

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at The CHURCH HALL,
HESSENFORD at 7.30pm on Thursday,
11th September 2008.**

PRESENT: Parish Cllrs. R.J. Daniel, Dowlerry Ward, Vice-Chairman
G.K. Berncastle, Hesseford Ward
Mrs. M.Y. Byles, Hesseford Ward
Mrs. G.E. Hartland, Seaton Ward
S.J. Parry, Seaton Ward
Mrs. A. Robinson, Hesseford Ward
Mrs. M. E. Temlett, Dowlerry Ward
Mr T. Pullin, Parish Clerk

PUBLIC PARTICIPATION PERIOD:

Members of the public addressed the Meeting regarding the issue of a new burial ground for Deviock Parish.

A petition asking for the new parish burial ground to be at St. Annes Church, Hesseford, was presented to the Council. Two estimates of work for the improvement of access to the St. Annes Church, Hesseford, burial ground extension strip, were also presented.

Two questions were put to the Council relating to how the Council had arrived at its current position regarding the future of the burial ground extension strip:-

- 1) What were the reasons that lead the Council to declare that the graveyard extension strip had become unsuitable?
- 2) Had the Council consulted anyone outside of the Parish Council on this matter?

A member of the public addressed the council regarding planning application 08/01235/ TRECON, St Annes, Hesseford, stating that the number of revised applications relating to proposed tree works at the site made what was intended unclear and requested that the Parish Council ask Caradon D.C. Planning Dept. for a site meeting with the County Forester in order to clarify the position.

There being no further requests to address the Meeting the Vice-Chairman closed the public participation period.

1. APOLOGIES: Apologies for absence were received from Cllrs. D.L.G. Elliott (Chairman), J. P. Candy, M.J. Crutchley and County Cllr. J. Ault

2. DECLARATION OF INTEREST IN ITEMS ON THE AGENDA:

Cllr. S. J. Parry declared a prejudicial interest in relation to item 6.2.2.

3. MINUTES:

3.1. Minutes of the Ordinary Meeting of 10th July 2008

It was **proposed** by Cllr. G.K. Berncastle **seconded** by Cllr. Mrs. G.E. Hartland and **AGREED** unanimously by the Meeting, to accept the minutes as a correct record.

4. REPORTS ON MATTERS ARISING FROM THE MINUTES:

Cllr. S.J. Parry reported that the improvement work carried out to footpath 6 had been destroyed by recent flooding and that the path had been closed by the County Council until repair work was done.

ORDINARY MEETING OF 11th September 2008 (Continued)

5. POLICE MATTERS:

5.1. COUNCIL MATTERS FOR THE POLICE:

Cllr. Mrs M. E. Temlett reported the issue of "school run" parking at Downderry School. The lack of off street parking meant that parking congestion occurred on the main road and that this could lead to an accident taking place. The School head teacher had recently circulated a letter to all parents regarding this matter and it was hoped that certain recommended changes would alleviate the situation.

5.2. POLICE MATTERS FOR THE COUNCIL

No representatives from the Police were present; P.C. Libby having given his apologies. The monthly Crime Report was distributed by the Clerk (See Appendix A)

6. PLANNING:

6.1. Minutes of the Meeting of 24th July 2008

It was **proposed** by Cllr. Mrs. M.Y. Byles **seconded** by Cllr. S.J. Parry and **AGREED** unanimously by the Meeting, to accept the minutes as a correct record subject to minor amendment
There were no matters arising.

6.2. PLANNING APPLICATIONS:

6.2.1. 08/01211/FUL Mr and Mrs Elliott

LAND ADJACENT 40 BUTTLEGATE, DOWNDERRY

Construction of dwelling with double garage

The Vice Chairman stated that in the case of applications relating to councillors Standing Orders required that a site meeting should take place.

Cllr. G.K. Berncastle **proposed** that the application should be **deferred** until a site meeting had been held, this was **seconded** by Cllr. Mrs. M. Y. Byles and **agreed** unanimously by the Meeting.

6.2.2. 08/01235/TRECON Mr N. McCabe

ST ANNES, HESSENFORD

Amended description for this application received on 10th September 2008, stated:-

"Application for works to trees within a conservation area. Works to involve removal of three trees, fell one dead tree and removal of dead wood branches of two trees and reduction in height (20-30%) to 7 trees".

