

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at The CHURCH HALL,
HESSINFORD at 7.30pm on Thursday,
7th June 2007.**

PRESENT: Parish Cllrs. D.L.G. Elliott, Downderry Ward, Chairman
R.J. Daniel, Downderry Ward, Vice-Chairman
G.K. Berncastle, Hessenford Ward
Mrs. M.Y. Byles, Hessenford Ward
J.P. Candy, Downderry Ward*
M.J. Crutchley, Downderry Ward
Mrs. G.E. Hartland, Seaton Ward
Mrs. A. Robinson, Hessenford Ward

* Also District Councillor, Deviock & Sheviock Ward
Mr T. Pullin, Parish Clerk

PUBLIC PARTICIPATION PERIOD:

Two members of the public addressed the Council about the planning application 07/00674/FUL Land adjacent Coastguard Cottages, Beach Hill, Downderry (Item 4.1.2. on the agenda), one urging the Council to support the application and the other asking that the Council object to it. There being no other matters raised by the public, the Chairman closed the public participation period.

1. APOLOGIES were received from **C. Cllr. John Ault**

2. MINUTES:

2.1. Minutes of the Annual and Ordinary Meeting of 10th May 2007

Subject to minor amendments it was **proposed** by, Cllr. J.P. Candy, **seconded** by Cllr. Mrs. G. E. Hartland and **AGREED** by the Meeting, to accept the minutes as a correct record.

3. REPORTS ON MATTERS ARISING FROM THE MINUTES:

There were no matters arising from the minutes.

The Chairman suggested that item 9 (Police Matters) should be dealt with as the next agenda item, in order not to delay unnecessarily the police representatives attending the Meeting; this was agreed by the Meeting.

9. POLICE MATTERS:

9.1. COUNCIL MATTERS FOR THE POLICE:

The Vice-Chairman asked if the local beat officer's area coincided with the Seaton boundary of Deviock Parish and was told by PC Patrick Libby that it did. The Vice-Chairman also asked if there was a good working relationship between Torpoint and Looe police. P.C. Libby stated that he was married to an officer from the Looe police station and that this normally made for a good flow of information between the two stations. It was suggested that items submitted by the police for the Nut Tree Newsletter would be welcomed. PCSO John Riggall agreed to liaise with the Vice-Chairman on this matter.

ORDINARY MEETING OF 7th June 2007 (Continued)

9.2. POLICE MATTERS FOR THE COUNCIL

PC Patrick Libby presented a Deviock Parish crime report for the period 19th April 2007 to 6th June 2007. (See Appendix A) PC Libby stated that Deviock continued to be a relatively safe area. Any information relating to a recent spate of vandalism at the Narkurs reservoir would be appreciated.

4. PLANNING:

4.1. PLANNING APPLICATIONS:

4.1.1. 07/00595/FUL Mr. F. K. Boulting LAND AT 35 BUTTLEGATE, DOWNDERRY

Construction of detached dwelling and new vehicular/pedestrian access to highway
A recommendation of refusal of this application because of concerns over difficult access onto Main Road, DOWNDERRY, was **proposed** by the Vice-Chairman, **seconded** by Cllr. G.K.Berncastle and **agreed** by the Meeting with one abstention.

4.1.2. 07/00674/FUL Mr. & Mrs. G. Wallace LAND ADJACENT COASTGUARD COTTAGES, BEACH HILL, DOWNDERRY

Construction of dwelling
The Chairman read out various letters of objection to this application from local residents and stated that to date there had been eight letters of objection received. After discussion the view taken by the Council was that although it sympathised with those objecting because of the possible loss of views from their properties, there were no valid reasons for objecting to the application on planning grounds. **Acceptance** of this application was **proposed** by Cllr. G. K. Berncastle, **seconded** by Cllr. M.J. Crutchley and **agreed** by the Meeting with one abstention.

4.2. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

There were no applications received after publication of the agenda

4.3. PLANNING APPEALS:

No planning appeals had been received by the date of the meeting.

5. PLANNING DECISIONS:

No planning decisions had been received by the date of the meeting.

6. PLANNING CORRESPONDENCE:

6.1. There was no planning correspondence to be considered.

6.2. MATTERS RAISED BY MEMBERS

There were no matters raised by members.

