

**MINUTES of the Deviock Parish Council FINANCE & GENERAL PURPOSES COMMITTEE MEETING at the METHODIST CHURCH on THURSDAY 23<sup>rd</sup> OCTOBER 2008 at 8 pm**

**PRESENT:** Parish Cllrs. D. L. G. Elliott (Chairman), R.J. Daniel (Vice-Chairman), G. K. Berncastle, Mrs. G.E. Hartland, S. J. Parry

There being no members of the public present the Chairman waived the 10 minute public participation period.

**1. APOLOGIES:** There were no apologies for absence.

**2. PAY & CONTRACTS REVIEW**

2.1. Parish Clerk

Anticipated costs for employing the Parish Clerk for the period 2009/10 were presented. Because no national agreement regarding the NALC/ SLCC hourly rates had yet been decided, a nominal 3% increase had been allowed. Including N.I. & pension contributions and mileage expenses, as previously agreed, a total gross figure of £13,627 was arrived at, to form a basis for budgeting purposes.

2.2. Grounds Maintenance & PROW

Anticipated costs of the Small Works and PROW contracts for 2009/10 were presented. Having taken into account an estimated grant of £370.00 from Cornwall County Council the projected total for this work being £1,205.00 was arrived at, (based on adjusted 2008/9 quotations submitted by Green Man Services).

2.3. Cleansing Contract 2009/10 (covering Donderry Public Conveniences, Donderry & Seaton Bus Shelters & the Parish Office)

This contract will be coming up for renewal on 1<sup>st</sup> April 2009. The Clerk had allowed a contract increase of 3% that would bring the annual total to £2,615.00. This was agreed by members.

FROM THE PARISH WEBSITE

**MINUTES of the Devoick Parish Council FINANCE & GENERAL PURPOSES  
COMMITTEE MEETING on 23<sup>rd</sup> October 2008 (Continued)**

**3. BANK RECONCILIATION (for the Half Year ending 30<sup>th</sup> September 2008)**

The clerk presented the bank reconciliation for the Half Year ending 30<sup>th</sup> September 2008:-

	30/09/2008		30/09/2008
<b>Bank Accounts:</b>		<b>Cash Book:</b>	
Barclays Bank:-			
Community	1,000.00	Brought Forward	168,921.96
Business Premium	31,543.62	Adjustment for cancelled outstanding cheque in Brought Forward Balance (Cheque No. 101229 CALC)	20.00
StepSaver	1,194.33	Receipts	24,144.84
Rocknose Tracker	18,870.82		
S&R Tracker	13,356.97	Payments	(13,436.57)
Treasury Deposit	113,934.49		
<b>£</b>	<b>179,900.23</b>	<b>Carried Forward £</b>	<b>179,650.23</b>
<b>Cheques Outstanding:</b>			
1) The Samaritans (101298)	50.00		
2) Cornwall County Training Partnership (101299)	150.00		
3) Petty Cash (101300)	50.00		
<b>Balance C/F £</b>	<b>179,650.23</b>		

#### **4. 2009/10 DRAFT BUDGET**

The clerk had prepared a draft budget for 2009/10 including a comparison with the 2008/09 figures. After discussion the committee agreed a figure for each heading and arrived at a total as its recommendation to the Parish Council for submission as the required precept to Caradon District Council. (Appendix 1).

There being no further business the Chairman closed the meeting at 20.30 hours.

#### **APPENIX 1**

#### **DEVIOCK PARISH COUNCIL – DRAFT PRECEPT 2009 / 10**

All figures are ex.VAT

#### **GENERAL EXPENSES:**

		£
Clerk's Gross Salary	10,526	
Council's NI Contribution, etc.	430	
Council's Pension Contributions	2,105	
Clerk's Mileage Allowance	500	
Administration Exp.	1,350	
Chairman's / Members' Expenses	1,500	
Training	300	
Audit & Internal Audit Fees	450	
Insurance	1,200	
Hall Hire & APM	200	
Subscriptions & Publications	500	
Grants / Gifts / Donations	1,000	
S.137	350	
Seats / Notice Boards, etc.	250	
Parish Magazine	1,700	
Deviock Community Forum	10	
<b>TOTAL OF GENERAL EXPENSES</b>		<b>22,371</b>

#### **GRANT ASSISTED EXP:**

Parks & Open Spaces	1,000	
Burial Purposes	0	
Public Rights of Way Maintenance (less CCC Grant)	1,000	
Lighting	0	
<b>TOTAL OF GRANT ASSISTED EXPENSES</b>		<b>2,000</b>

#### **OTHER EXPENSES:**

The Axe  
Tanver Yate / Recreation Ground  
Parish Plan Community Development

TOTAL OF OTHER EXPENSES

**2009 / 10 PRECEPT**

1,000	
500	
500	
	2,000
<b>£</b>	<b>26,371</b>

FROM THE PARISH WEBSITE