

**MINUTES of the ORDINARY MEETING of
The DEVIOCK PARISH COUNCIL held at The CHURCH HALL,
HESSINFORD at 7.30pm on Thursday,
5th April 2007.**

PRESENT: Parish Cllrs. D.L.G. Elliott, Downderry Ward, Chairman
R.J. Daniel, Downderry Ward, Vice-Chairman
G.K. Berncastle, Hessenford Ward
Mrs. M.Y. Byles, Hessenford Ward
J.P. Candy, Downderry Ward*
Mrs. G.E. Hartland, Seaton Ward
B.E. Johnston, Downderry Ward
J.E. Langridge, Downderry Ward
S.J. Parry, Seaton Ward

* Also District Councillor, Deviock & Sheviack Ward
Mr T. Pullin, Parish Clerk

PUBLIC PARTICIPATION PERIOD:

Members of the public voiced their concerns to the Council concerning the Wentworthy, Downderry, planning application and urged the Council to object to the proposed development. One member of the public informed the Council of the changes to street signage at Beach Hill, Downderry, as proposed by Cornwall County Council and gave a suggestion for alternative wording. There being no other matters raised by the public, the Chairman closed the public participation period.

1. APOLOGIES were received from C.Cllr. John Ault & Cllr. Mrs. A. Robinson

2. MINUTES:

2.1. Minutes of the Ordinary Meeting of 8th March 2007

It was **proposed** by Cllr. B. E. Johnston, **seconded** by Cllr. Mrs. G. E. Hartland, and **AGREED** by the Meeting, with one abstention, to accept the minutes as a correct record.

3. REPORTS ON MATTERS ARISING FROM THE MINUTES:

There were no matters arising from the minutes.

4. PLANNING:

4.1. PLANNING COMMITTEE:

4.1.1. Minutes of the Meeting of 22nd March 2007

It was **proposed** by Cllr. B. E. Johnston, **seconded** by Cllr. G. K. Berncastle and **AGREED** by the Meeting, with one abstention, to accept the minutes as a correct record.

ORDINARY MEETING OF 5th April 2007 (Continued)

4.2. PLANNING APPLICATIONS:

4.2.1. 07/00218/FUL Dr. Helen Thomas BABYLONIA, BRENTON RD., DOWNDERRY

Construction of extension at first floor level over existing terrace.

Acceptance of this application was **proposed** by Cllr. B. E. Johnston, **seconded** by Cllr. G.K. Berncastle and **agreed** by the Meeting with one abstention.

The clerk was instructed to highlight the requirement for off-road parking

4.2.2. 07/00223/FUL Mr. & Mrs. S. Jaycock PLOT 2, MOUNT HOUSE, TOP ROAD, DOWNDERRY

Construction of one dwelling

Cllr. G.K. Berncastle declared an interest.

Acceptance of this application was **proposed** by Cllr. J. E. Langridge, **seconded** by Cllr. B. E. Johnston and **agreed** by the Meeting with one abstention.

Cllr. Mrs. M. Y. Byles joined the Meeting at 20.05 hours.

4.2.3. 07/00278/OUT Mr. Perry Davies WENTWORTHY, DOWNDERRY

Outline application for construction of five carbon neutral dwellings and formation of new vehicular/pedestrian access to highway. (Demolition of existing mundic block dwelling)

The Chairman and Clerk read out the letters of objection from members of the public.

Objection to this application on the grounds of a) over-development, b) access problems, c) inadequate off-street parking, d) affect on neighbouring properties, e) disruption to traffic flows because of required major excavations at road side in order to develop the site & f) concerns over hard surface rainwater run-off from high density development, was **proposed** by Cllr. B.E. Johnston **seconded** by the Vice Chairman and **agreed** by the Meeting with one abstention.

4.2.4. 07/00344/FUL Mr. L. Verrin & Miss. J. Winkett 7 TRELIDDON TERRACE, NARKURS

Construction of single storey side and rear extension with balcony at first floor level on north elevation.

Acceptance of this application was **proposed** by Cllr. J. E. Langridge, **seconded** by Cllr. B. E. Johnston and **agreed** by the Meeting with one abstention.