Cllr. S.J. Parry declared a prejudicial interest and left the Meeting

After discussion the Vice-Chairman **proposed** that Caradon D.C. Planning Dept. be asked to hold a site meeting with the County Forester in attendance; this was **seconded** by Cllr. G.K. Berncastle and **agreed** unanimously by the Meeting.

Cllr. Mrs M.Y. Byles agreed to make copies of the site plan, detailing the trees in question, available to the concerned parties.

Cllr. S.J. Parry rejoined the Meeting at 19.55 hrs

6.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

There were none to consider.

6.4. PLANNING APPEALS:

No planning appeals had been received.

7. PLANNING DECISIONS:

No planning decisions had been received.

ORDINARY MEETING OF 11th September 2008 (Continued)

8. PLANNING CORRESPONDENCE:

8.1. Correspondence received by the date of the Meeting

8.1.1. Hessenford Farm, Hessenford – Letter from Caradon Planning Enforcement Team, dated 25th July 2008.

The Clerk read out the letter relating to the construction of a garage building on land within the Conservation Area of Hessenford. An apology was given that the Planning Dept. had not realised that the development was within the Conservation Area. Although no planning application had been submitted or approved it had been decided not to take any action at this time.

The Vice-Chairman proposed that a letter should be sent to the Chair of the Caradon Planning Committee expressing concern over the unprofessional manner in which this case was being handled and indicating that if no satisfactory answer was forthcoming then further action would be taken. This was agreed by the Meeting.

8.1.2. The Caradon Delegation Scheme for Planning Applications – A letter from St. Ive Parish Council, dated 21st August 2008

The Clerk read out the letter. After discussion the Clerk was instructed to write to St. Ive Parish Council expressing support for the proposed meeting to discuss the matter.

8.2. MATTERS RAISED BY MEMBERS

There were none.

9. FINANCE:

9.1. Income & Expenditure.

9.1.1. INCOME JUNE / JULY / AUGUST 2008

Bank interest	2,894.04
2008/9 Caradon D.C. Agency Partnership (Downderry W.C.) Payment	6,264.90
HM Revenue & Customs: VAT Repayment 2007/8	508.48
Total £	9,667.42

9.1.2. EXPENDITURE JUNE / JULY / AUGUST 2008:

<u>COUNCIL ADMIN. – Cheque Payments:</u>	<u>VAT</u>	<u>Nett</u>	<u>TOTAL</u>
SLCC: VAT on S.W. Conference delegate fee	7.88	-	7.88
CALC: Fee for two delegates to Annual Conference (Replacement of lost cheque sent in January 2008)	-	20.00	20.00
Caradon D.C. Clerk's Salary – May 2008	0.88	993.09	993.97
Caradon D.C. Nut Tree, April 2008 – 50% contribution	-	114.45	114.45
Caradon D.C. Nut Tree, May 2008 – 50% contribution	-	114.45	114.45
NALC / CALC 2008/9 Subscription (inc. £50.00 voluntary donation as agreed at Annual Conference)	28.62	337.10	365.72
Caradon D.C. Nut Tree, June 2008 – 50% contribution	-	114.45	114.45
G.K. Berncastle: 2007/8 Attendance Allowance / 2008/9 Printer Expenses	-	66.50	66.50
Mrs. M.Y. Byles: 2008/ 9 Printer Expenses	-	25.00	25.00
J.P. Candy: 2008/ 9 Printer Expenses	-	25.00	25.00
M.J. Crutchley: 2007/8 Attendance Allowance / 2008/9 Printer Expenses	-	191.00	191.00
R.J. Daniel: 2007/8 Attendance Allowance / 2008/9 Printer Expenses & 2007/8 Printer Cartridge expenses in connection with production of the Nut Tree Newsletter	-	241.00	241.00
D.L.G. Elliott: 2007/8 Attendance Allowance / 2008/9 Printer Expenses	-	274.00	274.00
S.J. Parry: 2007/8 Attendance Allowance / 2008/9 Printer Expenses	-	191.00	191.00
Mrs. A. Robinson: 2008/ 9 Printer Expenses	-	25.00	25.00

