

MINUTES of the Deviock Parish Council FINANCE & GENERAL PURPOSES COMMITTEE MEETING at the METHODIST CHURCH on THURSDAY 22nd OCTOBER 2009 at 19.20 hours

PRESENT: Committee Members: Cllrs. R.J. Daniel (Chairman), Ms. M. E. Temlett (Vice-Chair), G. K. Berncastle, D. L. G. Elliott & Mrs. G.E. Hartland
Also in attendance: Cllrs. J.P. Candy, C. J. Hazel & P. McClung
Cornwall Cllr. R. Pugh
Tim Pullin (Clerk)

10 Minute Public Participation Period

There being no requests to address the Committee the Chairman waived the 10 minute public participation period.

1. APOLOGIES: Cllr. S. J. Parry

2. PAY & CONTRACTS REVIEW

2.1. Parish Clerk

Anticipated costs for employing the Parish Clerk for the period 2010/11 were presented. Because no national agreement regarding the NALC/ SLCC hourly rates had yet been decided, a nominal 2% increase had been allowed. Including N.I. & pension contributions and mileage expenses, as previously agreed, the Clerk submitted a total gross figure of £14,325. After discussion it was agreed to remove the nominal 2% salary increase and a figure of £14,102.00 was arrived at, to form a basis for budgeting purposes.

2.2. Grounds Maintenance & PROW

Anticipated costs of the Small Works and PROW contracts for 2010/11 were presented. The Clerk stated that he had allowed £150.00 for the strimming of ground around the Axe pond and £400.00 for possible work to reopen the Redland path. Having taken into account an estimated grant of £379.00 from Cornwall Council the projected total for this work was £1,321.00. After discussion it was agreed to allow a figure of £1,400.00 for this work

2.2. Cleansing Contract 2010/11 (covering Donderry Public Conveniences, Donderry & Seaton Bus Shelters & the Parish Office)

This contract will be coming up for renewal on 1st April 2010. The Clerk had allowed a contract increase of 2% that would bring the annual total to £2,667.00. This was agreed by members.

MINUTES of the Devoick Parish Council FINANCE & GENERAL PURPOSES COMMITTEE MEETING on 22nd October 2009 (Continued)

3. BANK RECONCILIATION (for the Half Year ending 30th September 2009)

The clerk presented the bank reconciliation for the Half Year ending 30th September 2009:-

	30/09/2009		30/09/2009
Bank Accounts:		Cash Book:	
Barclays Bank:-			
Community	1,000.00	Brought Forward	184,094.46
Business Premium	37,941.81		
StepSaver*	67,894.55	Receipts	37,062.14
Rocknose Tracker	18,956.40		
S&R Tracker	13,417.54	Payments	(21,933.17)
Lloyds Banking Group:-			
Fixed Term Deposit	60,491.12		
£	199,701.42	Carried Forward £	199,223.43
<i>* £62,067.83 transferred to new Treasury Deposit Bond on 9th Oct 2009</i>			
Cheques Outstanding:			
1) Claudia Hocking – VIP (101391)	36.94		
2) Cornwall Air Ambulance Trust (101396)	100.00		
3) Audit Commission (101397)	327.75		
4) St. Germans Group PCC (101398)	13.30		
C/O Subtotal:	477.99		
Balance C/F £	199,223.43		

4. 2010/11 DRAFT BUDGET

The clerk had prepared a draft budget for 2010/11 including a comparison with the 2009/10 figures. After discussion the committee agreed a figure for each heading and arrived at a total as its recommendation to the Parish Council for submission as the required precept to Cornwall Council. (Appendix 1).

There being no further business the Chairman closed the meeting at 19.40 hours.

APPENDIX 1**DEVIOCK PARISH COUNCIL – DRAFT PRECEPT 2010 / 11**

All figures are ex.VAT

GENERAL EXPENSES:

		£
Clerk's Gross Salary	10,945	
Council's NI Contribution, etc.	420	
Council's Pension Contributions	2,237	
Clerk's Mileage Allowance	500	
Administration Exp.	2000	
Chairman's / Members' Expenses	1,600	
Training	400	
Audit & Internal Audit Fees	500	
Insurance	1,200	
Hall Hire & APM	250	
Subscriptions & Publications	400	
Grants / Gifts / Donations	1,000	
S.137	350	
Seats / Notice Boards, etc.	400	
Parish Magazine	1,500	
Bank Charges	50	
Election Expenses	500	
Deviock Community Forum	10	
TOTAL OF GENERAL EXPENSES		24,262

GRANT ASSISTED EXP:

Parks & Open Spaces	500	
Burial Purposes	100	
Public Rights of Way Maintenance (less CCC Grant)	900	
Lighting	24	
TOTAL OF GRANT ASSISTED EXPENSES		1,524

OTHER EXPENSES:

Parish Plan Community Development	500	
TOTAL OF OTHER EXPENSES		500

2010 / 11 PRECEPT	£	26,286
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FROM THE PARISH COUNCIL WEBSITE