4.3. PLANNING APPLICATIONS RECEIVED AFTER PUBLICATION OF THE AGENDA:

4.3.1. 05/01863/FUL Mr. J.P. Candy TRERIEVE FARM, DOWNDERRY

Retention of static caravan for occupancy by farm workers

Cllr. J.P. Candy declared a prejudicial interest and left the Meeting for the duration of this item

In accordance with standing orders, councillors agreed that a site meeting was required before any decision could be made with regard to this application. The site meeting would take place at 6 pm on Thursday 26th April 2006.

4.3.2. 07/00300/FUL Mr. & Mrs. Munro 2 CLIFF PARK, FRONT ROAD, DOWNDERRY

Construction of single storey extension and glass veranda

Acceptance of this application was **proposed** by Cllr. G. K. Berncastle, **seconded** by Cllr. B. E. Johnston and **agreed** by the Meeting with one abstention.

The clerk was asked to make reference to the issue of the close proximity of the proposed extension to the neighbouring property at the rear of the site.

ORDINARY MEETING OF 5th April 2007 (Continued)

4.4. PLANNING APPEALS:

Appeal by Kearn Estate-Industrial Holdings Ltd.

Site at land off Keval Gardens, Seaton

The clerk informed the Meeting that the inquiry would now be held at 10 am on 26th June 2007 At Caradon District Council Offices, Luxstowe House, Liskeard.

5. PLANNING DECISIONS:

5.1. 07/00065/FUL 6 DINAS COURT, DOWDERRY

Installation of external electric stair lift to provide access to front door and garden
Caradon D.C. Permission granted 1st March 2007

6. PLANNING CORRESPONDENCE:

6.1. The Clerk referred members to a letter dated 28th March 2007 from Planning Officer, Mr. Graham Green, in response to a letter sent from the Council concerning the decision making process by which Caradon District Council had granted permission for Rose Cottage, Main Road, Dowderry, to use the newly constructed annexe as a separate dwelling.

The Vice Chairman stated that the Head of Building Control, Caradon D.C. should apologise for the failure to follow correct procedures concerning this application. A check should be made on how the system of delegated authority by the department was being administered.

6.2. MATTERS RAISED BY MEMBERS

There were no matters raised by members.

7. FINANCE:

7.1. Income & Expenditure.

7.1. Income & Expenditure.

7.1.1. INCOME FEBRUARY / MARCH 2007

| | |
|-------------------------------------------------|-----------------|
| Bank Interest – Barclays Accounts Total: | 1,421.34 |
| Total £ | 1,421.34 |

7.1.2. EXPENDITURE FEBRUARY / MARCH 2007:

| <u>COUNCIL ADMIN. – Cheque Payments:</u> | <u>VAT</u> | <u>Nett</u> | <u>TOTAL</u> |
|----------------------------------------------------------------|-------------------|--------------------|---------------------|
| SW Water Invoice dated 23/01/07 (Period 24/10/06 - 18/01/07) | - | 76.21 | 76.21 |
| EDF Energy Invoice dated 27/01/07 (Period 27/10/06– 26/01/07) | 0.54 | 10.78 | 11.32 |
| Galvins of Liskeard Invoice dated 31/01/07 (Office stationery) | 7.13 | 40.72 | 47.85 |
| Simon Jaycock (Parish Office footpath) | - | 620.00 | 620.00 |
| Caradon D.C. Nut Tree – February 2007 (50% contribution) | - | 114.45 | 114.45 |
| Caradon D.C. Clerk's salary January 2007 | 0.88 | 893.73 | 894.61 |
| Timothy Pullin (Office Computer Back-up Hard Disk Drive) | 12.61 | 71.98 | 84.59 |

| | | | |
|-------------------------------------------|------|--------|--------|
| Petty Cash | - | 50.00 | 50.00 |
| Caradon D.C. Clerk's salary February 2007 | 0.88 | 893.73 | 894.61 |

ORDINARY MEETING OF 5th April 2007 (Continued)