ORDINARY MEETING OF 11th September 2008 (Continued)

9.1.2. EXPENDITURE JUNE / JULY / AUGUST 2008 (Continued)

CPRE Subscription 2008/9		28.00	28.00
AXA Insurance UK plc - Public Liability Insurance for Mr. John Bird	-	116.24	116.24
Caradon D.C. Clerk's Salary – June 2008	0.88	993.09	993.97
Clerk's Mileage Expenses: April – June 2008 (119 miles @ 55.8p per mile)		66.40	66.40
Caradon District Council (<i>Cleaning supplies for Downderry W.C.</i>)	3.53	20.14	23.67
BT (Bill no. Q017 5H) dated 21 st July 2008	16.60	99.36	115.96
Caradon D.C. Clerk's Salary July 2008	0.88	993.09	993.97
Caradon D.C. Agreed contribution towards Viewing Platform at Seaton Country Park	-	250.00	250.00
Galvins of Liskeard	28.61	163.51	192.12
South West Water (Downderry W.C.)	-	175.36	175.36
June / July / August 2008 Cheque Payments C/F £	87.88	5,828.23	5,916.11

Standing Order Payments:

MR. J. BIRD – June 2008 Cleansing Contract Payment	-	211.58	211.58
MR. J. BIRD – July 2008 Cleansing Contract Payment	-	211.58	211.58
MR. J. BIRD – August 2008 Cleansing Contract Payment		211.58	211.58
JUNE / JULY / AUGUST 08 EXPENDITURE TOTALS	£ 87.88	6,462.97	5,725.11

Ratification of this expenditure was **proposed** by Cllr. Mrs. A. Robinson, **seconded** by Cllr. Mrs. M. Y. Byles and **approved** unanimously by the Meeting.

9.2. BANK STATEMENTS & BANK ACCOUNT / INTEREST MANAGEMENT

Date	Account	Balance £	
29 Aug 08	Community	1,000.00	
29 Aug 08	Business Premium	33,089.74	Interest for period 3/3/08 – 01/06/08 £ 78.61
27 June 08	Step Saver	1,188.58	
27 June 08	Rocknose BPA	18,745.00	Interest for period 3/3/08 – 01/06/08 £120.93
27 June 08	Sports & Rec BPA	13,267.91	Interest for period 3/3/08 – 01/06/08 £ 85.59
04 March 08	Treasury Deposit	111,340.00	Matured on 18 th July 2008 Interest at 5.25% = £2,177.99
18 July 08	Treasury Deposit	113,517.99	Matured on 18th Aug 2008 Interest at 4.32% = £ 416.50
18 Aug 08	Treasury Deposit	113,934.49	Matures on 3rd October 2008 Interest at 4.373% = £627.91

9.3. LETTERS OF THANKS

9.3.1. St. Nicolas C. of E. VA School.

The Clerk reported that various letters of thanks from pupils for the Council grant made towards the cost of school summer residential trips had been received. The Vice-Chairman gave a synopsis of the children's letters.

Cllr. S.J. Parry asked if information regarding the state of progress on work to the School Bible Garden could be obtained. The Clerk agreed to inquire about this.

9.4. REQUESTS FOR FUNDING

9.4.1. Samaritans (Plymouth, East Cornwall & SW Devon)

After discussion Cllr. Mrs. G.E. Hartland **proposed** the payment of a grant of £50.00; this was **seconded** by Cllr. Mrs. M.Y. Byles and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 11th September 2008 (Continued)

9.5. ACCOUNTS TO BE PAID

	<u>VAT</u> £	Nett £	<u>TOTAL £</u>
Caradon D.C. Cleaning supplies for DOWDERRY Public Conveniences	8.24	47.08	55.32
Caradon D.C. Nut Tree Newsletter, July 08 (50% contribution)	-	114.45	114.45
Caradon D.C. Nut Tree Newsletter, August 08 (50% contribution)	-	139.26	139.26
Caradon D.C. Nut Tree Newsletter, September 08 (50% contribution)	-	114.45	114.45
Caradon D.C. Clerk's Salary – August 2008	0.88	993.09	993.97
EDF Energy – DOWDERRY Public Conveniences (Period of supply 29/04/08 – 28/07/08)	0.49	9.89	10.38
Cornwall County Training Partnership – CiLCA Training for Clerk	26.25	150.00	176.25
Total £	35.86	1,568.22	1,604.08

It was **proposed** by Cllr. Mrs. M. E. Temlett, **seconded** by Cllr. Mrs. G. E. Hartland and **RESOLVED** by the Meeting to ratify the above expenditure.