ORDINARY MEETING OF 7th June 2007 (Continued)**7. FINANCE:**

7.1. Income & Expenditure.

7.1.1. INCOME APRIL / MAY 2007

PRECEPT – First half year 2007-8 (Caradon D.C.)	13,698.00
Total £	13,698.00

7.1.2. EXPENDITURE APRIL/ MAY 2007:

<u>COUNCIL ADMIN. – Cheque Payments:</u>	<u>VAT</u>	<u>Nett</u>	<u>TOTAL</u>
Caradon D.C. Clerk's salary March 2007	0.88	893.73	894.61
Zurich Insurance Company (Parish Council annual premium)		1,139.33	1,139.33
Caradon D.C. Nut Tree – April 2007 (50% contribution)	-	114.45	114.45
CALC – 2007-8 subscription		270.95	270.95
Clerk's mileage Expenses Jan- Mar '07		177.16	177.16
Ross Marven – Reimbursement for Parish Web Site registration		22.33	22.33
Ken Abraham – Internal Audit for 2006-7		170.00	170.00
BT – Call charges Jan – April '07 + Broadband charge April – June '07	17.28	98.70	115.98
SW Water Invoice dated 25/04/07 (Period 19/01/07 – 25/04/07)	-	68.53	68.53
Caradon D.C. Clerk's salary April 2007	0.88	934.48	935.36
Caradon D.C. Toilet rolls for Downderry P.C.	3.85	22.00	25.85
Galvins of Liskeard – Sharp AL-1457D Toner Cartridge	18.36	104.93	123.29
SLCC Annual Subscription 2007	-	95.00	95.00
Jack Lawrence General Ins. Services (Jazz in the Park Event)	-	300.00	300.00
April / May 2007 Cheque Payments C/F £	40.37	4,411.59	4,451.96

Standing Order Payments:

MR. J. BIRD – May 2007 Cleansing Contract Payment	-	205.41	205.41
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APRIL / MAY EXPENDITURE TOTALS £	40.37	4,617.00	4,657.37
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It was **proposed** by Cllr. J. P. Candy, **seconded** by Cllr. Mrs. G.E. Hartland and **RESOLVED** to ratify the above expenditure.

ORDINARY MEETING OF 7th June 2007 (Continued)

7.2. BANK STATEMENTS

Date	Account	Balance £	
30 May 07	Community	1,000.00	
30 May 07	Business Premium	23,225.62	
30 Mar. 07	Step Saver	508.23	Interest earned for period to 2 Mar. 07: £2.86 £107,263.45 transferred to Treasury Deposit on 28 Mar. 07 for 6 months (4.88%)
30 Mar. 07	Rocknose BPA	18,069.42	Interest earned for period 4/12/06-4/3/07: £118.40
30 Mar. 07	Sports & Rec BPA	12,789.73	Interest earned for period 4/12/06-4/3/07: £83.81
28 Mar. 07	Treasury Deposit	107,263.45	Transferred from Step Saver A/C on 28 Mar. 07 (£106,112.21 + £1,151.24 interest from previous 3 months)

7.3. LETTERS OF THANKS

No letters of thanks had been received.

7.4. REQUESTS FOR FUNDING

7.4.1. A request for funding by The Samaritans of Plymouth, East Cornwall & S.W. Devon had been received. The Vice-Chairman **proposed** that the Council grant funding of £50.00, this was **seconded** by Cllr. Mrs. M.Y. Byles and **agreed** unanimously by the Meeting.

7.5. ACCOUNTS TO BE PAID

	<u>VAT</u>	<u>Nett</u>	<u>TOTAL</u>
EDF Energy (Downderry Public Conveniences) Invoice 22/05/07 Period of supply 27/01/07 – 03/05/07	0.71	14.24	14.95
Caradon D.C. Clerk's salary May 2007	0.88	934.48	935.36
Petty Cash	-	50.00	50.00
Total £	1.59	998.72	1,000.31

It was **proposed** by Cllr. J.P. Candy, **seconded** by Cllr. Mrs. M.Y. Byles and **RESOLVED** by the Meeting to ratify the above expenditure.

7.6. FINANCE AND GENERAL PURPOSES COMMITTEE

7.6.1. Minutes of the meeting of 24th May 2007

It was **proposed** by, Cllr. G. K. Berncastle, **seconded** by Cllr. J.P. Candy and **AGREED** by the Meeting, to accept the minutes as a correct record.

7.6.2. It was **proposed** by Cllr. J.P. Candy that the recommendation of the F&GP Committee, to increase salary of the Clerk by one spinal column point from 1st August 2007, be ratified by the Council; this was **seconded** by the Chairman and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 7th June 2007 (Continued)

7.7. PARISH INSURANCE FOR LOCAL EVENTS

The Chairman outlined progress made with investigations into multiple event insurance cover to date and stated that Special Events Insurance would cover up to 15 events per year for the sum of £550.00. The dates, times and nature of participating events would be required for the insurers. Cllr. Cllr. J. P. Candy suggested that organisations wishing to be covered by this type of insurance cover may be required to carry out risk assessments for their events.