7.1.2. EXPENDITURE FEBRUARY / MARCH 2007 (Continued):

| | | | |
|--------------------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------|
| Galvins of Liskeard Invoice dated 28/02/07 (Office stationery) | 2.06 | 11.78 | 13.84 |
| Caradon D.C. Nut Tree – March 2007 (50% contribution) | | 114.45 | 114.45 |
| St. Nicolas Church DOWDERRY. Parish Office rent (26 weeks ending 31 st March 2007 @ £15.00 per week) | - | 390.00 | 390.00 |
| Jackie Jennings – Cleansing Contract (2 months Feb & March '07 @ £195.33 per month) | - | 390.66 | 390.66 |
| Timothy Pullin (9 bags of Cambark for DOWDERRY WC garden) | - | 30.00 | 30.00 |
| St. Nicolas Pre-school – Grant towards new gates | | 100.00 | 100.00 |
| February / March 2007 Cheque Payments C/F £ | 24.10 | 3,808.49 | 3,832.59 |

It was **proposed** by Cllr. B.E. Johnston, **seconded** by Cllr. Mrs. M.Y. Byles and **RESOLVED** to ratify the above expenditure.

7.2. BANK STATEMENTS

| Date | Account | Balance £ | |
|------------|------------------|------------|----------------------------------------------------------------------------------------------------------------------------------|
| 30 Mar. 07 | Community | 1,000.00 | |
| 30 Mar. 07 | Business Premium | 15,111.37 | Interest earned for period 4/12/06-4/3/07: £65.03 |
| 30 Mar. 07 | Step Saver | 508.23 | Interest earned for period to 2 Mar. 07: £2.86 £107,263.45 transferred to Treasury Deposit on 28 Mar. 07 for 6 months (4.88%) |
| 30 Mar. 07 | Rocknose BPA | 18,069.42 | Interest earned for period 4/12/06-4/3/07: £118.40 |
| 30 Mar. 07 | Sports & Rec BPA | 12,789.73 | Interest earned for period 4/12/06-4/3/07: £ 83.81 |
| 28 Mar. 07 | Treasury Deposit | 107,263.45 | Transferred from Step Saver A/C on 28 Mar. 07 (£106,112.21 + £1,151.24 interest from previous 3 months) |

7.3. LETTERS OF THANKS

7.3.1. A letter of thanks had been received from Torpoint & Rame Community Sports Centre

7.4. REQUESTS FOR FUNDING

7.4.1. A request for funding by Shelter Cornwall, Cornwall Housing Aid Centre, had been received. After discussion a **proposal** to grant **no** funding to this charity was made by Cllr. Mrs. G.E. Hartland, this was **seconded** by Cllr. B.E. Johnston and agreed by the Meeting.

ORDINARY MEETING OF 5th April 2007 (Continued)

| 7.5. ACCOUNTS TO BE PAID | <u>VAT</u> | <u>Nett</u> | <u>TOTAL</u> |
|--------------------------------------------------------------------------------------------|-------------------|--------------------|---------------------|
| Caradon D.C. Clerk's salary March 2007 | 0.88 | 893.73 | 894.61 |
| Zurich Insurance (<i>See item 7.6 below</i>) | - | 1,139.33 | 1,139.33 |
| Caradon D.C. Nut Tree – April 2007 (50% contribution) | - | 114.45 | 114.45 |
| CALC 2007/8 Annual Subscription | | 270.95 | 270.95 |
| Clerks Mileage Expenses Jan. – March 2007 (330 miles @ 52.7p = £173.91 + parking £3.25) | - | 177.16 | 177.16 |
| Total £ | 0.88 | 2,595.62 | 2,596.50 |

It was **proposed** by the Vice Chairman, **seconded** by Cllr. J.P. Candy and **RESOLVED** by the Meeting to ratify the above expenditure.

7.6. PARISH COUNCIL INSURANCE RENEWAL

The clerk informed the Meeting that he had received a comparison quote for the Council insurance from AON but that this was more expensive than the current insurer Zurich Insurance. The clerk recommended that the Council should continue to insure with Zurich Insurance the cost for 2007-8 being £1,139.33.

It was **proposed** by the Chairman, **seconded** by Cllr. B.E. Johnston and **RESOLVED** by the Meeting to ratify the above expenditure.