9.6. FINANCIAL CORRESPONDENCE

9.6.1. The Audit Commission – Notification of completed audit of the 2007/8 Accounts

The Clerk informed the Meeting that he had received official notification that the External Audit of the 2007/8 Accounts had been completed. A notice publicising the right of electors to examine the Annual Accounts had been displayed.

9.7. FINANCE AND GENERAL PURPOSES COMMITTEE

9.7.1. To approve the Minutes of the 26th JUNE 2008 as a correct record.

An addition of a full list of the current earmarked reserves held by the Council had been made.

A **proposal** to approve the amended minutes was made by Cllr. G. K. Berncastle, **seconded** by Cllr. Mrs. G.E. Hartland and **agreed** unanimously by the Meeting.

9.8. FINANCIAL BUSINESS RECEIVED AFTER THE PUBLICATION OF THE AGENDA

There was none.

10. HIGHWAY MATTERS:

10.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD

10.1.1. Church Hill, Hessenford – Notification of public meeting to consider traffic issues.

The Clerk informed the meeting that the date for this meeting had been set as 23rd September 2008. Cllr. Mrs. A. Robinson stated that some local residents were unable to attend on that date and requested that it should be changed. The Clerk agreed to see if it would be possible to rearrange the meeting for another date in September.

10.1.2. Narkurs – Letter dated 21st July 2008 from Brian Craven, Area Surveyor, Cornwall County Council.

The Clerk read out the letter regarding suggested measures to control traffic and provide suitable signage. The Vice-Chairman suggested that as the Chairman was involved in this matter the item should be deferred until the next meeting. This was agreed by the Meeting.

ORDINARY MEETING OF 11th September 2008 (Continued)

10.2. PUBLIC TRANSPORT ISSUES

Cllr. Mrs. M. Y. Byles expressed concern about the continuance of the 181 bus service. Cllr. Mrs. G. E. Hartland stated that the 181 service would not be discontinued. It was suggested that A Line Bus Company should be contacted to see whether the Downterry and Seaton service could be restored as it was known that the current rerouting to St. Germans was not attracting passengers.

11. CURRENT / ONGOING BUSINESS:-

11.1. PARISH PROJECTS

11.1.1. The Vice-Chairman stated that the proposed closure of Seaton Post Office could make the need for a Rocknose Corner walkway even more desirable, because of the increased numbers requiring the Post Office services at Downterry.

11.2. CASUAL VACANCY FOR ONE COUNCILLOR REPRESENTING SEATON WARD

The Clerk reported that there were now two candidates for co-option. The closing date for applications was 22nd September 2008. It was agreed by the Meeting that an appointment would be considered at the next Planning Committee meeting.

11.3. "ONE CORNWALL"

11.3.1. The Vice-Chairman reported that because the Boundary Commission would not be able to complete its work by May 2009 it was now possible that elections for County / Unitary councillors would have to take place in Autumn 2009.

11.4. BURIAL GROUND FOR DEVIOCK PARISH

11.4.1. Consideration of the public response to a request in the Nut Tree Newsletter (August 2008) for suggestions of alternative sites within the Parish.

The Clerk had listed some of the suggested possible alternative sites within the Parish which included:-

- 1) Caracawn Cross
- 2) Land around South West Water's Works in the Seaton Valley
- 3) The area around Narkurs Reservoir
- 4) The piece of land in Hessenford which had been suggested as a car park
- 5) Use of the burial ground at St. Germans
- 6) Approach local land owners to see if they have any suitable land

The Vice-Chairman stated that the Council was currently considering all options and had not ruled anything in or out.

The Vice-Chairman stated that concern expressed over the question of spending more Council funds to establish a new burial ground were unfounded as the existing St. Annes, Hessenford, Graveyard extension strip land could be sold in order to finance the purchase of a different site.

