

## **Accessibility Statement, 22<sup>nd</sup> September 2020**

This website contains content that is not accessible under the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 (the 'Accessibility Regulations').

The Parish Council is in the process of developing a new website, with phased content added as documents are tested for accessibility.

The website domain name will remain [www.deviockparish.org.uk](http://www.deviockparish.org.uk) and contact details will be unchanged.

Further details on accessibility are below:

### **Using our documents**

Deviock Parish Council publishes documents in a range of formats, but primarily PDF documents of Agendas and Minutes.

For these documents, we tag headings and other parts of the document properly so, where possible, screen readers can understand the page structure.

We avoid using tables, except when we are presenting financial data.

We write in plain English.

### **Content that is not within the scope of the Accessibility Regulations**

Not all documents on this website are created by us. Some documents and content may be created by third parties or using third-party software. Where this is the case, we will endeavour, on request, to obtain an accessible copy from the original source or to convey the information contained in the document in an accessible way.

Many of our older PDFs and Word documents may not meet accessibility standards – for example, they may not be structured so they are accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2 (name, role value).

The Accessibility Regulations do not require us to fix PDFs or other documents published before 23<sup>rd</sup> September 2018 if they are not essential to providing our services. For example, we do not plan to fix meeting Agendas or Minutes for meetings which were published prior to 23<sup>rd</sup> September 2018.

However, any PDFs or Word documents migrated to the new website or new documents created by us will meet accessibility standards.

### **What to do if you cannot use one of our documents**

If you need a document we have published in a different format for the purpose of accessibility, please contact us at: Deviock Parish Office, The Vestry, St Nicolas Church, Downderry, Cornwall PL11 3LE, email: [clerk.deviockpc@btinternet.com](mailto:clerk.deviockpc@btinternet.com)

We will consider if the request is possible and respond within ten days.

### **What we are doing to improve accessibility**

We have begun the process of developing a new website that complies with the Accessibility Regulations. Regular testing and reports will ensure that new documents we produce and publish meet accessibility guidelines, with any accessibility issues addressed.