7.7. FINANCIAL BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA

7.7.1. The clerk requested that the Council appoint Mr. Ken Abraham as Internal Auditor for the year ending 31st March 2007 at a fee of £172.00; this was **proposed** by the Chairman, **seconded** by Cllr. Mrs. M.Y. Byles and **agreed** unanimously by the Meeting.

8. HIGHWAY MATTERS:

8.1. TRAFFIC & PARKING ISSUES: DOWDERRY, SEATON & HESSENFORD

8.1.1. Footpath Local Maintenance Partnership 2007

The clerk reported that he had received the official papers and maps from Cornwall C.C. for the current year. The maps identify Footpath 6 as having gold status. Total funding for the year 2007-8 has been reduced to £237.14.

8.1.2. Cornwall C.C. Proposed Advance Signing to Prevent Towed Trailers and Long Vehicles

The clerk informed the Meeting that he had received a letter dated 28th March 2007 from Cornwall C.C. on this matter. After discussion it was agreed that the Council suggest alternative wording for the proposed signs at Beach Hill, Dowderry; the suggested wording being "No unauthorised vehicular access to the beach and no turning"

9. POLICE MATTERS:

9.1. COUNCIL MATTERS FOR THE POLICE:

Cllr. Mrs. M.Y. Byles suggested that the police should be asked to attend meetings on a three monthly basis unless there was an urgent matter that required their attendance. This was agreed by the Meeting.

9.2. POLICE MATTERS FOR THE COUNCIL

P.C.S.O. Riggall & P.C. Libby were unable to attend and therefore there were no matters raised.

ORDINARY MEETING OF 5th April 2007 (Continued)

10. CURRENT / ONGOING BUSINESS:-

10.1. PARISH PROJECTS

10.1.1. The Axe

Cllr. J.P. Candy declared an interest.

The Chairman stated that tenders for work on The Axe had gone out to three contractors and that no quotations had yet been received.

10.1.2. Awards For All

The clerk informed the Meeting that the application to Awards For All, for funding towards the Rocknose project had been unsuccessful.

10.1.3. Woodland Trust

The clerk informed the Meeting that the offer by the Council of land at The Axe to the Woodland Trust in order for that Trust to create an area of woodland in close proximity to its existing site had been rejected because it went against current policy by the Trust to concentrate on large sites only.

10.2. CLEANSING CONTRACT

The Chairman asked the Council to ratify the decision of the Planning Committee made on 22nd March 2007, to appoint Mr. John Bird to the Cleansing Contract, commencing on 1st April 2007 and to approve the commencement of standing order payments on the 26th day of each month (April 2007 £205.49, May 2007 – March 2008 £205.41 per month) based on the previously agreed annual total of £2,465.00

It was **proposed** by the Chairman, **seconded** by Cllr. Mrs. M.Y. Byles and **RESOLVED** by the Meeting to ratify the above decision of the Planning Committee. (One abstention)

10.3. ST ANNE'S CHURCHYARD, HESSENFORD

The clerk informed the Meeting that the Council had received confirmation of approval for closure by the Privy Seal Office dated 21st March 2007.

After consideration of the question of finding a new burial site within the Parish, Cllr. G.K. Berncastle suggested that the Council asset, the graveyard extension strip, should be sold, as it was no longer of use. Cllr. Mrs. M.Y. Byles suggested that a letter should be sent to the Davey family who had originally sold this land to the Council, in order to inform them of the intention of the Council to sell this land. This was agreed by the Meeting.

10.4. SEAGULL CONTROL SCHEME

The clerk informed the Meeting that as only seven responses had been received in response to the article soliciting interest in a scheme, that had appeared in the March 2007 issue of The Nut Tree newsletter, it would not make economic sense to set up a scheme.

10.5. PARISH COUNCIL INSURANCE FOR LOCAL EVENTS

The clerk referred members to the latest e-mail from Mr. Gerry Glynn that he had circulated. The e-mail requested that:-

- a) the Council decide if it would be prepared to constitute various local organisations as sub-committees of the Parish Council in order to enable those organisations to become eligible for insurance under the Parish Council policy of the Parish Council
- b) that Deviock Parish Project Group become the vehicle by which local organisations could obtain insurance for events under an umbrella scheme.