11.4.2. Response to questions posed by Dave Stewart (on behalf of Deviock & Hessenford Residents) in his letter to the Council dated 22nd August 2008

Question 1: In view of the strong support in the community for retaining a Parish graveyard near St. Annes Church, Hessenford, would the Council consider suspending its decision to sell the "graveyard extension strip" until thorough investigations into improving access to the land have been carried out?

The Vice-Chairman stated that the Parish Council had already decided not to sell the land in question at this time.

ORDINARY MEETING OF 11th September 2008 (Continued)

11.4. BURIAL GROUND FOR DEVIOCK PARISH (Continued)

11.4.2. Continued

Question 2: Deviock and Hessenford residents have made preliminary enquires into improving access, making the path safe and issues affecting undertakers. Would the Parish Council be prepared to work with representatives of the residents in investigating these issues?

The Vice-Chairman reported to members details of the two quotations received for possible access improvement work to the St Annes, Hessenford, Graveyard Extension Strip one quotation being approximately £18,000.00 and the other approximately £14,500.00. The Vice-Chairman noted that there was no quotation for possible vehicular access by means of a driveway from further up Church Hill, which he considered would be the best option, if it could be achieved.

Cllr. G. K. Berncastle suggested that the costs of creating a burial ground at another site would be greater than improving access to the St Annes, Hessenford, Graveyard Extension Strip. The Vice-Chairman stated there had been local objections to original development of the St Annes, Hessenford, Graveyard Extension Strip and that any proposed development a burial ground at the "Brandy Field", Deviock would require a planning application to be submitted. Cllr. G. K. Berncastle stated that there was a public desire to know why the Council had decided that the St Annes, Hessenford, Graveyard Extension Strip was not now suitable for use. Once and if these reasons are established then the Council can move on to look at other sites.

After further discussion Cllr. S.J. Parry **proposed** that the Council should respond to the questions by stating its intention to continue to look into the viability of other sites but also encourage the Deviock and Hessenford residents to continue their investigations on possible work to improve access to the St Annes, Hessenford, Graveyard Extension Strip; this was **seconded** by Cllr. G.K. Berncastle and **agreed** unanimously by the Meeting.

12. NEW BUSINESS:-

12.1. CARADON / NALC / CALC, ETC DOCUMENTS

12.1. Cornwall C.C. / Caradon / NALC / CALC, etc. Documents received by the date of the meeting.

12.1.1. Caradon D.C. Legal Services – Letter dated 16th July 2008

Appointment of additional Parish / Town Council Representative on the District Council's Standards Committee.

The Clerk notified members of the appointment of Christopher Kennedy, Member of Sheviok Parish Council.

12.1.2. Cornwall C.C. – Landscape Goes Live – Can you help with our survey?

(letter dated 4th August 2008). The Clerk notified members that the survey was seeking views on the Landscape Character Study and the landscape website and that the survey could be accessed at <http://www.cornwalllandscapes.org.uk>

12.1.3. Caradon D.C. Clean Cornwall Week 20th –28th September 2008 (letter dated 21st August 2008) The Clerk notified members of this event and wondered whether the Council should organise an Autumn Beach Clean? Cllr. S.J. Parry **proposed** that Dowderry School should be contacted to see if this was an event that the school would be interested in being involved with; this was **seconded** by Cllr. Mrs. A. Robinson and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 11th September 2008 (Continued)

The Clerk also outlined a scheme for a possible rolling programme of beach cleaning for individuals or groups, involving the installation of permanent beach clean bins at Seaton and Downderry with instructions to the public about how they could obtain beach clean plastic bags and gloves from local shops, if this could be organised.

Cllr. M.E. Temlett stated that the public should be instructed not to pick up sharp objects while undertaking beach cleaning.

Cllr. Mrs. M. Y. Byles **proposed** that Beach Clean bins should be installed at Seaton and Downderry; this was **seconded** by Cllr. S. J. Parry and **agreed** unanimously by the Meeting.

The Clerk stated that he would contact Mr. Brian Runnalls of Garadon D.C. on this matter.

