J.P. Candy **proposed that the increase be ratified**; this was **seconded** by Cllr. S. J. Parry and **agreed** by the Meeting.

MINUTES of the Devoick Parish Council FINANCE & GENERAL PURPOSES COMMITTEE MEETING on 25th November 2010 (Continued)

3. BANK RECONCILIATION (for the Half Year ending 30th September 2010)

The clerk presented the bank reconciliation for the Half Year ending 30th September 2010:-

	30/09/2010		30/09/2010
Bank Accounts:		Cash Book:	
Barclays Bank:-			
Community	1,000.00	Brought Forward	181,064.79
Business Saver	33,129.86		
Step Saver	5,831.42	Receipts	32,001.13
Rocknose Tracker	18,965.84		
S&R Tracker	13,424.22	Payments	(20,056.68)
Lloyds B.G. Fixed Term Deposit	61,149.63		
Barclays Treasury Deposit	62,408.27		
£	195,909.24	Carried Forward £	193,009.24
Cheques Outstanding:			
1) St. Nicolas School (101492)	2,500.00		
2) The Wednesday Club	200.00		
3) Cornwall Air Ambulance Trust (101494)	200.00		
C/O	2,900.00		
Subtotal:			
Balance C/F £	193,009.24		

4. 2010/11 DRAFT BUDGET

The Clerk had prepared a draft budget for 2011/12 including a comparison with the 2010/11 figures. The Clerk reminded members of the Committee that at its meeting on 14th October 2010, Devoick Parish Council had granted the Committee delegated authority to agree the required 2011/12 Precept to Cornwall Council

After discussion the committee agreed a figure for each heading and arrived at a total for budgeting purposes.

Cllr. J. P. Candy **proposed that no precept should be requested for 2011/12**, because of the high level of reserves held by the Council; this was **seconded** by Cllr. C. J. Hazel. Cllr. Mrs. M.Y. Byles **proposed an amendment that the Precept request should be £20,000**; this was **seconded** by Cllr. D. L. G. Elliott. Cllr. Candy then **proposed a second amendment that the Precept request should be £18,921**; this was **seconded** by Cllr. Hazel. Cllr. Mrs. Byles then **withdrew her amendment**.

The second amendment was voted on and **agreed** by the Committee for submission as the required precept to Cornwall Council. (Appendix 1).

There being no further business the Chairman closed the meeting at 20.05 hours.

APPENDIX 1**DEVIOCK PARISH COUNCIL – DRAFT PRECEPT 2011 / 12**

All figures are ex.VAT

GENERAL EXPENSES:

		£
Clerk's Gross Salary	11,305	
Council's NI Contribution, etc.	555	
Council's Pension Contributions	2,261	
Clerk's Mileage Allowance	400	
Administration Exp.	2,000	
Chairman's / Members' Expenses	1,600	
Training	200	
Audit & Internal Audit Fees	500	
Insurance	1,200	
Hall Hire & APM	300	
Subscriptions & Publications	500	
Grants / Gifts / Donations	1,000	
S.137	500	
Seats / Notice Boards, etc.	200	
Parish Magazine	1,400	
Bank Charges	0	
Election Expenses	0	
Deviock Community Forum	0	
TOTAL OF GENERAL EXPENSES		23,921
<u>GRANT ASSISTED EXP:</u>		
Parks & Open Spaces	640	
Burial Purposes	0	
Public Rights of Way Maintenance (less CCC Grant)	500	
Lighting	0	
TOTAL OF GRANT ASSISTED EXPENSES		1,140
<u>OTHER EXPENSES:</u>		
None	0	
TOTAL OF OTHER EXPENSES		0
GRAND TOTAL		23,921
LESS AGREED REDUCTION:		(5,000)
2011 / 12 PRECEPT	£	18,921