ORDINARY MEETING OF 5th April 2007 (Continued)

10.5. PARISH COUNCIL INSURANCE FOR LOCAL EVENTS (Continued)

Cllr. J.P. Candy declared an interest in respect of any insurance concerning the "Jazz in the Park" event.

After discussion a **proposal** to defer any decision on this item until the new Council had been elected, was made by the Vice Chairman, **seconded** by Cllr. Mrs. M.Y. Byles and **agreed** by the Meeting with on abstention.

10.6. PARISH PLAN

The Vice Chairman presented three hard copies, and one copy on disk, of the second draft document plus copies of the action points for councillors to comment on by the following Thursday. The Chairman expressed his gratitude to the Vice Chairman for the work that he had undertaken.

10.7. PARISH COUNCIL ELECTIONS 3RD MAY 2007

Cllr. S.J. Parry informed the Meeting that he had missed the deadline set by the Returning Officer at Caradon District Council for the receipt of nomination forms and therefore would not be able to stand for election. Cllr. Parry continued that he would be happy to become a co-opted member if that was the wish of the new council.

Cllr. Mrs. M.Y. Byles expressed thanks to retiring councillors Johnston and Langridge for the contribution they had made during their time in office.

11. NEW BUSINESS:-

11.1. CARADON / NALC / CALC, ETC DOCUMENTS

11.1.1. North Cornwall District Council. Chief Executive's letter dated 4th April 2007, inviting members to take part in an event at Kingsley Village to consider aspects of the Government White Paper on local governance and the unitary bids.

11.1.2. Cornwall & the Isles of Scilly NHS – "A Healthy Future" – A Corporate Report

11.1.3. CALC Survey of Local Councils 2007. It was agreed that the Chairman and Clerk would complete this survey.

11.2. NEWSLETTERS / REPORTS / BROCHURES, ETC:

The following publications were available for inspection:-

- 1) CPRE Annual Report for 2006
- 2) The Signpost – Spring 2007
- 3) Western Power Distribution, Quality of Supply Report 2006

11.3. CORRESPONDENCE RECEIVED BY DATE OF MEETING

There was no correspondence to be considered

11.4. FOUR YEARLY REVIEW OF PARISH COUNCIL STANDING ORDERS

The following amendments to the standing orders were **proposed** by the Chairman:-

4.1.3. Attendance allowance should be available to members if required

4.2.1. Check signatories to be any two named councillors plus the clerk as counter signatory

These amendments were **seconded** by Cllr. J.E. Langridge and **agreed** unanimously by the Meeting.

ORDINARY MEETING OF 5th April 2007 (Continued)**11.6. NEW BUSINESS RECEIVED AFTER PUBLICATION OF THE AGENDA:****11.6.1. Eddie Robbins – Memorial Flagstone**

The clerk reported that he had received a request from Mr. John Sharpe, on behalf of some local residents, for the Council to consider a suitable site in Donderry where a memorial flagstone could be sited. The Chairman asked the clerk to determine if those requesting the memorial had funds available and if they had any particular site in mind so that the matter could be discussed more fully at the next meeting.

11.6.2. Donderry Beach – New Byelaws

The clerk informed the Meeting that he was waiting for a response by Caradon District Council to a letter sent requesting more information on the implementation of the new bye laws and how permission could be sought to moor, berth or leave boats at the gabion wall hitching rail.

11.6.3. Tregunnus Mill Footpath.

The clerk had received a request for the Council to remove fallen trees from land belonging to Mr. Robin Storey. The clerk was advised by members that the Parish Council was only responsible for maintaining the footpath and that the land was owned by the Port Elliott Estate who were therefore responsible for the removal of fallen trees onto neighbouring land. The clerk agreed to inform Mr. Storey of the facts relating to this matter.

11.7. INFORMAL CORRESPONDENCE:

11.7.1. Cllr. J.P. Candy (Donderry Ward) : Informed the Meeting that Caradon D.C. had provided quotations for two options of work in relation to providing a football pitch at the Seaton Countryside Park, and distributed copies of the quotations. It was agreed to defer any decision making until the next full Council meeting, at which time the matter should be considered as an agenda item.

There being no further business, the Chairman closed the meeting at 22.24 hrs