12.1.4. Devon & Cornwall Police Authority – Notification of Police Authority Liaison Meeting on Monday 22nd September 2008, 7.30 pm at The Guildhall, Saltash Town Council, Lower Fore Street, Saltash. The Clerk notified members of this event.

12.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:

The following documents were available for inspection:-

- 1) Local Council Review, September 2008
- 2) Fieldwork, September 2008
- 3) Cornwall Countryside Access Forum, Annual Report 2007/8
- 4) CPRE Cornwall Branch, August Newsletter

12.3. LOOE MCTi – TO DECIDE WHETHER DEVIOCK PARISH COUNCIL SHOULD JOIN THE LOOE MCTi

The Clerk stated that further to a presentation by Looe MCTi at a recent Planning Committee meeting, the Chairman of Deviock P.C. had suggested that the possible membership of this organisation should be debated.

The Vice-Chairman stated that membership of Looe or Torpoint MCTi was really related to the final decision made on the Unitary Councillor warding allocation.

After debate the Vice-Chairman **proposed** that Deviock Parish Council should join the Looe MCTi; this was **seconded** by Cllr. S.J. Parry and **agreed** unanimously by the Meeting.

12.4. TO CONSIDER A REQUEST TO BECOME THE DEVIOCK PARISH TREE WARDEN

The Clerk reported that the Council has received a request from Nigel La Lau to become a Parish Tree Warden. He continued that Cornwall County Council currently had a scheme to assist with the appointment of such wardens and to outline their duties. He referred members to an attachment sent with the meeting briefing notes.

Cllr. G.K. Berncastle stated that Mr. David Lock had also expressed interest in becoming a Parish Tree Warden. The Clerk was asked to contact both applicants and put the matter on the next Planning Committee agenda.

12.5. CORRESPONDENCE RECEIVED BY DATE OF MEETING

12.5.1. Mr. S. J. Brunning, Downderry & Seaton Association (Residents & Boat Owners), Beechfield Vineyard Sub Committee. Letter dated 12th August 2008

Proposed Development at Beechfield, Downderry, Survey Results

The Vice-Chairman stated that the survey report included six pages of reasons why residents did not want development at the site. Not all these reasons could be used as official planning objections. Some objections could be supported e.g. probable increased levels of traffic. The survey report could be found on the associated website.

ORDINARY MEETING OF 11th September 2008 (Continued)**12.6. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA:**

12.6.1. Caradon District Council – Letter advising the Parish Council of a public consultation by B.T. regarding the continuation of payphone provision.

The Clerk read out the letter that stated an earlier consultation period had ended in July 2008 and that the current consultation was in order to ascertain demand for the options of “Sponsor a Kiosk” or Adopt a Kiosk”.

Members did not feel that either of the options offered were suitable but instructed the Clerk to write in order to urge B.T. to reconsider its proposed closure of the Downderry and Narkurs telephone kiosks.

12.7. MATTERS RAISED BY MEMBERS FOR POSSIBLE INCLUSION ON THE NEXT AGENDA

12.7.1. Cllr. S. J. Parry drew the attention of members to the new street lamp at Seaton. The lamp was too bright, causing light pollution. After discussion the Clerk was asked to contact the Highways Dept to ask if appropriate shading could be fitted and to suggest the use of timers to control operation during the night.

12.7.2. Cllr. Mrs A. Robinson asked about the current situation regarding development at the Old Garage site, Hessenford. Cllr. G. K. Berncastle stated that he thought once all the requirements imposed by Caradon D.C. Development Control Dept. had been fulfilled then construction work would commence.

12.7.3. Cllr. M.Y. Byles expressed her disappointment that the existing Cornwall Crest was not being used by the new Unitary Authority.

There being no further business, the Chairman closed the meeting at 21.40 hrs



Report for the Parish Meeting Deviocq 11th September 2008

<u>Period of Report</u>	<u>Crimes in Parish</u>	<u>Crimes in Area</u>
10/07/08 – 10/09/08	1	123
01/01/08 – 10/09/08	26	581
01/01/07 – 10/09/07	33	637

Types of Crime Since The Last Meeting

1 x Burglary non dwelling (Bake farm)

Crime Hot Spots In Parish

There are no problem areas at present