The Vice-Chairman **proposed** that a meeting should be organised to which representatives of local organisations would be invited, in order to put forward the idea of the umbrella insurance scheme and to gauge interest in such a scheme. Mr. Jerry Glynn should be invited to this meeting, having been the instigator of the proposed multiple event insurance; this was **seconded** by The Chairman and **agreed** unanimously by the Meeting.

7.8. FREEDOM OF INFORMATION ACT

A review of publication charges for copies of official Council documents (as stated in standing orders), took place. After discussion it was **proposed** by the Vice-Chairman that the cost of the first page of a document (one side) should be £1.00 and that subsequent pages should be charged at 20p per side. The proposal was **seconded** by Cllr. J.P. Candy and **agreed** unanimously by the Meeting.

7.9. FINANCIAL BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA

There was no business to be considered.

8. HIGHWAY MATTERS:

8.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD

- 8.1.1. The clerk reported that he had sent an e-mail to Mr. Brian Craven, Highways Dept. Cornwall C.C., chasing up action further to the traffic site meeting that had taken place last summer but had not yet received a response.
- 8.1.2. A letter, dated 4th June 2007, had been received from Mr. Brian Craven, Highways Dept. Cornwall C.C. stating that the recommendation of the Parish Council regarding new signage at Beach Hill, Dowderry, had been noted and that amended wording would be incorporated into the new signs that are to be erected in the near future.

8.2. WEST CAMPS BAY FOOTPATH

The Chairman reported that the Vice-Chairman and he had attended a site meeting at the footpath with councillors from St. Germans Parish Council. It was indicated that St. Germans Parish Council had no objections to the transfer of ownership of this path to Deviock Parish Council so long as all costs relating to this transfer were met by Deviock Parish Council.

8.3. HESSENFORD BUS SHELTER

In light of available grant funding, councillors representing Hessenford Ward had considered the possibility of providing a bus shelter on the main road but had been unable to locate an appropriate site. It was decided to defer this matter until after the Hessenford Garage site has been developed.

ORDINARY MEETING OF 7th June 2007 (Continued)

8. HIGHWAY MATTERS (Continued):

8.4. PROW / LMP 2007 FOOTPATH MAINTENANCE SCHEDULE

The Clerk reported that he had identified various errors in the footpath maintenance schedule as supplied by Cornwall C.C. The Hessenford / Bake gold status path 2 and the three Downderry beach gold status paths had not been included on the LMP schedule of works. After conversations with Ms. Cheryl Cooper at the Highways Dept. Cornwall C.C., these paths had now been added to the schedule, providing an increase to the grant made to the Parish Council.

8.5. URBAN FOOTPATHS

The Clerk stated that Ms. Cheryl Cooper of Highways Dept. Cornwall C.C., had suggested that the Parish Council apply to have the three beach footpaths at Downderry changed to urban footpath status thereby bringing them under the responsibility of Cornwall C.C. for upkeep and maintenance. If adopted these paths would be resurfaced. Ms. Cooper offered to initiate proceedings on the matter, to which the Clerk had agreed. Council members were happy for this process to proceed.

10. CURRENT / ONGOING BUSINESS:-

10.1. PARISH PROJECTS

10.1.1. THE AXE. The Chairman reported that so far two quotations had been received for the work put out to tender. A quotation from Groundwork was expected soon.

10.1.2. ROCKNOSE – TOPOGRAPHICAL SURVEY

The Chairman stated that for the Rocknose project to progress it would be necessary for the Council to agree funding for a topographical survey. The Chairman continued that, having received the support of local people for the project, it was the duty of the Council to carry this work forward. Cllr. G.K. Berncastle **proposed** expenditure on a topographical survey up to the sum of **£1,000.00**, this was **seconded** by Cllr. Mrs. M.Y. Byles and **agreed** unanimously by the Meeting.

10.1.3. FOOTBALL PITCH – SEATON COUNTRYSIDE PARK

The Chairman updated the Meeting on the present position, following a recent site meeting at which Mr. Steve Blatchford from Caradon D.C. was in attendance. Two possible sites were identified, with an area at the southern end, close to the car park, being seen as most suitable. Mr. Blatchford had agreed to contact the Environmental Agency to progress the matter. The Vice-Chairman suggested that advice relating to local flora and fauna could be sought from Mr. Steve Madge an authority on such issues.

10.2. ST ANNE'S CHURCHYARD EXTENSION STRIP, HESSENFORD

The Chairman and Cllr. J.P. Candy declared an interest.

The Chairman stated that the churchyard extension strip had been purchased in the year 2000 for the sum of £2,275.00 from Mr. & Mrs. Davey on the understanding that the land was to be used for burials.

The clerk informed the Meeting that he had received a reply to his letter to Mr. & Mrs Davey, who had expressed an interest in purchasing the land in question and who had been surprised, that the Council was considering the sale of the land on the open market, in the context of the history of the previous sale of the land by them to the Council for the specific purpose of burials.

The Vice-Chairman suggested that the Council could consider keeping the land.

After discussion it was **proposed** by the Chairman that the Vice Chairman and Cllr. M.J. Crutchley arrange to have a meeting with Mr. & Mrs Davey to discuss the future of this land; this was **seconded** by the Vice-Chairman and **agreed** by the Meeting.

ORDINARY MEETING OF 7th June 2007 (Continued)

10.3. PARISH PLAN

The Vice-Chairman informed the Meeting that he was currently finalising illustrations to be included in the plan.

10.4. CO-OPTION OF COUNCIL MEMBERS TO VACANT SEATS

The Chairman stated that at present there were four applicants for the vacant seats. Requests for consideration for co-option had been asked for by 14th June 2007. The Vice-Chairman informed the Meeting that he was still waiting on a legal briefing from NALC concerning the legality of holding elections, rather than co-opting, to fill these vacant seats, in order to fulfil one of the criteria for Council Quality Status.

It was agreed that applicants should be considered at the next meeting.

10.5. PARISH MARQUEE

The Clerk reported that the marquee had been used at the Jazz in the Park event and was now residing at Keveral Farm. Mr. Gerry Glynn had reported that the marquee was in poor condition and not suitable for use in strong winds. Mr. Glynn had suggested that the Council make a decision about whether to scrap the Marquee or not, so that the position was made clear. After discussion Cllr. Mrs. G.E. Hartland **proposed** that the Council retain the marquee, this was **seconded** by Cllr. G.K. Berncastle and **agreed** unanimously by the Meeting.

11. NEW BUSINESS:-

11.1. CARADON / NALC / CALC, ETC DOCUMENTS

11.1.1. Standards Board for England. Copies of the new Code of Conduct were distributed to Councillors. It was agreed that adoption of the new code by the Council should be put on the agenda for the September 2007 meeting.

11.1.2. Cornwall C.C. Human Flu Pandemic – Burial Grounds in Cornwall. Letter dated 3rd May 2007. (A request for information on current burial grounds, the amount of space available and the maximum number of burials that could be performed each week).

The clerk agreed to return the completed survey indicating the recent closure of the only burial ground in the Parish.

11.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:

The following publications were available for inspection:-
C.P.R.E. Fieldwork, June 2007

11.3. CORRESPONDENCE RECEIVED BY DATE OF MEETING

11.3.1 Mrs. J. Etherington. Letter dated 25th May 2007 The Chairman read out the letter which requested the receipt of Council agendas and minutes by e-mail. The Chairman stated that this issue had been discussed by the Council at its last meeting and that it had been decided then that the Council would not offer this service to the public at this time. The Chairman continued that he had sent a reply to Mrs. Etherington stating the current position of the Council on this matter.

11.3.2. Colin Breed MP – Local Government Reform & Devolution in Cornwall

The Clerk reported that he had received a consultation questionnaire from the Liberal Democratic Party and agreed to complete and return it.

ORDINARY MEETING OF 7th June 2007 (Continued)**11.4. DEVIOCK BOUNDER**

The Clerk reported that Mr. David Marshall had indicated his intention to retire from being organiser of the Deviock Bounder. It was suggested that Mr. Scott Parry should be put in contact with Mr. Marshall as a possible successor; the Clerk agreed to do this.

11.5. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA:

There had been no new business received after publication of the agenda.

11.6. INFORMAL CORRESPONDENCE:

11.6.1. Cllr. M. J. Crutchley (Dowderry Ward) : informed the Meeting that he had been involved with informing S.W. Water of a drain overflow which included sewage that had taken place in the road outside the public toilets in Dowderry on the Sunday of the late May Bank Holiday weekend. The overflow had been caused by heavy overnight rain and the problem had now been resolved.

11.7.2. Cllr. Mrs. M. Y. Byles (Seaton Ward): drew the attention of the Council to the poor state of road makings at the junction of Bake Lane with the Catchfrench Road. The Clerk stated that he had already reported this some months ago and had been told by Cornwall C.C. Highways Dept. that the marking would be inspected by the area supervisor and necessary work carried out. The Clerk stated that he would chase up this matter.

11.7.3. Cllr. R.J. Daniel (Dowderry Ward): stated that a recent meeting of CALC had ratified the draft statement already distributed to members concerning its response to the Local Government White Paper consultation.

There being no further business, the Chairman closed the meeting at 21.50 hrs

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